Admissions & Outreach
Fall 2013 Undergraduate Admission Appeal Application

Applicants to Sacramento State who do not meet academic admission requirements and/or missed an undergraduate admissions deadline may request further consideration by submitting information which demonstrates their potential for academic success at the University. For a small percentage of prospective freshman and transfer students, their academic eligibility may be weighed alongside other criteria such as: first generation college status, socioeconomic factors, an indication of overcoming educational hardship, skills or talents that align with or contribute to University programs or enrich the educational experience of the campus community.

In order to be considered, applicants are required to complete and return this appeal application to the Office of Undergraduate Admissions along with all items listed on the checklist. Completed applications will be accepted within 15 days of the notice of ineligibility. Appeal applications received after that date will not be evaluated.

NAME: ___________________________________________ Sac State ID # or DOB: __________________________

Contact Phone Number: ___________________________ Email Address: ________________________________

Class Level: (Check One) ☐ Freshman ☐ Transfer ☐ Other ______________________________

Reason for appeal: ☐ Missed a deadline(s) __________________________________________

☐ Missing requirement(s) __________________________________________

Applicant’s Signature: ______________________________________ Date: __________________________

Please submit the following items along with your appeal application:

Admission Appeal Applications that do not included all required items listed below will not be evaluated.

☐ Appeal Statement - The applicant’s appeal statement should include information explaining why he/she missed an admission deadline (if applicable), why they should be considered for admission and any supplemental factor(s) that form the basis for their request.

☐ All official transcripts showing coursework completed through Fall 2012 – High school transcripts or transcripts from all colleges/universities you have attended. Upper division transfers are not required to submit high school transcripts.

☐ Test Scores – This includes SAT, ACT, AP and IB. First-time freshmen are required to submit SAT or ACT test scores. Transfers are only required to submit test scores if applicable for college credit.

All required appeal documents must be submitted to the following office by the appeal deadline:

Admissions & Outreach
Attention: Admission Appeals Committee
Sacramento State
6000 J Street
Sacramento, CA 95819-6048

or Drop Off: Lassen Hall #1102