

**University Staff Assembly**  
**MEETING MINUTES**  
**Tuesday, November 15, 2005 -12:00**  
**(Sac Hall 275)**

In Attendance: Kristin Abundis, Evelyn Bradley-Owens, Carmen Gonzalez, Georgina Hansen-Stevenson, Candace McGee, Arianne Pancallo, Jon Payne, Lynn Poythress, Liz Redmond, Nicole Rogers, Kerry Ryan-Wood, Leah Spratt, Adrienne Thompson, Janett Torset, and Lori Wisheropp

Absent: Leigh Barber, Cindy Collins, Shari Gonzales, Asha King, Carlyn Pollock, Rolly Robinson, Lisa Sbragia, and Stacy Sinz

Meeting started at 12:00 PM.

- 1) **Approval of Minutes of 10/18/05** - The minutes of the 10/18/05 meeting were approved as submitted.
- 2) **Vice President's Report** – N/A
- 3) **Treasurer's Report** – N/A
- 4) **Green and Gold Gala Wrap-Up** – The Gala was a beautiful success and there were a lot of positive comments. There are plans to make it an annual event.
- 5) **USA Pins** – Designs were submitted to Geri Welch. She made revisions and commented on the submissions. Two samples of the revised pins were presented (one with a white background and the other with a green background). There was a proposal to have one consistent background for all the pins. The Board unanimously voted to keep the green for the background color. The board also decided to personalize the USA badges.
- 6) **Halloween/Harvest Festival** – The Halloween Contest was successful and the Committee was happy with the results. There were 25-30 participants. Winners will be posted on the website.
- 7) **Winter Social Committee** –There are 11 prizes to be given away at the Winter Social and a Grand Prize of an overnight stay at the Country Inn. President Gonzalez will give a speech at the Social at 12 noon. Reprographics donated foam core board to make a sign for the event. Committee members will arrive at 11:00 am. Help is needed for the Registration table. Two people are needed for each shift which is in 30 minute increments.
- 8) **Other Business-** The USA website has been revised. The main page is more informational and contains an e-mail link for Lori Wisheropp. Evelyn Bradley-Owens announced that the campus wide Toy Drive for the Katrina victims is still going on. The next USA Board meeting is scheduled for December 13 at the University Union Center Restaurant. This meeting will be a social event (no business) with a white elephant gift exchange.

Meeting Adjourned at 12:30 PM

Minutes Submitted by Kerry Wood, USA Secretary