

**University Staff Assembly
MEETING MINUTES
Tuesday, May 16, 2006-12:00
(University Center Restaurant)**

In Attendance: Kristin Abundis, Leigh Barber, Evelyn Bradley-Owens, Roberta Fleet, Carmen Gonzalez, Shari Gonzales, Georgina Hansen-Stevenson, Asha King, Candace McGee, Lynne Onitsuka, Arianne Pancallo, Jon Payne, Liz Redmond, Rolly Robinson, Nicole Rogers, Kerry Ryan-Wood, Leah Spratt, Janett Torset, and Lori Wisheropp

Absent: Cindy Collins, Carlyn Pollock, and Lisa Sbragia

Meeting started at 12:05 PM.

- 1) **Approval of Minutes of 4/18/06** - The minutes of the 4/18/06 meeting were approved as submitted.
- 2) **President's Report** –
KVIE: Shari Gonzales was approached by KVIE to participate in the KVIE Pledge Bank. Participation in this pledge drive would be good exposure for USA. The Executive Board thought that the Fall would be a good time to partake in the pledge drive. The Board unanimously agreed.

Bylaws: Shari Gonzales proposed changing the meeting time in the bylaws. Currently, the bylaws state that, “Regular meetings of the University Staff Assembly shall be held every third Tuesday of each month from August through May.” It was suggested to amend the bylaws to have regular meetings meet July through June (year long). Motion to approve this change will be carried over to the next meeting.

Sonya D. Lovine will be representing staff on the Alumni Association Board.
- 3) **Treasurer's Report** –N/A
- 4) **Staff Recognition Luncheon** – Thank you to everyone who attended. Positive feedback was received regarding the Staff Recognition Luncheon. It was a great success! April 21, 2007 is the date reserved for next year's luncheon.
- 5) **Elections-** Deadline for nominations for the offices of Vice President and Treasurer on the Executive Board of the University Staff Assembly is this Friday, May 19, 2006. Thus far, only one nomination has been received. If you or someone you know would like to run for either of these offices, please submit your name, phone number, department, e-mail address and a brief bio as to why you would like to hold the office, to Evelyn Bradley-Owens at bradleyowensem@csus.edu. All nominations must obtain supervisor's permission. Shari would like to announce the new officers at the USA Staff Annual Picnic.
- 6) **Picnic** – The committee still needs volunteers to help with tickets and to manage the prize table on the day of the event. Next week on either Monday or Tuesday, Leigh Barber will coordinate a time with those Board members who have spare tickets to pick-up. The Board brainstormed ideas for distributing the prizes; if you or your constituents have any other suggestions, please email Evelyn Bradley-Owens.
- 7) **Other Business** - Lynne Onitsuka is the new staff representative for Engineering & Computer Science. Carlyn Pollock has returned from maternity leave and is now working in Space Management.

Meeting Adjourned at 12:50 PM
Minutes Submitted by Kerry Wood, USA Secretary