

University Staff Assembly
MEETING MINUTES
Tuesday, March 16, 2004 -12:00
(Sacramento Hall Room 150)

In Attendance: Peggy Allan, Leigh Barber, Evelyn Bradley-Owens, Vicki Brown, Cindy Collins, Carol Downey, Dennis Franzen, Lillie Jones, Jenny Leung for Rubby Hampton, Suzy Lunstead, Thomas Matlock, Manuela McClary, Candace McGee, Janet Morris, Lynne Onitsuka for Carlyn Pollock, Liz Redmond, , Lisa Roenfeldt, Carol Rumley, Donna Thomason, and Lori Wisheropp.

Absent: Jody Gayvert, Shari Gonzales, Rubby Hampton, Manuela McClary, Carlyn Pollock, and Rolly Robinson.

Meeting started at 12:05 PM

1) **Approval of Minutes of 2/17/04** - The minutes of the 2/17/04 meeting were approved as submitted.

2) **President' Report** –

Cindy Collins reported that Donna Thomason researched all the University committees. Now Paul Noble will handle through Council for University Planning (CUP). Cindy mentioned that Peggy Allan has three more Faculty Policy Committee meetings left to attend, then she will be requesting someone else to take her place.

3) **Treasurer's Report-**

Leigh Barber stated that all the financial spreadsheets were emailed to reps for review, if you have any questions let her know. Leigh reported USA does have money in several accounts. The finance committee will be meeting next week and will give an update at the next meeting.

4) **Committee Report-**

a. **CREW** – Brandon Abell, writer for The State Hornet Newspaper, printed a very negative article about WREC in the March 3, 2004 edition of The State Hornet Newspaper. CREW was discouraged about Mr. Abell's article and encouraged about the article on WREC printed on March 4, 2004 by Sam Amick, Sacramento Bee Staff Writer.

Our USA representative, Lillie Jones, reminded the USA Reps of the acronyms WREC (Wellness, Recreation, Event Center) and CREW (Coalition for Recreation, Events and Wellness). Please note that we are no longer using the WREC acronym but **Recreation/Wellness/Events Center**. One of the main reasons for the name change was to express the priorities of the students as found in the needs assessment. By the way, we have received the Wellness/Recreation/Events Center needs assessment data and will be distributing that information very soon. The students will begin voting on the initiative.

Each CREW member is trying to find five new friends who would be willing to help promote this project. If anyone is interested in becoming a volunteer, please contact Lillie. It is not too late to get involved!

Our new logo: **Recreation/Wellness/Events Center - The Choice is Yours!**

b. **Picnic Update** – Co-Chair Evelyn Bradley-Owens reported that the committee met and discussed the food, entertainment, and how to eliminate the long lines. They will set up 4 tables with lines on each side therefore having 8 lines. The menu will be the same as last year, except no sausage. Entertainment is still being discussed. The location may change to the Outdoor Theatre. We were awarded the \$8500 grant. It was suggested to have a carnival theme, but the committee felt there was not enough preparation time left. Dennis Franzen (facilities management) confirmed that the tables and chairs would be there and they would make sure the sprinklers were not turned on in that area.

c. **Public Relations** – Thomas Matlock presented some promotional items- pens, calculators and radios. Another item was a T-shirt with USA logo for all reps and administrators to wear. It was mentioned that wearing buttons would be less expensive. A motion was presented and voted to approve that radios and pens would be the gift given to staff at the picnic. The remaining pens would be used in the new staff orientation packets. The consensus for now was that the T-shirts would be tabled.

d. **Archive committee report** was tabled until the next meeting.

5) **Other Business-**

Larry Augusta, President of the CSUS Alumni Association, came representing the Board of Directors. They want to extend an invitation for USA to have a voting representative on the Alumni Board of Directors. The person would need to be alumni. He mentioned that a large number of USA is alumni. The Board meets the 2nd Monday, every other month. The Board determines policies. Larry went over the job description (see attached). Roger Leezer is the faculty representative. Cindy stated that we would need to formally change the USA bylaws if we want to have representation on the Alumni Board. There are 700 alumni of 1100 staff. A motion was presented and a vote taken, all approved to have a staff representative on the Alumni Board of Directors.

Meeting Adjourned at 1:00 PM

Minutes Submitted by Carol Rumley, USA Secretary