

University Staff Assembly
MEETING MINUTES
Tuesday, May 17, 2005 -12:00
(Sac Hall 275)

In Attendance: Peggy Allan, Leigh Barber, Evelyn Bradley-Owens, Nicole Chavez, Carol Downey, Dennis Franzen, Shari Gonzales, Sarah Jean Harrison, Candace McGee, Carlyn Pollock, Liz Redmond, Rolly Robinson, Carol Rumley, Kerry Ryan-Wood, Lisa Sbragia, Leah Spratt, Donna Thomason, Adrienne Thompson, and Lori Wisheropp.

Guest – Asha King

Absent: Cindy Collins, Jessica Heskin, and Janet Morris.

Meeting started at 12:05 PM. Vice President Shari Gonzales chaired the meeting in the absence of President Cindy Collins.

1) **Approval of Minutes of 4/19/05** - The minutes of the 4/19/05 meeting were approved as submitted.

2) **President's Report-
WREC-**

Shari reported Cindy Collins is in San Diego now touring other campus recreation, wellness and event facilities with members of the WREC committee. She will report at the next meeting. The site for the field house has been determined.

Branding Committee-

The committee met with Osaki Design, they chose a concept from many choices. Osaki will define more and present later.

3) **USA 20th Anniversary Committee**

Shari said the USA 20th Anniversary committee had a very productive meeting. Please send out to all constituents to save the date of August 17th for this event. The committee would like to send a formal invitation for this event. It will be a brunch from 9:00 am to 11:00 am in Tahoe Field, which is east of the practice track. Shari stated it would be nice for USA to donate a gazebo, garden, water feature, or bench for the outside of the RWEC and we may have the unveiling then.

4) **Elections–Nominations**

Evelyn Bradley-Owens reported that the nominations are in for President and Secretary. Candidates have been contacted and background checks are done. Ballots will be out tomorrow with a due date of May 31st. Be sure to encourage all constituents to vote.

5) **Picnic-**

Shari Gonzales stated that Evelyn Bradley-Owens needs the total number of tickets distributed. She will take your number now. Staff gifts have arrived (840). Have many door prizes including guitar, stain glass, peak adventures, car flags, ceramics, Monarch's stuff, food certificates, painted gourds, etc. Most administrators have responded and have only two no responses. The committee will need help at the entrance, stamping hands and giving directions. Shari stated she confirmed 850 ice creams, if we need more we can let Leatherby's know.

6) **Staff Luncheon Wrap-up-**

Shari Gonzales reported that this was the best attended staff luncheon. The table reservations were wonderful. Some people were upset about all the reserved tables being in front, maybe in the future we should alternate the reserved tables with the open seating. Shari said kudos to Linda Robles for a great job.

7) Staff Alumni Chapter-

Lori Wisheropp reported that this chapter might include more than just staff to be more inclusive. The initial fees may be lower because we already receive some of the alumni benefits. The Alumni Association will send out a survey to find out what kind of interest there is in forming this chapter.

8) Other Business

Shari mentioned that this room (Sac Hall 275) has been reserved for the USA meetings next year. The meetings will continue to be the second Tuesday of each month.

Carol Downey asked what the actual time would be for the new reps to take over. Shari thought the incoming and outgoing reps could attend at least one meeting together, preferably June, July or August. It was suggested that if you are not going to be a representative you should continue to participate on committees. Donna Thomason stated that we as representatives need to email our constituents to encourage them to be on committees.

Meeting Adjourned at 12:37 PM
Minutes Submitted by Carol Rumley, USA Secretary

Approved as Submitted: June 17, 2005