

Annual Report 2007-2008

CENTER FOR TEACHING AND LEARNING

A SERVICE OF ACADEMIC AFFAIRS

www.ctl.csus.edu



**SACRAMENTO
STATE**

"To know how to suggest is the art of teaching."

June 30, 2008

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CTL MISSION

The mission of the Center for Teaching and Learning is to provide activities and services that help individuals, departments, and programs to identify and achieve their desired level of teaching excellence. The Center seeks to achieve this mission through one-on-one consultation with faculty members, presenting workshops for both departments and the campus community on a variety of college teaching issues, referral to and about partnering with other support offices for assistance outside the Center's area of service, and publications about university teaching. The Center director also consults with departmental chairs and committees and college and campus administrators on faculty development issues.

More than simply assisting instructors to solve current problems, it is the goal of the CTL to assist them to choose the issues on which some effort will achieve the greatest results, to help them to expand their repertoire of teaching approaches and practices, and to aid them in reaching a higher level of teaching competence. This includes addressing issues of student cultural and linguistic background, as well as diversity of prior preparation and differing learning styles. Another CTL goal is to promote a climate of collegiality which inspires, nurtures, and rewards self-directed faculty efforts toward professional development and which supports an expansion of the level, frequency, and available venues for campus conversation about teaching.

As amended by Faculty Senate, November 19, 1998

DEVELOPMENT SERVICES FOR FACULTY, DELIVERED BY FACULTY

CTL Principles

The Center for Teaching and Learning is a thoroughly faculty-driven enterprise. Starting from an understanding that faculty are self-directed learners, the CTL provides a safe, respectful, caring place where faculty can talk with colleagues about all dimensions of teaching. Principles of adult learning infuse all interactions between faculty and those in service roles so that the learning goals of faculty who use the Center are primary. Consequently, the CTL:

- Works with faculty on their specific needs and help them become the teachers they wish to be.
- Supports faculty through knowledgeable staff, associates and mentors
- Supports faculty by providing up-to-date technological resources that facilitate teaching development and facilitate creation of accessible course materials
- Supports faculty by collaborating with all offices or centers on campus charged with some dimension of faculty development

CTL MAIN ACTIVITIES

1. CTL Consultations with Individual Faculty

The Director, Assistant Director, and faculty mentors meet with faculty in confidential one-on-one arrangements as often as faculty members request their services. Some faculty are occasional visitors to the CTL wherein they work on very specific teaching concerns (e.g. help in course design or construction of major assignments, dealing with difficult topics, curriculum mapping, ARTP preparation, interpretation of student evaluations, etc.). Other faculty choose to do major projects over the course of a semester or an academic year (e.g. learning how to design and teach a large lecture course; making a significant change in approach—shifting from

lecture to problem-based learning). In addition to face-to-face meetings done in the CTL or in faculty offices, classroom observations or video-taping of classes are done by the CTL. Follow-up contact is maintained through e-mail, phone, and through campus mail. Our goal is to help faculty facilitate student learning by helping faculty systematically reflect on their methods, personal teaching styles and learner outcomes.

2. University-wide Workshops and “Brown Bag” meetings

Eleven events treated a broad range of topics relevant to concerns expressed by faculty. Titles were:

- “It’s Not All Relative: Classroom Techniques for Preventing, Diagnosing, and Curing Moral Relativism in College Students”
- “Engaging Students in Learning”
- “Universal Design for Accessible Learning”
- “How Am I Teaching?”
- “Faster, Fairer, Easier Grading Using Rubrics”
- “Helping You Help Difficult Students”
- “Teaching Larger Classes Effectively”
- “Doing the Scholarship of Teaching”
- “Publishing Your Work”
- “Making and Maintaining a Career Here in Tough Times”
- “Getting Dollars for Research”

3. College/Department At-Site Workshops

When asked, the CTL conducts workshops specifically designed for colleges or departments requesting services. Customized presentations were conducted for the following colleges:

- College of Health and Human Services: “Making Grading Easier: Using Grading Rubrics”
- College of Social Sciences and Interdisciplinary Studies: “ISR Faculty Fellowship – Integrating Research and Teaching”

Other Services Provided

On Campus

- CTL has continued to serve as a consultant to the EOP Learning Communities program and conducted a spring workshop on effective assessment practices. In collaboration with the Civic Learning Initiative (Kirlin and Coughlin) and OCC, the CTL delivered two workshops: Civic Learning in the Curriculum (March 2007) and Using Who We Are to Engage Students as They Are (April 2007).
- The CTL has led the development of a faculty development collaborative which includes the following people:
Mark Stoner CTL
Bayard, Jean-Pierre ATCS
Goff, Linda Library
Orey, Daniel STEM

Macias, Sheila	CEC
Melzer, Dan	WAC
Reddick, Mary	OCLS
Repa, Melissa J.	SSWD
Tashiro, Lynn M	Freshman Programs
Watson, Marcellene	EOP

This working group facilitates maximum use of resources by sharing them and coordinating programs to avoid needless overlap or competition for faculty attention and time.

Local

- The CTL consults actively with other CTLs in the area and with the CSU system. We work most closely with American River College and Folsom Lake Community College on programmatic issues and provide faculty consults.
- Mark Stoner delivered the Folsom Lake Community College Convocation keynote in August 2007. The presentation, titled Teaching Problems, is available at: <http://www.csus.edu/indiv/s/stonerm>

International

- As a part of the 2008 Teaching Using Technology Summer Institute, the CTL developed a relationship with the University of Guelph, Ontario, Canada relating to our joint efforts in universal design and accessibility. Richard Gorrie, Mqanager of the Learning Technology and Courseware *innovation* section of U of G Teaching Support Services, made a presentation to the institute and plans for collaborative research in UD were discussed.
- Mark Stoner continues work with Steve Higgins, University of Durham (UK) on research in principles of instructional communication.

ON-GOING PROGRAMS DELIVERED BY CTL

1. Faculty Mentoring Faculty (FMF)
<http://www.ctl.csus.edu/FMFDirectory.htm>

Faculty Mentoring Faculty is a group of seven faculty representing five of the Colleges, to assist the CTL staff in mentoring faculty. These trained faculty members primarily serve as mentors to new and untenured faculty; however, senior faculty requests for mentors are honored. This program aims to provide department and college, specific mentors to support and guide primarily new faculty. However all faculty who can benefit from discussions of pedagogy, andragogy (adult learning approaches), and discipline-specific curriculum methods and teaching strategies benefit from mentoring. The Faculty Mentors met regularly throughout the 2006-07 academic year for training and discussions of issues surrounding their mentoring roles. Specific questions or problems individual mentors were facing were a significant element of the training meetings.

The mentors participated in the new faculty orientation in August 2006, developed a Book Club that met regularly to discuss Parker Palmer's book, *The Courage to Teach*. Plans for a similar film group are developing.

Over the 2007-2008 academic year, mentors had over 60 mentoring interactions with mentees. Over 320 hours of mentoring work was accomplished by the mentors.

2006-2007 (Selected) Topics Treated by Mentors Working with Mentees

- Dealing with racism on campus
- Shy or aggressive students
- RTP processes
- Adjusting to new campus and community
- Planning schedules and strategies for coping with workload
- Examining teaching and learning styles
- Strategies and resources for assisting students with disabilities
- Formative assessment and teaching improvement
- Pedagogies in specific disciplines
- Maintaining interactive and engaging classes
- Course design and re-design
- Enhancing student motivation
- Dealing with departmental and campus politics

2. Teaching Using Technology

<http://www.ctl.csus.edu/technology.htm>



Peer mentoring is an effective process for helping faculty effectively use technology in their teaching. With a campus faculty population that covers several generations, the CTL is sensitive to the need for a non-threatening, nurturing environment that invites faculty to examine and try out new methods of teaching using technology. The CTL uses Faculty Technology mentors who are experienced teachers with skills in computer technology to deliver services year-round. One of the primary services offered by the CTL is the Teaching Using Technology

(TuT) Summer Institute. Conducted in collaboration with Academic Technology and Creative Services and the College Instructional Technology Consultants, the TuT program is designed to help faculty teach more effectively using a variety of instructional media. The CTL takes a lead role in planning, organizing, recruiting and training faculty technology mentors, securing staff assistance and training instructional designers in adult learning principles, recruiting faculty participants as well as negotiating and purchasing laptop computers and technology packages for participants to ensure that cutting-edge technology is available to them

The 2008 themes were universal design and accessibility. These were chosen because they are relevant to traditional teaching and mediated approaches and they support the system-wide accessibility initiative to meet 508 compliance requirements. The material created for and by institute participants is available at: <http://tut2008.wikispaces.com>

Table 1 - TUT 2000-2008 by College and Faculty participants

Colleges	Year 2000	Year 2001	Year 2002	Year 2003	Year 2004	Year 2005	Year 2006	Year 2007	Year 2008	Overall Totals
A&L	12	7	4	8	17	16	14	10	7	95
BUS	2	4	2	2	0	4	13	1	0	28
ECS	0	4	6	7	7	4	5	2	1	36
ED	4	7	17	8	12	15	13	3	9	88
HHS	2	12	8	8	4	8	12	1	4	59
Library	0	0	0	0	0	0	0	1	0	1
NSM	7	1	1	5	2	5	5	5	3	34
SSIS	2	4	4	10	8	14	3	3	4	52
Totals	29	39	42	48	50	66	65	26	29	393

- Twenty-nine faculty participated in the 2008 summer institute.
- Participant evaluations of the institute are available at: <http://tut2008.wikispaces.com>

CTL CO-SPONSORED OR SUPPORTED PROGRAMS

1. New Faculty Orientation (NFO)

In August, 2007, the CTL worked with approximately 26 new faculty members in two workshops designed for the new faculty: "Support for Teaching/Learning, Strategies for Successful Teaching at CSUS, The Essential CSUS, The Essential CSUS Syllabus and Connecting with a Mentor." Two CTL brochures were distributed: *Information and Resources* and *Faculty Services*. (These brochures are updated each year based on feedback from faculty.) The CTL facilitated development of a faculty and student panel titled, *Student /Faculty Reflections on Success*. The CTL also provided materials at the New Faculty Resource Faire. The CTL co-sponsored new faculty receptions with the Office of Community Collaboration, the Online Library office and Research and Sponsored Projects.

2. Pedagogy Enhancement Awards (PEA)
<http://www.ctl.csus.edu/pedagogy.htm>

Eleven projects were awarded by the PEA Committee for the 2008-2009 academic year to a total of 13 faculty members representing four colleges on campus. Table 2 below offers nine years of data on PEA recipients. Table 3 displays eight years of PEA recipients by colleges.

Table 2 – 2001-2008 PEA Faculty Awards: Tenured and Untenured

PEA Awards To Faculty				
Year	# of Awards	# of Awardees	Untenured	%Untenured
2008-2009	11 awards	13 faculty	9 untenured	69%
2007-2008	10 awards	12 faculty	9 untenured	75%
2006–2007	13 awards	18 faculty	13 untenured	72%
2005-2006	17 awards	20 faculty	16 untenured	80%
2004-2005	15 awards	15 faculty	11 untenured	73%
2003-2004	11 awards	14 faculty	7 untenured	50%
2002-2003	13 awards	20 faculty	16 untenured	80%
2001-2002	11 awards	14 faculty	6 untenured	43%
2000-2001	10 awards	11 faculty	4 untenured	36%

Table 3 - 2001-2008 PEA Recipients by College

Colleges	2001	2002	2003	2004	2005	2006	2007	2008	Totals
A&L	4	3	2	2	7	1	0	5	24
BUS	0	1	0	0	1	1	0	1	4
ECS	1	1	0	0	0	0	1	0	3
ED	3	0	2	2	0	7	3	2	19
HHS	2	5	5	5	3	1	3	0	24
NSM	0	0	3	3	9	6	4	5	30
SSIS	1	3	2	3	0	2	1	0	12
Totals	11	13	14	15	20	18	12	13	116

3. Visiting Scholars

Thirty-one visiting scholars were brought to campus via funding made available through the Visiting Scholars Program. Sufficient funding met the needs of faculty from four colleges to bring out a diverse group of visiting scholars throughout the academic year. Table 4 represents sponsoring colleges since 2001.

Table 4 – 2001-2008 Visiting Scholars by College

Colleges	Year								Totals
	2001	2002	2003	2004	2005	2006	2007	2008	
A&L	3	7	15	13	18	21	22	19	118
BUS	0	0	0	0	0	0	0	0	0
ECS	0	1	1	0	1	0	0	1	4
ED	0	1	5	5	7	4	1	0	23
HHS	1	4	5	8	2	5	4	1	30
NSM	2	1	3	1	1	2	1	0	11
SSIS	7	9	8	10	8	3	4	10	59
Library	0	1	2	3	1	0	1	0	8
Totals	13	24	39	40	38	35	33	31	253

CTL PROGRAMS AND BOARD MEMBERS' RESPONSIBILITIES (2007-2008)

<http://www.ctl.csus.edu/boardmembers.htm>

Members represent the CTL on and off campus. Board members serve on sub-committees related to CTL initiatives. The 2007-2008 committees were populated as follows:

Web page development:	Program self-study:
Marty Biskowski	Kimo Ah Yun
Eun Mi Cho	Joel Dubois
Ali Porbaha	Scott Farrand
Lindy Valdez	Ana Garcia Nevarez
	Maureen Lojo

CTL Board changes for 2007-2008

Prof. Marty Biskowski completed his three year term. We thank Prof. Biskowski for his service to the CTL during a very difficult period of ill-health for him. His help this year with the web page analysis was very helpful for providing an understanding of the present page structure and developmental needs.

Prof. Ann Moylan (FACS) was elected to the board. We welcome her experience, energy, enthusiasm and new ideas to the board.

Prof. Eun Mi Cho and Prof. Ana Garcia-Navarez were re-elected to the board for a three year term. We are pleased to have their ideas, leadership and institutional memory continue on the board.

Change in Director

I stepped down as Interim Director of the CTL as of June 2, 2008. I appreciated the support of the board and highly valued the support provided by Laura Romo, my staff assistant. I would not have survived this year without her.

I am pleased that Prof. Kimo Ah Yun (Communication Studies) is the permanent director of the CTL. I have every confidence that he will lead the CTL well. I am ready to support in whatever capacity I can.

Respectfully submitted,

Prof. Mark Stoner, Interim Director
June 2008

Summary Events for Fall 2007

All But Dissertation (ABD) Meeting @ CTL: Thursday, September 20th from 12:00-1:15 pm

Advisory Board Meeting @ CTL: Friday, September 28th from 2:00-3:15 pm

Faculty Teaching Strategies Workshop: Friday, October 5th, Noon to 1:15 pm, Brown Bag “It’s Not All Relative: Classroom Techniques for Preventing, Diagnosing, and Curing Moral Relativism in College Students”

Faculty Teaching Strategies Workshop: Monday, October 8th, Noon to 1:15 pm, Brown Bag “Engaging Students in Learning”

CTL Open House: Friday, October 12th from 10 am-12 pm @ CTL

Faculty Teaching Strategies Workshop: Thursday, October 18th, Noon to 1:15pm, Brown Bag “Universal Design for Accessible Learning” (SSWD & CTL)

Faculty Mentoring Faculty Meeting @ CTL: Friday, October 19th, 2:00-3:30 pm

Faculty Teaching Strategies Workshop: Thursday, October 25th, Noon to 1:15 pm, Brown Bag “How am I Teaching? Getting Usable Data”

PEA Committee Meeting @ CTL: Tuesday, October 30th from 10 am- 12 pm

Advisory Board Meeting @ CTL: Friday, November 2nd from 2:00-3:15 pm

PEA Subcommittee Meeting @ CTL: Tuesday, November 6th from 10 am to 12 pm (Proposal Workshop)

Faculty Teaching Strategies Workshop: Wednesday, November 7th, Noon to 1:15 pm, Brown Bag “Faster, Fairer, Easier Grading Using Rubrics” (WAC & CTL)

Advisory Board Meeting @ CTL: Friday November 9th, from noon-1 pm

Faculty Mentoring Faculty Meeting @ CTL: Friday November 16th, 2:00-3:30 pm

PEA Subcommittee Meeting @ CTL Tuesday, November 27th from 10 am to 12 pm (Discuss applications and revise any review process if needed)

Events for Spring 2008

Faculty Mentoring Faculty Meeting @ CTL: Friday, January 18th, 2:00-3:30 pm

TuT Mentors Meeting @ CTL: Friday, February 1st, 10:00- 11:30 am

TuT Mentors Meeting @ CTL: Friday, February 8th, 10:00- 11:30 am

Faculty Teaching Strategies Workshop: Friday, February 8th, Noon to 1:15 pm, Brown Bag
“Helping You Help Difficult Students”

Faculty Teaching Strategies Workshop: Wednesday, February 13th, Noon to 1:15 pm, Brown Bag
“Teaching Larger Classes Effectively,” (WAC & CTL)

TuT Mentors Meeting @ CTL: Friday, February 15th, 10:00- 11:30 am

Faculty Mentoring Faculty Meeting @ CTL: Friday, February 15th, 2:00-3:30 pm

All But Dissertation (ABD) Meeting @ CTL: Wednesday, February 20th from 12:00-1:15 pm

TuT Mentors Meeting @ CTL: Friday, February 22nd, 10:00- 11:30 am

PEA Subcommittee Meeting @ CTL Tuesday, February 26th from 10 am to 12 pm (To discuss grant awards)

Advisory Board Meeting @ CTL: Friday, February 29th from 2:00-3:15 pm

Faculty Teaching Strategies Workshop: Thursday, March 6th, Noon to 1:15pm, Brown Bag
“Doing the Scholarship of Teaching”

TuT Mentors Meeting @ CTL: Friday, March 7th, 10:00- 11:30 am

TuT Mentors Meeting @ CTL: Friday, March 14th, 10:00- 11:30 am

TuT Mentors Meeting @ CTL: Friday, March 21st, 10:00- 11:30 am

Faculty Mentoring Faculty Meeting @ CTL: Friday, March 21st, 2:00-3:30 pm

TuT Mentors Meeting @ CTL: Friday, March 28th, 10:00- 11:30 am

Advisory Board Meeting @ CTL: Friday, April 11th from 2:00-3:15 pm

TuT Mentors Meeting @ CTL: Friday, April 18th, 10:00- 11:30 am

Faculty Teaching Strategies Workshop: Friday, April 18th, Noon to 1:15 pm, Brown Bag
“Publishing Your Work,”

Faculty Mentoring Faculty Meeting @ CTL: Friday, April 18th, 2:00-3:30 pm

Faculty Teaching Strategies Workshop: Tuesday, April 22nd, Noon to 1:15 pm, Brown Bag
“Making and Maintaining a Career Here in Tough Times”

TuT Mentors Meeting @ CTL: Friday, April 25th, 10:00- 11:30 am

Faculty Teaching Strategies Workshop: Monday, April 28th, Noon to 1:15pm, Brown Bag
“Getting Dollars for Research,”

Faculty Teaching Strategies Workshop: Wednesday, April 30th, Noon to 1:15pm, Brown Bag
(CTL & SSWD) “Universal Design Accessibility,”

TuT Mentors Meeting @ CTL: Friday, May 2nd, 10:00- 11:30 am

TuT Mentors Meeting @ CTL: Friday, May 9th, 10:00- 11:30 am

Advisory Board Meeting @ CTL: Friday, May 9th from 2:00-3:15pm (Luncheon)

TuT Mentors Meeting @ CTL: Friday, May 16th, 10:00- 11:30 am

Faculty Mentoring Faculty Meeting @ CTL: Friday, May 16th, 2:00-3:30 pm

TuT Mentors Meeting @ CTL: Friday, May 23rd, 10:00- 11:30 am

TUT Summer Institute 2008: Tentative; May 27th thru May 30th, 2008