

Review: Constructing Web Pages

- I. Making a Web Site Folder
 - A. Make a **New Folder** in your personal folder on the server.
 - B. Name that folder **Web Sites** or something similar.
- II. Save images to that folder using Netscape, the Sony digital camera or the scanner.
 - A. To save images using Netscape, click on an image and hold the mouse button down (right click on the PC). A window pops up. Choose **Save Image as...** and navigate to your **Web Site** folder and save there.
 - B. Use the scanner in the lab with your teacher's permission.
 - C. Same procedure for the camera.
- III. Create a home page using Netscape Communicator.
 - A. Go to Communicator.
 - B. Open Composer (there are various ways to do that).
 - C. Title your page using **Format** and **Page Title**.
 - D. Save your first page as **index.htm**
- IV. Adding Images
 - A. **All pictures need to be placed in your folder called Web Site, and all pictures need to be named in lower case letters with .gif or .jpg after them.**
 - B. Adding gif and jpg images to your web page is simple. You simply click on the **Composer Icon** that has three colored geometrical images on it. That allows you to browse to your Web Site folder that has jpg or gif images that you have already put there.
- V. Adding backgrounds.
 - A. To add color backgrounds, go to the **Menu Bar** and click on **Format**. Select **Page Properties** and you'll see a window that allows you customize your colors and backgrounds. Click on the button that allows you to **Use Custom Colors**. Then click on the box to the left of **Background**. Choose the color you want from the color wheel. Click **Apply** and **OK** and you're finished.
 - B. To add image backgrounds, go to the **Menu Bar** and click on **Format**. Select **Page Properties** and you'll see the same window. Click on the lower window that allows you to add a **Page Background**. Then click on **Choose File**. Browse until you find the gif or jpg you saved in your Web Site folder. Open the background you want and click out of that window. Now you've got a background that tiles across your screen.
- VI. Adding Links:
 - A. To add a link to another page (your own or one on the web) select the words (text) or image you want to link, go to the Composer Icon that looks like a chain, and click on it.
 - B. In the window that pops up, you can browse to your other pages in your site, or type in a **URL** that goes to another page. URLs always begin with **http://**
 - C. Adding an e-mail link is the same only you type in the following:
mailto:yourmailaddress