

**Panhellenic Sorority Council**  
**California State University, Sacramento**  
**Constitution**

**Article I. Name**

The name of this organization shall be the Panhellenic Sorority Council at California State University, Sacramento.

**Article II. Purpose**

The purpose of this Panhellenic Sorority Council shall be to develop and maintain fraternity life and interfraternity relations at a high level of accomplishment and in so doing to:

- A) Serve the interests of California State University, Sacramento, the Sacramento community, and maintain relations and cooperation between sororities and fraternities.
- B) Promote leadership opportunities and superior scholarship.
- C) Act as a coordinating body for all national and local sororities.
- D) Cooperate with University Administration in concern for and maintenance of high social, academic and moral standards.
- E) Act in accordance with National Panhellenic Conference Unanimous Agreements and Policies.
- F) Act in accordance with such rules established by National Panhellenic Conference as to not violate the sovereignty, rights, and privileges of member fraternities.
- G) Promote the opportunity for racial and cultural diversity among women's fraternity chapters at California State University, Sacramento.

**Article III. Membership**

Section I. Eligibility- National Members

- A) The membership of the Panhellenic Sorority Council at California State University, Sacramento shall be composed of those sorority chapters that possess a charter from a national college social sorority; they must be a member of the National Panhellenic Conference.
- B) The chapter must also be a recognized student organization must by the Student Activities Office at California State University, Sacramento.

Section II. Eligibility- Associate Members

- A) An Associate Membership as defined in the National Panhellenic Conference Manual of Information shall be composed of all members in good standing of NPC colonies or pledged chapter. This may also include locally formed women's groups who meet basic NPC requirements.
- B) Associate Membership may be granted by two thirds vote of the Panhellenic Sorority Council at California State University, Sacramento, to other Sacramento State recognized inter fraternity women's organizations that practice the high standards of scholarship and social conduct exhibited by NPC Members.
- C) Associate Members representatives shall be included in voting of all issues brought to the Panhellenic Council, with the exception of recruitment issues.
- D) Associate members shall be in delegate officer rotation except for the position of Assistant VP of Recruitment.
- E) As new Associate Member or NPC sorority joins the California State University, Sacramento Panhellenic, they shall hold the Member at Large executive office and delegate position, until the Council votes on a new title and responsibilities for them.

Section III. Representation

Each member sorority of Panhellenic shall have one representative (Panhellenic Officer) and the combined body of representatives shall be called the Panhellenic Sorority Council.

Section IV. Selection Process

- A) Each chapter shall determine the selection process for their Panhellenic representatives.
- B) The officers of the Panhellenic Sorority Council at California State University, Sacramento shall serve for a period of one calendar year.
- C) The term of office is to begin at least two weeks before the end of the fall semester.

## **Article IV. Officers**

### **Section I. Requirements of the Council**

- A) The officers who serve on the Panhellenic Sorority Council must meet the following requirements:
  - a) Be registered as a full time student, both at the time of election and while serving as an officer;
  - b) Have attained and must maintain a minimum of a 2.0 current and cumulative grade point average at the time of election and during the time served;
  - c) Be in active status in the member's chapter;
  - d) Be subject to removal from office by the requirements as prescribed in (1), (2) and (3).
- B) The officers shall meet weekly with the Greek Advisor prior to the Panhellenic Sorority Council meetings.
- C) Panhellenic Officers should be able to reflect the views, wishes and sentiments of their chapter in Panhellenic Sorority Council discussion and votes.
- D) Panhellenic Officers shall represent Panhellenic Sorority Council to their chapter. They shall serve as a liaison between their chapter and the Panhellenic Sorority Council and shall make certain that all information and reports are communicated to and from the chapter.
- E) Member chapters are required to have at least one Panhellenic delegate at all regularly or specially called Panhellenic Sorority Council meetings or planned events.
- F) Panhellenic Sorority Council Rotation
  - a) All PHC positions (Assistant Vice President of Recruitment, Vice President of Finance, Vice President of Communications, Vice President of Programming, Vice President of Scholarship, Vice President of Philanthropy and Social Events, Vice President Standards) shall be held on a rotational basis.
  - b) The present rotation of installation at California State University, Sacramento is as follows: Delta Gamma, Alpha Chi Omega, Alpha Phi, Gamma Phi Beta, Sigma Kappa, Phi Sigma Sigma, and Chi Delta. Chi Delta shall not hold the position of Assistant VP of Recruitment, they will skip the position and the next chapter will fulfill that position.
  - c) In such a time that more Associate Member chapters are added, they will rotate between Vice President of Standards and Member at Large Positions until the council has voted on other positions and responsibilities.
  - d) After admitting a NPC Sorority on the California State University, Sacramento campus, they shall fall into rotation behind the last NPC sorority admitted to the Panhellenic Sorority Council at SACRAMENTO STATE.
  - e) In the event that a NPC sorority is admitted in the middle of a Panhellenic Sorority Council term, the Panhellenic Officer for that sorority shall serve the rest of the term as a Member at Large and fall into rotation of the following term.
- G) If the officer from the fraternity in order of rotation is not prepared as an officer, that fraternity shall relinquish its place the following year and normal rotation shall be resumed.
- H) Panhellenic officers shall perform duties as listed in California State University, Sacramento Panhellenic Sorority Council Bylaws, Article 1: Duties of Officers and Delegates.

## **Article V. Meetings**

### **Section I. Regular Meetings**

- A) Regular meetings of the Panhellenic Sorority Council at California State University, Sacramento shall be held weekly during the academic year. The time and date of each scheduled meeting will be established by the President.
- B) The President of the Panhellenic Sorority Council shall have the power to call special meetings at a time as she deems it necessary. Proper notice of special meetings shall be given within 48 hours before the meeting is to be held.
- C) All Panhellenic Sorority Council members shall realize the importance of their attendance at all Panhellenic events. There shall be a fine of twenty-five dollars (\$25.00) for any sorority who fails to have an officer and/or delegate at the Panhellenic Sorority Council meeting. The officer may find a substitute only for those excuses deemed severe enough or excused by the Panhellenic President to justify an absence.

- D) A fine of five dollars (\$5.00) will assessed if an officer is late for an official meeting. Each tardy fee will increase by five dollars (\$5.00) from the previous fine. There will be a five (5) minute grace period before the late time is noted.

**Section II. Quorum and Parliamentary Procedure**

- A) Three-quarters of the member fraternities (5) shall constitute quorum for the transaction of business.
- B) Robert's Rules of Order shall be the parliamentary authority of the Panhellenic Sorority Council at California State University, Sacramento.

**Section III. Voting**

- A) The voting body of California State University, Sacramento Panhellenic Sorority Council shall be the Panhellenic non-elected officers. Only when topics involving recruitment issues are spoken of are associate members excluded from the vote.
- B) If the Panhellenic officer is absent, a chapter representative from that sorority shall serve as a replacement if prior notification is given to the Panhellenic President.
- C) A three-fourths majority of the voting members of Panhellenic Sorority Council shall be required on all issues that will affect the Panhellenic Sorority Council or the California State University, Sacramento Greek system.
- D) The Executive Officers, Chapter Presidents, and advisors shall have a voice, but may not make a motion to be allowed to vote.

**Article VI. Finances**

**Section I. Fiscal Year**

The fiscal year of the California State University, Sacramento Panhellenic Sorority Council shall follow the rotation of officer's schedule.

**Section II. Membership Dues**

- A) The Panhellenic Vice President of Finance shall have the full power and authority to collect funds for the general purpose of the Panhellenic Sorority Council.
- B) The dues of each Panhellenic Sorority Council member sororities shall be the assessment per active member and new member. Refer to Panhellenic Sorority Council, California State University, Sacramento Bylaws, Article III, section 1.
- C) The dues of each Panhellenic Sorority Council member sorority, active and new members, shall be payable on or before the sixth week of the semester.

**Article VII. Greek Advisor**

**Section I. Position**

- A) There shall be, as designated by California State University, Sacramento, a Greek Advisor whose office will be in the Student Activities Office.
- B) The Greek Advisor will advise Panhellenic Sorority Council, the Interfraternity Council and Order of Omega.

**Section II. Selection**

- A) The selection will include the Panhellenic Sorority Council, the Interfraternity Council, and the Division of Student Affairs. These three bodies will determine the method of selection.
- B) It is desirable that the Greek Advisor be a member of a NPC, NIC, or NPHC fraternity.

**Section III. Responsibilities**

- A) To assist and guide the Panhellenic Sorority Council, the Executive Board, and its members in obtaining the goals of their organization.
- B) To meet with Executive Board on a regular basis.
- C) To attend all Panhellenic Sorority Council meetings.
- D) To ensure that the Panhellenic Sorority Council adhere to the mission, goals, objectives, and regulations of California State University, Sacramento and the Panhellenic Sorority Council.
- E) To serve as an ex-official member of all committees.
- F) To enforce both University and Panhellenic regulation as a California State University, Sacramento staff member.
- G) To be knowledgeable in regard to and supportive of the policies and practices of NPC as outlined in the "green book" and update materials.

**Article VIII. Recruitment**

- Section I. The California State University, Sacramento Panhellenic Sorority Council Recruitment Rules are to supplement the Constitution and Bylaws and are the governing rules of Formal Recruitment and Continuous Open Bidding.
- Section II. Formal Recruitment shall be held once in the fall semester.
- Section III. Associate Members will conduct a deferred recruitment in accordance with Panhellenic Recruitment Rules and incorporating all of the Unanimous Agreements. This Deferred Recruitment will start 24 hours after formal Panhellenic Recruitment and continue until National quota affiliation is achieved.
- Section IV. The National Panhellenic Conference total system shall be followed. Sixty-five (65) has been established as a chapter total size at California State University, Sacramento.
- Section V. Quota shall be set the same number for each chapter participating in Recruitment pending the NPC Area Advisor's recommendations. Quota Method I is currently used and is set based on the number of rushees accepting invitations to second invitational round parties.
- Section VI. Except during fall formal Recruitment, Continuous Open Bidding (COB) is encouraged and may be conducted by all eligible chapters. Any chapter under house total may participate in continuous open bidding.
- Section VII. The preferential bidding system shall be used.
- Section VIII. All chapters and chapter members must adhere to all Panhellenic Recruitment Rules and Policies. Any violations will go to the Judicial Board for further action.
- Section IX. Every enrolled student pledged, initiated, or affiliated by a chapter (excluding Alumnae) shall be counted as a member of that chapter.
- Section X. ICS Computer Rosters must be completed at the beginning of every fall and spring semester. Any changes in the chapter or leadership roster should be made as soon as possible (includes graduating members, affiliated members, disaffiliated members, or new members of Continuous Open Bidding). It is the responsibility of the chapter to update the rosters as appropriate.
- Section XI. Any disaffiliations shall be reported to the Greek Advisor within 24 hours of notice.

#### **Article IX. Pledging and Initiation**

- Section I. All chapters shall follow the California State University, Sacramento New Member Procedure Guidelines.
- Section II. No NPC chapter may issue an invitation to membership or formally pledge a woman during the summer vacation period.
- Section III. A new member may be initiated when she meets the requirements of the sorority to which she is pledged.

#### **Article X. Judicial Board**

- Section I. Refer to NPC's Judicial Board Guidelines.
- Section II. The Judicial Board of the Panhellenic Sorority Council at California State University, Sacramento shall be composed of those individuals stated in the NPC Judicial Board Guidelines.

#### **Article XI. Agreements, Rules, Policies**

- Section I. All members of the California State University, Sacramento Panhellenic Sorority Council shall act in accordance with fundamental Panhellenic rules established by National Panhellenic Conference in Unanimous Agreements.
- Section II. All California State University, Sacramento Panhellenic Sorority Council rules and policies shall be harmony with those currently established by National Panhellenic Conference and the administration policies of Sacramento State.
- Section III. In conflicting situations, Sacramento State policy and procedures will supersede both National Panhellenic Conference and California State University, Sacramento Panhellenic Sorority Council.

**Article XII. Nondiscriminatory Policy**

Section I. The California State University, Sacramento Panhellenic Sorority Council will not tolerate any discrimination by individual sorority on the basis of race, color, nationality, or national and ethnic origin.

Section II. The individual national and associate member sororities are recognized by California State University, Sacramento and the Panhellenic Sorority Council on and off campus throughout the entire academic year.

Section III. It is the obligation of any student, rushee or active member that witnesses any discriminating behavior by a representative of a national or associate member sorority to report this complaint to the Panhellenic Sorority Council Executive Board or the Judicial Board. Complaints may also be directed to the Greek Advisor if the individual feels uncomfortable addressing the above groups.

**Article XIII. Hazing**

Section I. California State University, Sacramento and the Sacramento State Panhellenic prohibit any type of hazing according to the California State Legislature. Hazing means any intentional, knowing, or reckless act, occurring on or off the Sacramento State campus, by one person alone or acting with others, directed against a student that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating, holding office in, or maintaining membership in any organization whose members are or include students at California State University, Sacramento.

Section II. Any hazing incident involving a Panhellenic Sorority Council Chapter should be reported immediately to the Panhellenic Sorority Council Executive Board. Complaints may also be directed to the Greek Advisor if the individual feels uncomfortable addressing the above groups.

**Article XIV. Amendments and Revisions**

Section I. The Panhellenic Constitution may be amended or revised by a three-fourths vote of the voting members of the California State University, Sacramento Panhellenic Sorority Council. Written notice of the proposed amendment must be given to the Panhellenic President proceeding the next Panhellenic Sorority Council meeting.

Section II. The Panhellenic Sorority Council at California State University, Sacramento is responsible for reviewing and making recommendations concerning amendment or revision every year.