Attendees: Mark Brown, Dianne Hyson, Kevin Wehr, Data Borata, Ted Lascher, Monicka Patterson-Tutschka and Seunghee Wie.

1. **Approval of September 18 meeting minutes.** The minutes were approved.

2. **Input on Student Services Professional (SSP) hire.** The request to hire an SSIS SSP was approved. The college imagines the hired SSP will help with registration issues that have arisen due to impaction. The SSP will also offer college-level advising support. Specifically, he or she will help with transfer advising, and with super seniors. The college hopes to have an SSP hired by December of 2013.

   A committee is being formed to hammer out the SSP’s job description and to hire the SSP. Dianne Hyson will chair the committee. A faculty representative and a student or graduate student representative would enrich the committee. Dianne asked the council for faculty representative recommendations.

3. **Validate nominations and election results.** The council reviewed the following election results:
   - Faculty Council: Joni Zhou, Economics
   - Professional Leave Committee: Brian Barker, Ethnic Studies
   - Research and Creative Activities Committee: Monicka Patterson-Tutschka

4. **Contingent Faculty Survey.** The council revised the contingent faculty survey significantly. Mark agreed to send the council the revised draft (with introductory remarks affixed) by the end of this week. Councilmembers should review the revised draft. If approved, the draft will be sent to department chairs and Mark will attend the next department chair meeting (Tuesday, October 8th, 9:30am) where he will introduce the survey and field questions.

5. **Public Administration Completion Degree Focus Group.** Cal HR will be meeting with Ted tomorrow at CCE to discuss what Cal HR wants to see in the public administration completion degree. Ted asked if a councilmember wanted (or would volunteer) to join him at this meeting. There were no volunteers.

6. **Priorities for CCE monies:** Faculty Council agreed increase the travel fund maximum to $1200 for the fall term. The Council also agreed to announce a second travel funding call in the spring term. The spring maximum will be discussed at a future meeting. It was proposed that a new category be created for the spring call. This category will allow faculty to ask for money to back-fill an expensive and important (high-priority) conference that they attended.
Ted introduced the possibility of using CCE money to improve the SSIS computer lab in Amador 220. The university might be willing to pay for the improvement. The current lab is loud because there is no physical separation between the classroom and the servers. A improved lab will reduce the noise and it might increase the number of seats by 5.

Ted also introduced the possibility of using some CCE money to support a “half-baked faculty research ideas” seminar.

Ted agreed to provide the council with a list of proposed projects to fund. The council will discuss the list at the next meeting.