How do I add the Spanish keyboard?

1. **Start > Control Panel > Regional and Language Options.**
2. Click the down arrow under **Standards and formats.**
3. Scroll down and select **Spanish (Argentina).**
4. Click **OK.**
5. Note in the Taskbar on the bottom of your screen, on the right side, the **EN** button.
6. Click the button to see three choices: **English, Spanish,** and **Show the Language bar** (moves the language bar to the top of your screen).
7. You simply select EN (English) or ES (Spanish), then type in your document for the desired keyboard characters.

   [Link](http://www.microsoft.com/globaldev/keyboards/kbdsp.htm)

OR:

To type special characters, access [http://www.studyspanish.com/accents/typing.htm](http://www.studyspanish.com/accents/typing.htm) and scroll halfway down the page for instructions.