Student Support Services Recap of 6/6/01 meeting

Members present: Cote, Griffith, Camera, Harris, Davis, Tapella, Braverman, Ackerson, Glasmire

Members absent: Cockrill (excused), Taniguchi (excused), Kent, Milsap, Gomez, Story, Pantalone

Summer Enrollment Update

Glasmire passed out a summer enrollment report showing enrollment activity through 6/5/01. Glasmire reported that overall enrollment has exceeded projections and will probably top 500 annualized FTES (target was 440). Total student enrollment (state-support summer and RCE) is over 4,500 students and projected to exceed 5,000 students. Just under 3,000 students are enrolled in the state-supported summer courses, with about a fourth of these students also taking courses in the RCE summer program. About 1,200 matriculated CSUS students are taking RCE courses only. About 90% of the students enrolled in all summer programs are CSUS matriculants. Registration activity will continue as students register for courses that begin later in the summer, but most of the registration activity has been completed. Most of the state-supported summer courses are full or nearly full. About seven additional sections were added to accommodate enrollment demand - mostly in GE courses. One additional section was added in the RCE program (MGMT 182) to accommodate demand. Glasmire will provide further updates at future meetings.

Needs Assessment/Survey

Braverman and Griffith reported on their discussions with Sutee (IR Director) about developing a survey for the summer 2001 students to assess their service needs for summer. Braverman indicated that the survey could be theoretically based or practically based and that Sutee offered some excellent suggestions. The consensus of the group was that it should be practically-based and designed to identify the extent to which summer students use existing services and to determine what services students want/need that are not being provided in the summer. We also discussed the possibility of collecting usage data (customer counts, revenue, etc.) for existing services to assess actual usage. Davis indicated that this would be difficult for the Union because they serve so many different populations (not just students). The group consensus was that each program area should develop it's own "usage" data for this summer and factor this into the survey/assessment results.

We discussed various ways to administer the survey/assessment. Braverman and Griffith will be meeting again with Sutee to design a draft and solicit feedback from the group. The plan is to administer the survey before the end of the summer to a sample of current summer students. Glasmire also suggested that we incorporated some survey questions into the CASPER Telepoll for Summer 2002. This was not used for summer 2001 CASPER, but could be set up in future summers. We may also want to include some questions related to interest in Summer in the Fall/Spring CASPER Telepoll surveys. Input on suggested survey questions should be submitted to David or Tom so they can be incorporated into the draft and discussions with Sutee.

Miscellaneous Fees

Glasmire raised the issue of charging miscellaneous campus fees for summer students (e.g., ASI, Union, Health Center, IRA, Hornet Newspaper, Facilities). Jon Self will be contacting the
various programs to determine whether they plan to assess a fee for Summer 2002. Jon would like to bring these fees to the SFAC in early Fall for review. If the fee proposed is less than or equal to the existing fee for Fall/Spring semesters, no fee referendum is necessary. Current fees approved for summer 2001 are $6 for the ASI fee and $25 for the University Union Fee (comparable to what was approved and collected by RCE in previous summers).

Harris, from the Health Center, indicated that she would be proposing a fee, probably less than the current $38/semester fee charged in Fall/Spring. Davis, from the University Union, indicated that the existing $25 fee was not enough to provide the level of service required in the summer and that she will be proposing an increase in the fee (more than the current $25, but probably less than the $71 charged for Fall/Spring). Ackerson was not sure whether ASI would be proposing any increase.

Glasmire noted that all fees for summer 2002 will need to be finalized and approved by the President by early February 2002 so they can be published in the 2002/03 Annual schedule (which includes summer 2002). It's important that fee proposals be submitted to Jon Self by early September so they can be reviewed by the SFAC in plenty of time to approve them prior to February.

Meeting adjourned at 11:30 am.