

Navigation

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Finding the CCR SpeedCode

CCR Dept-Speedcode Setup

Enter any information you have and click Search. Leave fields blank for a list of all values.

[Find an Existing Value](#) [Add a New Value](#)

Business Unit:

Department:

Include History Correct History

[Basic Search](#) [Save Search Criteria](#)

[Find an Existing Value](#) | [Add a New Value](#)

Begin by navigating to the Dept Speedcode Setup Search page.

1. In the Business Unit field, enter "SACST".
2. In the Department field, enter the 5 digit department code or click the magnifying glass to look up your department code.
3. Click the Search button.

CCR Dept-Speedcode Setup

Bus Unit: SACST Department: 37100 College of SS&IS

4. The CCR Dept - Speedcode Setup page displays.
5. On this page you will find the SpeedCode(s) for your department along with a description. Please review the results carefully and pick the appropriate SpeedCode for your order.
6. You can also see the Effective Date, Status, Fund, and Class for the SpeedCode.
7. If there is more than one SpeedCode for a department, click on the "View All" link to display all the SpeedCodes for that department or use the Arrow Buttons to navigate to each individual SpeedCode for a department.

CCR Dept-Speedcode Setup

Bus Unit: SACST Department: 37100 College of SS&IS

Find | **View 1** | First | 1-10 of 10 | Last

*SpeedCode: 37100101 *Description: GF-General Fund Support

Find | View All | First | 1 of 1 | Last

*Effective Date: 07/01/2006 *Status: Active

*Fund: MDS01 General Support

Class:

*SpeedCode: 37100103 *Description: GF-Gen Fund Reimb Acty

Find | View All | First | 1 of 1 | Last

*Effective Date: 07/01/2006 *Status: Active

*Fund: MDR01 Reimbursed Activity Expense

Class: 0412A J Serna-Tr Fdn

*SpeedCode: 37100104 *Description: GF-RA-SSIS-Asian Am St Tr Fdn

Find | View All | First | 1 of 1 | Last

*Effective Date: 07/01/2006 *Status: Active

*Fund: MDR01 Reimbursed Activity Expense

Class: 0912A Asian American Stud Tr Fdn

8. In this example, this department has 10 SpeedCodes. If we click the “View All” link, the SpeedCodes would display all on the same page. If you were to click the Arrow buttons, you would see each SpeedCode one-by-one for that department.

9. Click on the “View 1” link (if you are in view all mode) to go back to displaying only one SpeedCode on the page.

Support Information

For more information on Finding a CCR SpeedCode, please visit the CMS website training pages www.csus.edu/irt/acs/services/cms/training/index.stm. For questions, contact the CMS Help Desk at 278-2670 or cmshelpdesk@csus.edu.