

## ECON 145 – Final Checklist

Please use the following checklist to make sure you're all set for your final presentation.

**\*\*\* PRESENTATIONS ARE IN THE DELTA ROOM (3<sup>rd</sup> floor) OF THE UNIVERSITY UNION \*\*\***

Other important details:

1. **Please email your PowerPoint presentation to me no later than noon on the day of your presentation.** It is also a good idea to bring a copy of your presentation on a flashdrive, too.
2. The final presentation schedule is posted on my web page. **All students are expected to attend all presentations!**
3. The assessment rubric that Economics faculty members in attendance will use to evaluate your presentations is also posted on my web page. You might like to look at this again (distributed earlier in the semester) to remind yourself what they will be looking for in your presentations.
4. Please continue to make sure that your presentations are approximately **8 minutes** in length. Don't panic about receiving a question after your presentation... it means that people are interested! Do your best to actually listen to the question and then answer to the best of your ability.
5. Please complete the **Exit Questionnaire** for graduating seniors that I distributed in class. You may return it to me at the presentations, with your final paper, or to the Economics Department Office at any time.
6. The **final paper is due in my office on Monday 12/14.** I will actually be down at the CSU Chancellor's Office in Long Beach that day, so all I care about is that your final paper is waiting for me when I return on Tuesday morning. Please submit the paper in your binder with all of your other previous assignments still in there. I'll make sure that the box is sitting outside of my office (Tahoe 3013).

The other 145 class will also be doing their presentations next week. They are all in the Folsom Suite on Monday 12/7 and Wednesday 12/9 from 2:45 – 4:30 on both days. I hope that you'll attend some of the other presentations as your schedules allow.

Finally, I really feel like many of you have come such a long way this semester and should be proud of your accomplishments. I hope that you feel that you've learned some valuable skills along the way. I'm looking forward to your final presentations and to shaking your hands at graduation!