

University Staff Assembly  
General Meeting Minutes  
September 16, 2008  
Sacramento Hall 275

In Attendance: Lynne Onitsuka, Carlyn Pollock, Shannon Ainger, Stacy Sinz, Liz Redmond, Kim Dinnen, Laurie Wheless, Thamsyne Brown, Mike Riordan, Carol Rumley, Carolann Forseth, Madonna Barlow, Richard Cotenias, Suzanne Bracamonte, Suzy Abshire, Margaret Hwang, Leah Spratt, Lori Wisheropp, Janett Torset.

Absent: Darlene Monroe, Christina Correa, Cossette Leos.

Meeting started at 12:06 pm.

1) Welcome to the newest rep Suzanne Bracamonte from Public Safety.

2) **Treasurer's Report**

The money from the President for the picnic has been added to the report. An allocation for entertainment was also added for the picnic budget. A private contribution of \$204 was given and added to the report.

3) **Budget**

Money will be tight this year. We were able to rollover money from last year which will keep us from being in the red at the end of the year. Discussion of cutting the Winter Social began. A motion to replace the Winter Social with a community holiday fundraiser or event was withdrawn. More discussion regarding a holiday drive or "wrapping" party is needed.

4) **Committees**

Homecoming: This year's theme is "Go Green" so please be sure to wear green. We will not be selling popcorn because of difficulty getting electricity. We will have our balloons and hand out bookmarks.

Halloween: Stacy will email all those that volunteered to be on the Halloween committee in order to set up a meeting.

KVIE: Only four people showed up and KVIE had to get some emergency back-up people to help out. The poor turnout was a bit embarrassing and we will need to really look into whether or not we want to attempt to do this event again. We will look into spring dates.

Donations: We need a committee and chair for this. Stacy will get Liz a reprographics order for more letterhead.

Entertainment Books: Laurie has an announcement in the Monday Briefing once a month. The last date to sell books is December 12.

Welcome to USA Meeting: This meeting is October 14 from 12:00 - 1:00 pm in the Oak Room (part of the Forest Suite).

5) **College Division Reports**

President Gonzalez would like to invite faculty and staff to watch the football games with him. If anybody is interested please email Lynne.

October 6 is the Mayoral debate. Space is limited so if you are interested in attending or volunteering please let Madonna know.

Meeting adjourned at 12:58 pm.

Minutes submitted by Stacy Sinz, Secretary.