

**University Staff Assembly  
MEETING MINUTES  
Tuesday, March 20, 2007  
(Sac Hall 275)**

In Attendance: Evelyn Bradley-Owens, Julie Carroll, Roberta Fleet, Shari Gonzales, Heather Mummaw, Lynne Onitsuka, Arianne Pancallo, Carlyn Pollock, Liz Redmond, Nicole Rogers, Stacy Sinz- alternate, Leah Spratt, Katie Walker, Lori Wisheropp

Absent: Kristin Abundis, Madonna Barlow, Georgina Hansen-Stevenson, Jon Payne, Rolly Robinson, Tonya Stanger, Janett Torset

Meeting started at 12:08 PM.

**1) President's Report – Shari Gonzales**

**Elections:** Georgina Hansen-Stevenson has agreed to serve as the Chair of the Elections Committee. In an email on April 2, 2007 she will announce the upcoming vacancies for President and Secretary along with the staff representative positions that will be vacant as of June 30, 2007. There will be a two week nomination period, followed by one week for nominees to provide permission in writing from their supervisors. Hopefully, the election will be wrapped up by mid-May and the newly elected Executive Board members and representatives will be announced at the Spring Picnic.

**Events & Happenings on Campus:** Carlyn Pollock and Lori Wisheropp are working together to develop an Events and Happenings Calendar to be posted on the USA website. Events to be posted will be non-University sponsored events that would not appear on the University calendar, such as Race for the Cure and retirement celebrations. Requests to be posted on the calendar must be provided by submitting an events form to the Executive Board and must be approved prior to posting. We discussed adding a link from the USA calendar to the University calendar. Leah Spratt will investigate criteria for posting these types of events on the University calendar.

- 2) USA PowerPoint:** Carlyn Pollock presented a PowerPoint on USA, which she created. She stated that she is available to present the Power Point to the various colleges or that it can be sent to any USA representative to customize and present to their constituency.
- 3) Sac State Night with the River Cats:** Carlyn Pollock announced that The Student Activities Office is sponsoring Sac State Night with the River Cats on Tuesday, April 10, 2007 at 7:00 pm. Discounted tickets will be available for all seating. Anyone wearing Sac State colors will be able to receive \$2.00 worth of "Cat Cash" to use towards any purchase during the game. Nachos will be available for \$2.00. An email to be distributed to faculty along with constituencies will be disseminated later this week. Discounted tickets may be purchased by using your Sac State email account. Tickets must be purchased together to guarantee block seating.
- 4) Awards Luncheon:** The Awards Luncheon will be held Friday, April 20<sup>th</sup> from 11:30 – 1:30. The deadline to purchase tickets is April 6<sup>th</sup>. This year there are 114 award recipients. There have been 370 tickets, 33 group tables sold thus far. The tentative date for next years awards luncheon is April 18, 2008.
- 5) Spring Picnic:** Nicole Rogers stated that the menu and the entertainment have been set for the Spring Picnic. There will be teriyaki chicken and bar-b-qued ribs in addition to vegetarian burgers and side dishes. Leatherby's will provide ice cream. The committee is finalizing the band "Walking the Dawg" as entertainment. A theme will be decided upon at the next Spring Picnic meeting.
- 6) Other Business:**

**Natural Science and Mathematics:** The University is conducting a Dean search for the college of Natural Science and Mathematics.

**Career Center:** The Career Center is hosting an Educator Expo on March 26, 2007 9:00am - noon with over 100 area Schools Districts participating. There will be a Meet and Greet from 9:00-10:30 open only to Sacramento State Students.

Meeting Adjourned at 12:45 PM  
Minutes Submitted by Julie Carroll, Secretary