University Staff Assembly  
General Board Meeting  
August 16, 2011  
12:00-1:00 pm  
Sacramento Hall 275

AGENDA/MINUTES

Attendees: Ashley Ciraulo-Stuart, Richard Cotenas, Michael Lopez-Garcia, Cathy Davis, Margaret Hwang, Darlene Monroe, Michelle Bianco, Patricia Lush, Shannon Ainger, Liz Sublett, Linda Kay Soriano, Krystal Bickford, Michelle Williams, Veronica Pruitt, Aaron Eichenberger, Lita Kauw, Cossette Leos

1. Approval of July Minutes – Ashley Ciraulo-Stuart
   a. Correction to the spelling of Krystal’s name in the picnic notes
   b. Motion to approve the minutes as corrected – approved

2. President’s Visit – Carlyn Ster-Pollock (Darlene Monroe) / President Alexander Gonzalez
   a. Will be giving University welcome for the start of the semester,
   b. University: enrollment target has not changed, we are able to exceed it up to 3%, but
cannot go below by more than 2% - we are right where we want to be with about
28,000 for the fall
   c. Real issue is if there is a budget trigger for the spring semester, have not heard
anything more on the issue, so we are right on target still
   d. Some adjustments were made to UBAC’s recommendations, we are on track to meet
the FTE targets as well as campus obligations
   e. CSU leaders will be meeting at Camp Pendleton to raise awareness of our veterans
programs
   f. The campus was rated as one of the top 20 universities in terms of efficiencies
nationwide
   g. Additional updates to come at the campus welcome event:
      i. low potential to build, that is an ongoing challenge for the campus to try to
tear down the inefficient building and grow from there
      ii. challenge is following the state “formula” regarding space
   h. From a staff perspective, there should be stability, there is enough carry over on the
campus to maintain where we are
   i. President updates will be coming about every other week starting in the semester, we
are still in good shape, even compared to other campuses, there has been a lot of
positive feedback regarding the emails, so they will continue to come on a consistent
basis
   j. Still able to do some minor projects around the campus:
      i. looking at naming all the streets, pathways, etc around campus and be able to
use a GPS app to navigate around campus, there are very inexpensive
programs that are available to move this project forward (already done by
Universities such as Berkeley, Stanford)
ii. Campus is currently searching for a new police chief, bring in a consultant to help fill the position, as it is a difficult position to fill

iii. Campus has hired a new facilities director

iv. Hiring just a few faculty for the fall semester (5-7) new faculty members, still not filling vacant positions from retired faculty

k. Looking at about a two year window to maintain the current level of hiring/funding, trying to look closely at the tuition increases as access starts to become an issue, increases in tuition are just being used to maintain to current fiscal status

l. Sac State is starting to have a better presence in the community and the region, it is starting to become a destination campus

m. UBAC is looking at options to increase the University’s baseline budget by paying off obligations, trying to carry over as much funding as can be acceptable

n. Question: Budget trigger – what does it mean to us as staff:
   i. budget is based on a specific level of state revenue, if it falls below, the CSU will be facing an additional reduction
   ii. CSUS’s portion of an additional reduction would be $6 million, we have the carry over funds in reserve to protect us
   iii. CSUS’s reduction is determined by FTE and historical funding. We are in the top third in FTEs in the university system

o. Central reserve is kept for any types of contingencies, risk management, necessary maintenance, benefits are held centrally

p. Don’t see any of the smaller campuses being closed even with the current budget situation, really difficult situation to do (i.e. San Marcos was founded by a state senator and there was a demand to have a campus in North County SD; Channel Islands used to be an old state psych hospital; Monterey Bay was founded after military bases closures)
   i. the smaller campuses will continue to be funded, but the expansion that was previously experienced will have to stop for the current time

q. There may be consolidation of positions throughout the university system and some tasks being centralized
   i. we handle a lot of the data warehousing at the campus currently for the system
   ii. a lot of changes will probably come from the academic side – how do we deliver our programs, online offerings for some courses in addition to in person instruction

r. How do we look at GE and revamp it – it has just been a way for departments to maintain enrollment, so department try to get their classes counted towards GE (faculty senate looking at options)

s. UBAC – is there staff representation? Yes, 2 staff reps are appointed by the President, there are also two students on the committee (if you want to nominate a staff member, send the nomination to the President for a one year appointment)

3. **USA Committee Follow Up – Carlyn Ster-Pollock**
   a. Darlene gave an update of the committees’ responsibilities
   b. A lot of people signed up for the winter social, but we don’t need that many on the committee- just additional help on the day of the event
c. Still need help on the donations committee and picnic committee, also really need chairs, no one on elections (three people needed)

4. College/Division Reports
   a. UEI: Hula Dog is going away and will be replaced with the opening a “River Front Grill” with the same type of menu
   b. Student Affairs: Orientations are over, saw over 6200 new students, waiting to see what winter orientation will be like depending on the budget