University Staff Assembly

General Board Meeting Notes
January 15, 2013
12:00-1:00 pm
Sacramento Hall 275

AGENDA

Attendees: Shannon Ainger, JoAnn Campbell, Cathy Davis, Aaron Eichenberger, Carolann Forseth, Michael Hendren, Michael Lopez Garcia, Nadia Mayard, Carol Rumley, LindaKay Soriano, Christina Correa, Tris Lush, Veronica Hodge, Angel Thayer, Ashley Ciraulo Stuart, Carlyn Ster

1. Approval of November Minutes – Ashley Ciraulo-Stuart
   a. No changes to the minutes
   b. Approved as is

2. Budget Update – Angel Thayer
   a. Only sold 7 entertainment books out of a total of 40
   b. We sent in the approval for the $1200 winter social bill

3. USA Survey Results– Carlyn Ster
   a. See attached survey results
   b. We had over 300 staff take the survey which is a really great turn out
   c. Notification for the survey just went out via email, not notified in the bulletin
   d. Two parts: quantitative part and the comments
      i. Reviewed with the executive board at the last meeting
      ii. Executive Board came up with some suggestions for moving forward with the events
   e. Questions cover what events are attended, what do staff like most about the USA events, what events do staff like least, what events could be combined, what cost would staff be willing to pay to participate in events
      i. On a lot of the events, the socialization at the events seems to be a priority to staff
      ii. Concerns over the cost of the staff awards lunch
      iii. Staff are willing to attend combine events such as staff awards/picnic or staff awards/winter social
      iv. Staff are willing to attend events at a cost between $5-10, staff would also be willing to buy raffle tickets at a small cost to go towards fundraising
   f. Recommendations from the executive board:
      i. if we are to eliminate one of our events, the one we would remove is the Winter Social
         1. we talked about combining the awards lunch and the winter social, move the awards to the fall, celebrate a year and a half worth of awards recipients for the first year
         2. tentatively hold space in the union for September 27th for the luncheon
         3. new committee would need to start planning in the summer
ii. raffle tickets for the picnic: everyone gets a ticket to the “regular raffle” then buy tickets for the additional prizes; purchased tickets are entered into a separate drawing for cash and additional prizes; we need to see how we can do the cash prizes; can we use the cash to purchase bigger prizes

g. what do we want to do as a general board: take the cost of the winter social and apply it to the staff awards lunch, lower the cost to attend the lunch, scroll the names of the 5, 10 and 15 year award recipients, put paragraph descriptions of the recipients on the websites, work with catering on a new menu, increase time for socialization at the event
   i. motion to combine the events and move the awards to September 27, 2013
   ii. motion approved
   iii. at the next meeting we will talk about getting the committee together and moving forward