Rubrics typically act as guidelines for students’ to organize their efforts to meet the criteria for particular course work. Instructors may use rubrics to explain the evaluation process to students for tasks at hand. Associate rubrics with blogs, wikis, discussion boards, assignments, short answers, essay questions in tests or pools, and even file responses. The grading types for the point system may be points, point range, or percent value. Rubrics can be designated for grading or used for secondary evaluation.

One also has the choice to associate multiple rubrics with a task. In the event multiple rubrics are used for a task, only one rubric may be associated as the primary rubric, which will be used for grading.

Rubrics may be visible to students at any time. For instance the rubrics can be showed after the grading has been completed to show the grading criteria for tasks. In essence the rubrics may be used as a guide in which to give feedback and a score to explain the evaluation process for each student's submission.

Blackboard Help at http://help.blackboard.com/instructor/index.htm has information regarding: About Rubrics, How to Create a Rubric, How to Edit the Rubric Grid, How to Copy and Edit a Rubric, How to Associate a Rubric, How to Manage Associated Rubrics, How to Import and Export Rubrics, How to Grade With Rubrics, and How to View Associated Content.
Type Rubrics in the Search window when Blackboard Help page opens> click on Rubrics under the Relevance list to view the information about Rubrics.

Blackboard Learn has step-by-step tutorials relating to:

- Creating a Grading Rubric
  http://ondemand.blackboard.com/r91/movies/bb91_grade_center_creating_a_rubric.htm
- Associating a Rubric with a Gradable Item
  http://ondemand.blackboard.com/r91/movies/bb91_course_tools_associate_rubric.htm
- Grading with Rubrics
  http://ondemand.blackboard.com/r91/movies/bb91_course_tools_grade_with_rubrics.htm