

# BIS Production Schedule - August 2011

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	<u>09-Aug</u> SSI/GSI Process (mf)  ECESI Pre-Loan File  No Manual SF Refunds after 3:00 PM	<u>10-Aug</u> ECESI Pre-Loan File  Post SF Fin Aid Batches (No Manual SF Refunds)	<u>11-Aug</u> SF Bills (ck)  Fin Aid Checks Printed - dated 8/11/11  ECESI Pre-Loan File	<u>12-Aug</u> Harris Import/Export (ck)  ECESI Pre-Loan File
<u>15-Aug</u> SSI/GSI Process (mf) CCR Speedtype Rpt (mf)  ECESI Pre-Loan File ECESI Prom Response	<u>16-Aug</u> ECESI Pre-Loan File No Manual SF Refunds after 3:00 PM	<u>17-Aug</u> NO FAM RUN ECESI Pre-Loan File  Post SF Fin Aid Batches (No Manual SF Refunds)	<u>18-Aug</u> Ck-scribe Purge (mf) SF Bills (mf)  ECESI Pre-Loan File  Fin Aid Checks Printed - dated 8/18/11	<u>19-Aug</u> ECESI Pre-Loan File Harris Import/Export (ck)  FA Prep: ->Vchr_EMB cancel for Mon & Tues ->Scheduler scripts ->SACSFJ01 may need cancelled on Monday -> Drop Weekend Tcalc
<u>22-Aug</u> 1 <sup>st</sup> Fall FAM Run  No Manual SF Refunds  ECESI Pre-Loan File ECESI Prom Response  SSI/GSI Process (mf)	<u>23-Aug</u> FAM Processing  ECESI Pre-Loan File  No Manual SF Refunds	<u>24-Aug</u> No Manual SF Refunds  ECESI Pre-Loan File  Compendium Report (mf)	<u>25-Aug</u> SF Bills (mf)  ECESI Pre-Loan File	<u>26-Aug</u> Harris Import/Export (ck)  ECESI Pre-Loan File
<u>29-Aug</u> SSI/GSI Process (mf)  ECESI Pre-Loan File ECESI Prom Response	<u>30-Aug</u> Ck/Process LCD File  ECESI Pre-Loan File  No Manual SF Refunds after 3:00 PM	<u>31-Aug</u> Post SF Fin Aid Batches (No Manual SF Refunds)  ECESI Pre-Loan File  CCR Trans. Deadline  No Manual SF Refunds after 3:00 PM  Check for Files - Claims - AGYCLM SAM99 - FC310 Bank- PAIDS/TRTRUST	<u>1-Sept</u> Fin Aid Checks Printed - dated 9/1/11  ECESI Pre-Loan File  Ck/FTP Wells File  SF Bills (mf)  Adv Audit Rpt (ck) Mmbrshp Script (ck) Mmbrshp Rpts (ck) CAE Rpt (ck)	<u>2-Sept</u> Harris Import/Export (ck)  ECESI Pre-Loan File  Smartbatch schedulers updated for the holiday on Monday  LCD Target Date Journal & LCD Rpts
<u>5-Sept</u> Labor Day Holiday  	<u>6-Sept</u> SSI/GSI Process (mf)  No Manual SF Refunds after 3:00 PM  FTP ESP File (mf)  ECESI Pre-Loan File ECESI Prom Response	<u>7-Sept</u> Post SF Fin Aid Batches (No Manual SF Refunds)  ECESI Pre-Loan File  CCR - CFS Jrnl Post  SACSF008 - ECESI Advance File	<u>8-Sept</u> Fin Aid Checks Printed - dated 9/8/11  ECESI Pre-Loan File SF Bills (mf)  CMS Month-End Target Date  Wait for notification SAM Reports	