Spring 2013 Undergraduate Admission Appeal Application

Applicants to Sacramento State who do not meet academic admission requirements and/or missed an undergraduate admissions deadline may request further consideration by submitting information which demonstrates their potential for academic success at the University. For a small percentage of prospective freshman and transfer students, their academic eligibility may be weighed alongside other criteria such as: first generation college status, socioeconomic factors, an indication of overcoming educational hardship, skills or talents that align with or contribute to University programs or enrich the educational experience of the campus community.

In order to be considered, ineligible applicants are required to complete and return this appeal application to the Office of Undergraduate Admissions along with all items listed on the checklist. Completed applications will be accepted within 15 days of the notice of ineligibility, all applications received after that date will not be evaluated.

NAME:______________________________________________ Sac State ID # or DOB: ____________________________

CONTACT PHONE NUMBER:__________________________ EMAIL ADDRESS:________________________________________

CLASS LEVEL: (Check One) □ Freshman □ Transfer □ Other__________

REASON FOR APPEAL: □ Missed a deadline(s) ____________________________________________________________

□ Missing requirement(s) __________________________________________________________

APPLICANT’S SIGNATURE: _______________________________ DATE: _______________________

Please submit the following items along with your appeal application:

Admission Appeal Applications that do not included all required items listed below will not be evaluated.

☐ Personal Statement - The applicant’s personal statement should include information explaining why he/she missed an admission deadline (if applicable), why they should be considered for admission and any supplemental factor(s) that form the basis for their request.

☐ All official transcripts showing coursework completed through Summer 2012 – High school transcripts or transcripts from all colleges/universities you have attended. Upper division transfers are not required to submit high school transcripts.

☐ Test Scores – This includes SAT, ACT, AP and IB. First-time freshmen are required to submit SAT or ACT test scores. Transfers are only required to submit test scores if applicable for college credit.

☐ Letters of Recommendation (Optional) - Applicants are encouraged to submit letters of support from school counselors, teachers, and/or personal references who can provide additional information specific to the reasons stated in the appeal.

All required appeal documents must be submitted to the following office by the appeal deadline:

Admissions & Outreach
Attention: Admission Appeals Committee
6000 J Street
Sacramento, CA 95819-6048
Lassen Hall 1102