

University Staff Assembly
MEETING MINUTES
Tuesday, July 20, 2004 -12:00
(Round Table Pizza Patio)

In Attendance: Peggy Allan, Evelyn Bradley-Owens, Cindy Collins, Rubby Hampton, Janet Morris, Carlyn Pollock, Liz Redmond, Rolly Robinson, Lisa Roenfeldt, Carol Rumley, Lisa Sbragia, Adrienne Thompson and Lori Wisheropp. Special guest Gina Feliciano

Absent: Leigh Barber, Carol Downey, Dennis Franzen, Shari Gonzales, Lillie Jones, Suzy Lunstead, Candace McGee, Jennifer Schmidt, and Donna Thomason.

Meeting started at 12:10 PM

1) **Approval of Minutes of 6/15/04** - The minutes of the 6/15/04 meeting were approved as submitted.

2) **President's Report** –

Cindy welcomed everyone in attendance and asked everyone to introduce themselves. She asked Carol Rumley when the letters would go out to Dean's and Department Heads regarding replacing representatives whose terms have expired. Carol said she would get them prepared this afternoon for signature.

Treasurer Leigh Barber was on vacation, so Cindy passed out a report for her.

3) **Staff Participation at Athletic Events**

Cindy introduced Gina Feliciano. Gina is a staff person who supports athletic events, especially football and basketball, her favorites. Athletics is in need of volunteers to sell tickets, usher, serve food at the VIP parties and collect tickets at the door. The time span is two hours before kick-off or the start of the event. Having staff involved adds professionalism and is important to President Gonzalez. There may be incentives-free tickets, t-shirts, etc. Football season is September 1st to November and Basketball is December to March or April. A motion was made to accept this as a USA project, the vote was passed unanimously. Cindy stated she would ask Gina to take the lead role. Lori Wisheropp volunteered to help.

4) **Special Olympics**

Cindy reported the five Recruitment Leaders for the Walk for the Gold are in place. They are each charged with getting five Team Captains. The goal is 100% participation of all USA Representatives. It is important to USA to do a good job and support President Gonzalez. This is a great opportunity for expanding relationships outside the office.

5) **Other Business-**

Homecoming -Lisa Sbragia reported on the Homecoming meeting. Homecoming is planned for October 4 – 9th. Saturday will be open house activities. The Homecoming committee asked Lisa how USA wanted to be involved. Larry Augusta suggested we work on bringing retired emeritus staff back. HR has a list. Cindy asked the group if they wanted to be involved. A motion was made for USA to participate in Homecoming activities, it passed unanimously. It was suggested that we sell popcorn. Lisa suggested that we support a cause if we charge money for the popcorn. Cindy said we wouldn't need one since USA does general fundraising and 25 cents would really only pay for our costs.

EPPNA- Cindy requested that Liz Redmond give an update on EPPNA. David Wagner said the thought was that the University should take the lead role. Liz said she would keep us informed.

Harvest Festival -Peggy Allan stated that she and Suzy Lunstead had met regarding the Harvest Festival. Several suggestions came out of their meeting- the bookstore could have a book fair at the same time, need to include gifts due to the holidays so close; art department pottery sale; dress contest in a central location so all could see and vote; and continue decorating office as before. They would like to get more staff involved. Cindy stated those were good ideas and there were no objections to any of them. It was suggested that we check with the Union to make sure we can sell food on campus.

Meeting Adjourned at 1:05 PM
Minutes Submitted by Carol Rumley, USA Secretary

Approved as Amended 8/17/04