

CALIFORNIA STATE UNIVERSITY, SACRAMENTO
PUBLIC POLICY AND ADMINISTRATION
SPECIAL PROBLEMS PETITION (a.k.a Independent Study)

NAME _____ SEMESTER _____ YEAR _____

ADDRESS _____ DEPARTMENT _____

_____ COURSE NUMBER _____

SOCIAL SECURITY NUMBER _____ NUMBER OF UNITS _____

PHONE NUMBER _____ EMAIL _____

CLASS LEVEL: FR SOPH JR SR GRAD (Check One)

DESCRIPTION OF COURSE CONTENT

(USE REVERSE IF MORE SPACE IS REQUIRED)

TO BE COMPLETED BY DEPARTMENT SECRETARY:

Check Appropriate Box:

Registered through CASPER

Course included on Add/Drop/
Late Registration form and
form signed

DATE PETITION ACCEPTED _____

SPONSOR'S SIGNATURE:

(Note Sponsor-Approve only for
unit value as offered by Department.)

DEPARTMENT CHAIR'S SIGNATURE:

INSTRUCTIONS TO STUDENT

Register for the course through CASPER and turn the petition into the Department Secretary before the end of late registration.

If it is past the late registration deadline and you have not registered through CASPER, turn the Add/Drop form and the petition into the secretary before the Census date.

Petitions not turned in before Census date may result in disenrollment from the class.

IMPORTANT NOTE: FAILURE TO SUBMIT THE APPROVED PETITION TO THE DEPARTMENT SECRETARY BEFORE THE DEADLINE AS INDICATED IN FOOTNOTE 1 IN THE CLASS SCHEDULE MAY RESULT IN DISENROLLMENT.