Admission Appeal Application

Applicants to Sacramento State who do not meet academic admission requirements and/or missed an undergraduate admissions deadline may request further consideration by submitting information which demonstrates their potential for academic success at the University. For a small percentage of prospective freshman and transfer students, their academic eligibility may be weighed alongside other criteria such as: first generation college status, socioeconomic factors, an indication of overcoming educational hardship, skills or talents that align with or contribute to University programs or enrich the educational experience of the campus community.

In order to be considered, ineligible applicants are required to complete and return this appeal application to the Office of Undergraduate Admissions along with all listed items on the checklist. Completed applications will be accepted within 15 days of the notice of ineligibility, all applications received after that date will not be evaluated.

NAME: ____________________________________________ Sac State ID # or DOB: ___________________

CONTACT PHONE NUMBER: ________________________ EMAIL ADDRESS: _______________________

CLASS LEVEL: (Check One) □ Freshman □ Transfer □ Other _________ APPLICATION YEAR: _______ □ Fall □ Spring

REASON FOR APPEAL: □ Missed a deadline(s) _______________________________________________________
List deadline(s) missed

□ Missing requirement(s) __________________________________________
List requirement(s) missing

APPLICANT’S SIGNATURE: ____________________________ DATE: ____________________________

PLEASE SUBMIT THE FOLLOWING ITEMS ALONG WITH YOUR APPEAL APPLICATION:

□ All official transcripts – High school transcripts or transcripts from all colleges/universities you have attended

□ Test Scores (Freshman applicants only) – If you have not already submitted your SAT or ACT scores

□ Personal Statement - The applicant’s personal statement should include information explaining why he/she should be considered for admission and any supplemental factor(s) that form the basis for their request.

□ Letters of Recommendation (Optional) - Applicants are encouraged to submit letters of support from school counselors, teachers, and/or personal references who can provide additional information specific to the reasons stated in the appeal.

All required appeal documents must be submitted to the following office:
Admissions & Outreach
Attention: Admission Appeals Committee
6000 J Street
Sacramento, CA 95819-6048
Lassen Hall 1102

Please Note: Admission Appeal Applications that do not have all of the above items included will not be evaluated.