Operations Workgroup Recap of 9/19.

Present: Kris, Herb, Craig, Darlene, Larry, Anita, Elsa

Absent: Holly (excused), Emelina (excused), Jerry, Jackie, Clint, Lorie, Denise

Anita provided updates for the Summer registration dates and information. We discussed the changes, particularly the CASPER dates and the schedule for class level priority days during CASPER. Herb suggested that we should conduct CASPER registration earlier to provide departments with more timely demand data. With more advanced information on demand, departments would be better able to make schedule adjustments (i.e., add sections) and identify faculty to teach the courses. More timely decisions could also be made regarding low enrolled classes (i.e., cancel or negotiate Summer Session pay rate to teach fewer students). He also suggested that an earlier summer CASPER period would be more similar to registration periods for other terms (Fall/Spring). Concern was raised about changing the CASPER dates since the Academic Calendar had already been approved with specific dates. Larry and Anita noted that CASPER registration dates had been adjusted in the past (different from approved academic calendar) if there was a good reason for it. The Summer 2002 dates were defined in the calendar based on what we did in 2001, not what is best for the future. Larry and Anita both agreed that the dates could be changed as long as good rationale is provided. The CASPER registration dates do not "change" the basic academic calendar. After closing discussion, we agreed that Kris and Anita should look at earlier CASPER dates, more consistent with the timing for Fall/Spring terms, and bring a proposal back to the group at the next meeting.

We also discussed how the various class level priorities should be scheduled and how many days should be set aside to complete registration for all of the class level categories. Kris indicated that we should spread out the number of days used and Craig agreed. Craig noted that too many students were compressed into the first three days of 2001 CASPER and he would like to see the students spread over more days. Kris was also supportive of this. Kris and Anita will develop a proposal for "spreading out" the registration days by class level and bring it to our next meeting.

We also discussed priority for graduating seniors (GS). In summer 2001, we did not set up a separate priority date/time for GS for two reasons. First, we did not use the same "access code" method for assigning reg days for summer (too complicated and not feasible for the small number of students who actually register in summer) and the SIS+ Management Controls made it difficult to "separate" the GS folks. Second, if we had given them a separate priority (separate from other seniors), they would have received priority twice - once for Spring 01 and again for Summer 01. Herb indicated that he thought GS folks with a Spring grad date should get priority for Spring and GS folks with a Summer grad date should get priority for Summer. Anita and Kris felt that students with summer grad dates would rather have priority for Spring than summer (if they had to choose) because they take more courses in Spring and really need them more to make sure they can finish in summer. Anita also raised concerns about giving GS priority for two successive terms, something that we have not allowed in the past. That is, if someone receives GS priority for Fall because she plans to graduate in Fall and then changes her grad date to Spring, she does not get GS priority a second time. Since we now have a third term, we need to address the issue of both spring and summer priority for summer GS folks OR only give them priority for the term in which they will be graduating. No consensus was reached on this issue. Anita and Kris will look into options for using management controls to flag the summer GS folks and suggest a plan for how to incorporate the GS category into summer CASPER.

Meeting adjourned at 2:10 pm.