

# SacCT

## Global Navigation

### HOW TO GUIDE

CALIFORNIA STATE UNIVERSITY, SACRAMENTO

### KEEP UP TO DATE AND CONNECTED



The Global Navigation contains several features which can help keep you up to date with new assignments and communications for all your SacCT courses. Having these notifications in one menu helps to see activity from all your courses at once. Also this simplified menu enables you to respond, submit assignments, or access other courses no matter where you are in SacCT.

Once you click one of the icons in the narrow left navigation, it will open up in full screen view. To go back to wherever you were in SacCT, click the browser's "Back" button in the upper-left corner.



### FEATURES OF EACH ICON



**My Blackboard Profile:** Set your picture, contact info, and privacy.



**My Grades (Students):** Shows scores for activities which have been graded.



**BB Home:** Lists a summary of calendar events, grades and posts.



**Retention Center (Instructor Only):** Identify students who are falling behind.



**Posts:** View recent posts from course discussions, blogs, wikis, and journals.



**Calendar:** Course due dates for assignments / assessments.



**Updates (Students):** View new assignments / assessments status.  
**Updates (Instructors):** View recent submissions that need grading



**People:** View others' profiles, and connect through social networks.