May 31, 2013

Dear McNair Faculty Mentor:

Welcome and thank you for sharing your time, academic expertise, and guidance with the McNair Scholars Program. Your participation as a faculty mentor helps us provide a unique opportunity for our students, as well as prepares them to become one of your future colleagues.

As you know, many of our program participants are unaware of the post-baccalaureate education process and are often without the means and support to obtain a doctoral degree. Faculty mentors play an important part in the success of these future scholars. As a small token of our appreciation for your dedication and commitment, you will receive a $1,000 stipend after the scholar’s journal article is complete and we receive mentor sign off for publication.

Please sign and return the following documents to our office, River Front Center 203 – campus zip 6114. **Please do not return approval form for the journal article until the article is complete and you are ready to approve for publication.**

- McNair Faculty Mentor Agreement Form
- For the Stipend - W-4 form, Faculty Time Report, Faculty Agreement for Additional Employment
- Approval Form to be signed upon completion of the research journal article

**Note: Please sign or complete the indicated (highlighted) areas only.**

Sincerely,

**Carlotta M. Moore**

Carlotta Moore, Program Coordinator

Enclosures