

REAL MEDIA INSTRUCTION (6 page document)

STEP 1: Start off with mp3 files

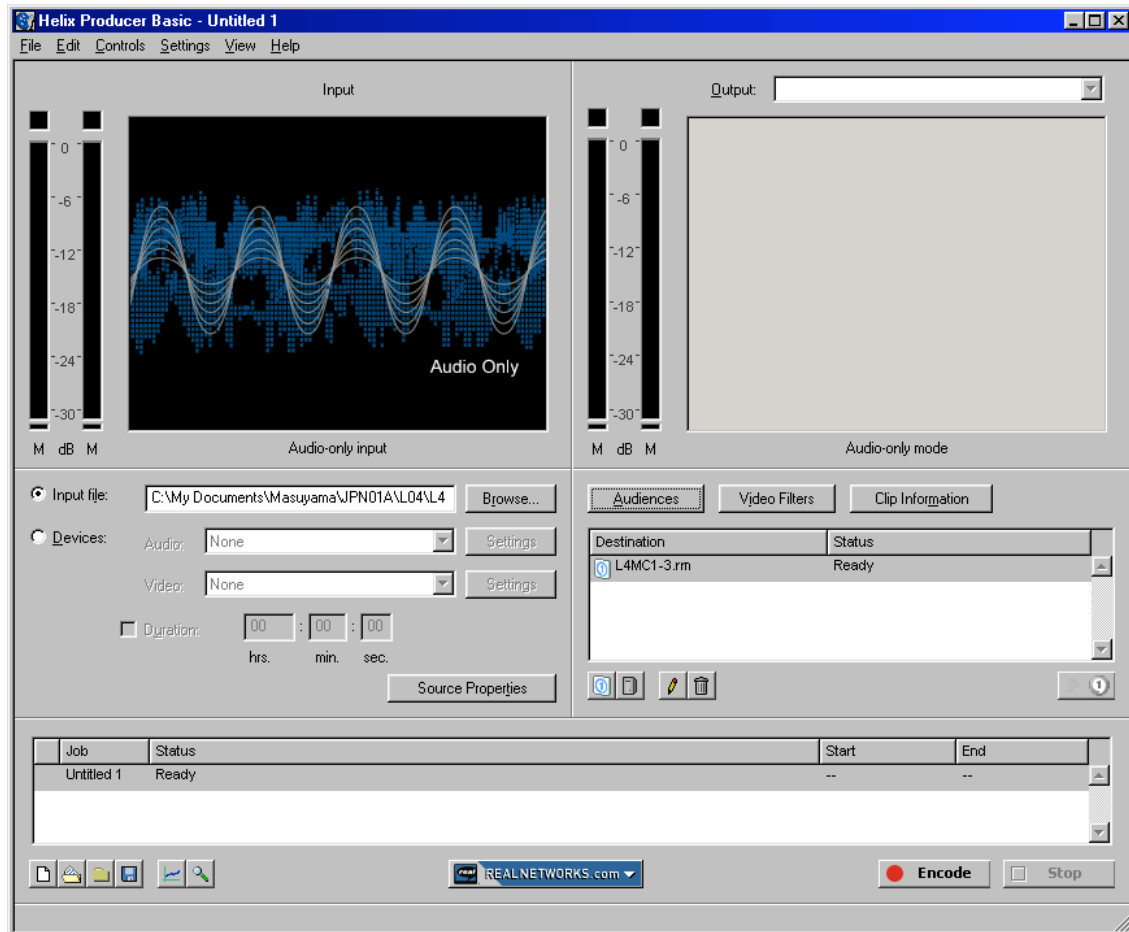
For foreign language professors, you can use the “Cool Edit” program at the Teaching Lab (MRP 2000) to digitize audio tapes. Ask me for the details in person.

STEP2: mp3 -> real media (.rm) file

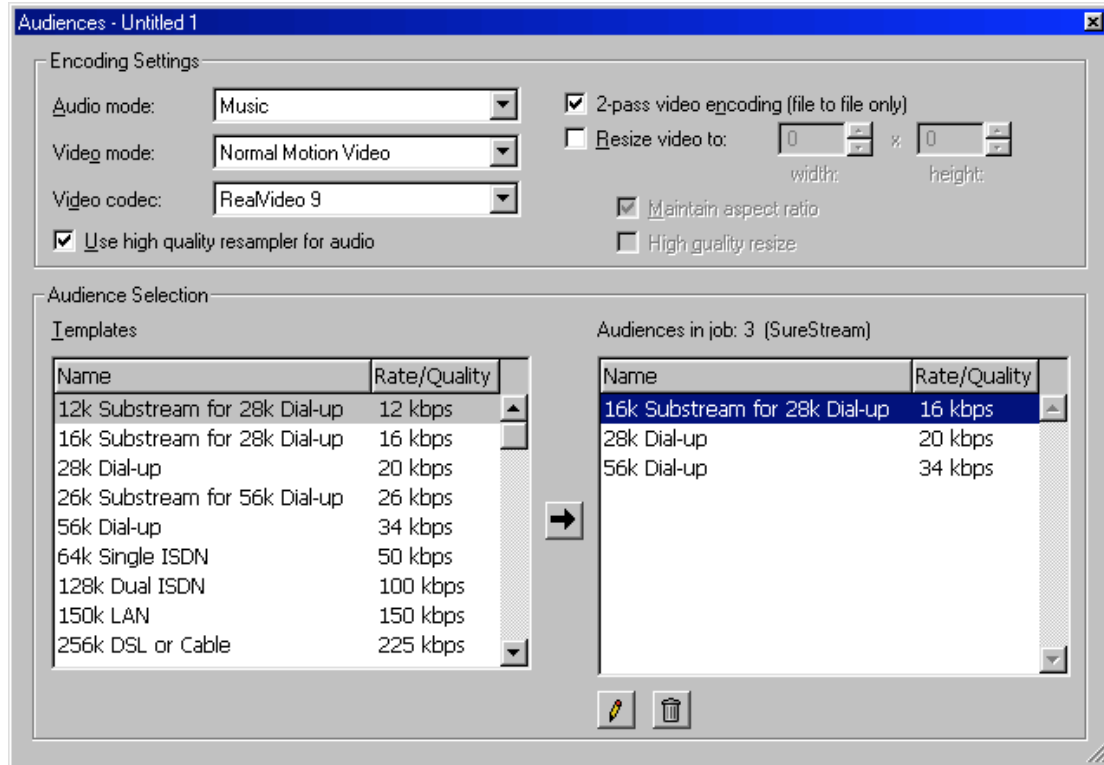
Free software program: Helix Producer Basic (www.realnworks.com)

This Helix Producer only works on the Windows computers.

1. Click Browse, and select .mp3 file to be converted.



2. Click the Audience bottom and use the following setting.
Choose "Voice" as "Audio Voice"
(If you are converting music mp3 files, choose "Music")
Under the Templates, choose "56K, 256K, 768K" to accommodate



3. Click "Encode" (red dot)
4. Erase the file from "Destination/Status" (Drag it to the Trash) before "Browse" another file
=> Otherwise, the sound will be overwritten.

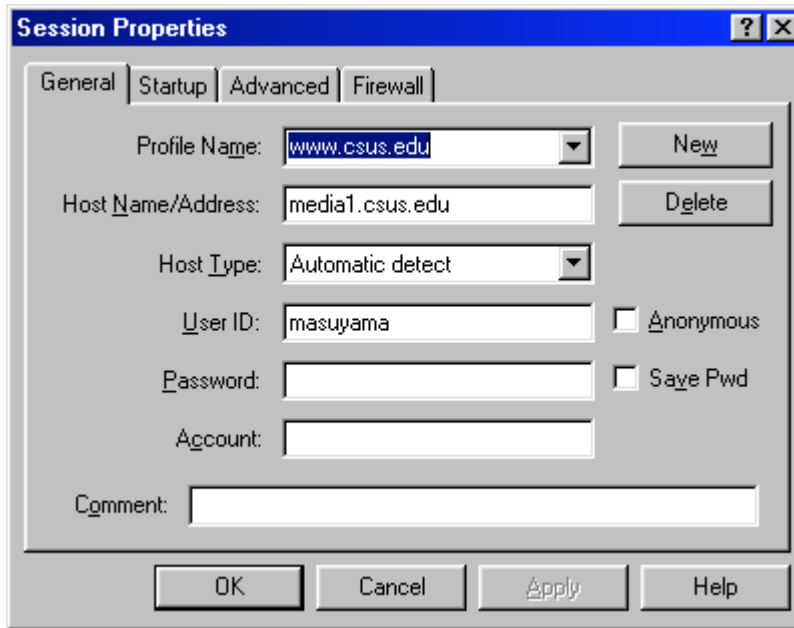
STEP3: Upload real media (.rm) file to the CSUS Real Media Server

1. Request a real media account. For more information, go to <http://www.csus.edu/uccs/acadtech/tools>
2. Open WS-FTPLE (Windows)

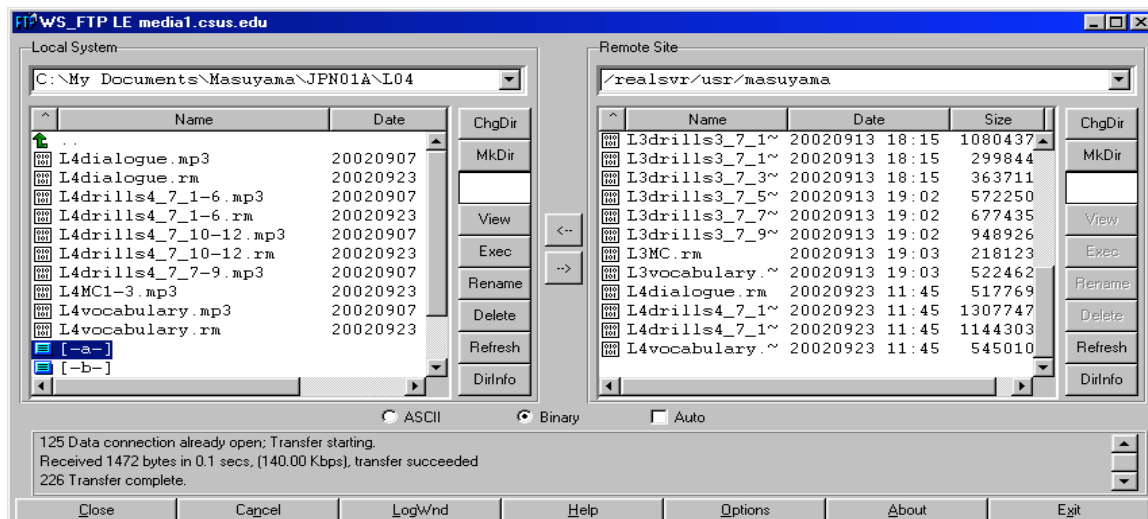
Host Type : media1.csus.edu

User ID: your SacLink ID

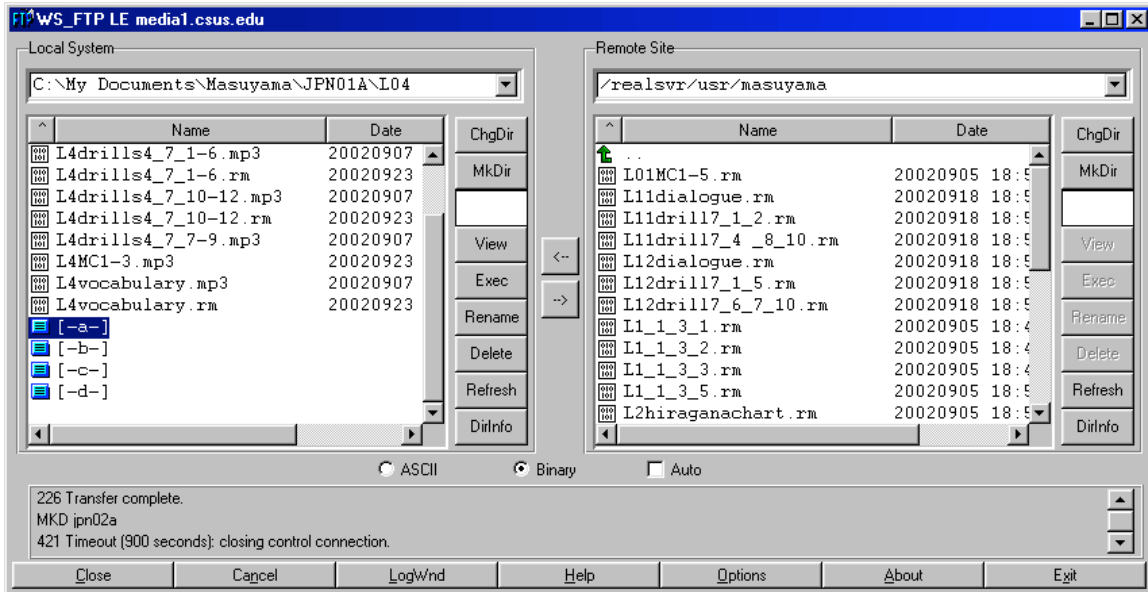
Password: your SacLink password



3. Put rm files . (e.g. .) Then, click rm.file and transfer it to the real server using the arrow key →



4. If you need to make a new folder, click on Mkdir on the right.



STEP4: How to create html file on WebCT

1. Go to WebCT and open File Management
2. Then, Click "Create a new file" in File Options.

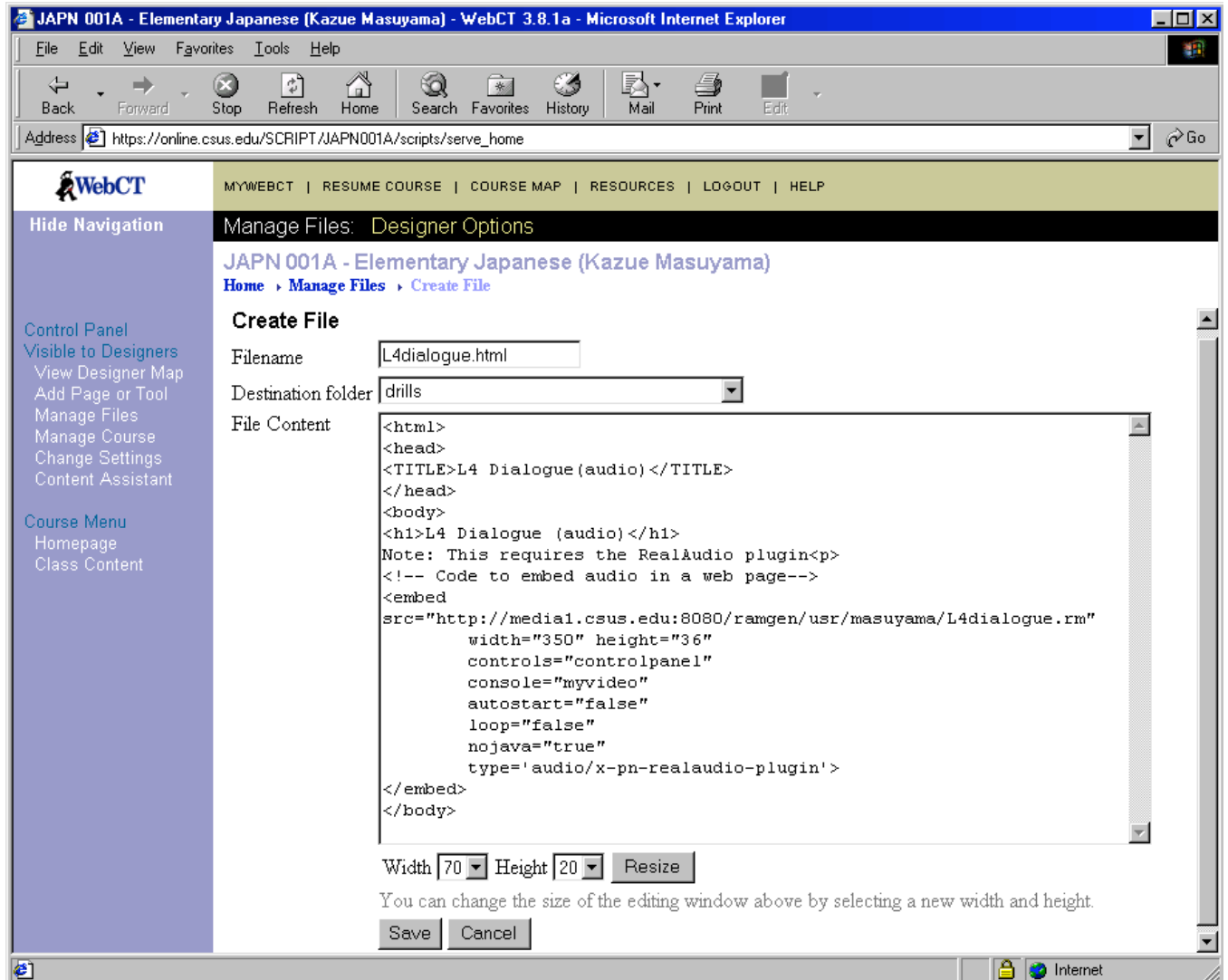
The screenshot shows the WebCT interface for a course titled "JAPN 001A - Elementary Japanese (Kazue Masuyama)". The browser is Microsoft Internet Explorer. The address bar shows the URL: https://online.csus.edu/SCRIPT/JAPN001A/scripts/serve_home. The page has a navigation menu on the left and a main content area. The main content area is titled "Manage Files: Designer Options" and "JAPN 001A - Elementary Japanese (Kazue Masuyama)". Under "File Options", the "Create a new file" option is selected. Below this, there is a "Folders and Files" section with a table of files.

Folders and Files		
Click on a folder below to view its files.		
Display this file information: <input checked="" type="checkbox"/> Size <input checked="" type="checkbox"/> Date <input checked="" type="checkbox"/> Time <input type="button" value="Update"/>		
<input type="checkbox"/>	My-Files	
<input type="checkbox"/>	plugins.html	730 September 13, 2002 6:04pm
<input type="checkbox"/>	quicktour.htm	9872 June 3, 2002 1:02pm
<input type="checkbox"/>	quicktour.htm.lock	0 September 9, 2002 2:07pm
<input type="checkbox"/>	systemcheck.html	295 September 12, 2002 1:46pm
<input type="checkbox"/>	Syllabus.pdf	102613 September 2, 2002 7:06pm
<input type="checkbox"/>	Syllabus.pdf.lock	0 September 9, 2002 2:07pm
<input type="checkbox"/>	welcome.htm	4483 August 27, 2002 10:37am
<input type="checkbox"/>	welcome.htm.lock	0 September 9, 2002 2:07pm
<input type="checkbox"/>	chat	
<input type="checkbox"/>	drills	
<input type="checkbox"/>	L01_1_3_1.html	463 September 5, 2002 7:08pm

3. Type the following text. I am using L4dialogue” so you can use your rm.files (See the example below)

```
<html>
<head>
<TITLE> your own title</TITLE>
:
:
```

Notes: make sure you type src=http://media1.csus.edu:8080/ramgen/usr/your_name/your_rm_file (See the example below)



4. Go to the place where you want to add the file.
5. Switch to the Designer's View. Add the file.
6. Make sure if it is done correctly by logging your Student account (e.g. zz_masuyama)