

University Staff Assembly
MEETING MINUTES
Tuesday, February 21, 2006-12:00
(Sac Hall 275)

In Attendance: Leigh Barber, Evelyn Bradley-Owens, Roberta Fleet, Carmen Gonzalez, Shari Gonzales, Georgina Hansen-Stevenson, Asha King, Candace McGee, Arianne Pancallo, Jon Payne, Lynn Onitsuka, Liz Redmond, Rolly Robinson, Kerry Ryan-Wood, Janett Torset, and Lori Wisheropp

Absent: Kristin Abundis, Cindy Collins, Carlyn Pollock, Nicole Rogers, Lisa Sbragia, Leah Spratt,
Meeting started at 12:05 PM.

- 1) **Approval of Minutes of 1/17/06** - The minutes of the 1/17/06 meeting were approved as amended.
- 2) **President's Report** – Adrienne Thompson gave notification that she is now working in Sponsored Projects and will no longer be a representative for College of Health & Human Services. However, Adrienne will continue her work and commitment for the Mustard Seed and the Staff Picnic. The Board welcomed Roberta Fleet who is the new representative for College of Health and Human Services. The magnetic name badges were passed out to the board members. Each member is responsible to turning their name badge when their term is up. The name badges should be worn at all events (i.e. President's Annual Speech).
- 3) **Treasurer's Report** – University Enterprises has taken over for the Trust Foundation accounts. Carmen Gonzalez will reconcile the statements for USA.
- 4) **Picnic**- The picnic is in its beginning stages of planning. Shari Gonzales completed a project activity grant. The first Picnic Committee meeting is scheduled for Thursday, February 23, 2006.
- 5) **Other Business** – Lori Wisheropp redesigned the staff award pins for the 10 year, 15 year, 20 year, employees. A sample of the newly designed pin was passed around for the Boards viewing.

Lynne Onitsuka announced that the Charitable Contribution Committee has decided to have a donation tree available at the Staff Picnic for Mustard Seed. There will be no advanced advertising or notification regarding the donation tree. Donations may be given to any USA representative. A suggestion was made to have informational flyers about Mustard Seed available at the picnic. Shari will make an announcement at the Picnic.

Roberta Fleet announced that the Dean's Office (College of Health & Human Services) is involved with an exhibition supporting the works of John Magnan, whose wife died of ovarian cancer. The name and concept of the proposed exhibition is "The Art of Living with Cancer" the sculpture of body image/body essence. The first committee meeting is scheduled for March 1, 2006 at 9:00 am. If you are interested in participating on the planning committee for this exhibition, please notify Shari.

Meeting Adjourned at 12:25 PM
Minutes Submitted by Kerry Wood, USA Secretary