January 22, 2013

**News**

**President Gonzalez to deliver Spring Address**
President Alexander Gonzalez’ Spring Address will be held from 9-11 a.m. Thursday, Jan. 24, in the University Union Ballroom. The event will begin with coffee and conversation at 9 a.m.; the President’s address will follow at 10. Watch the University’s home page ([www.csus.edu](http://www.csus.edu)) for links to a full-length video and text shortly after the address.

*Submitted by the Office of the President*

**Enhancements to My Sac State web portal**
In an effort to make the My Sac State web portal more user-friendly, the “Academics” and “My Stuff” tabs have been removed. “Resources” from the “Academics” tab has been relocated to the “Student/Faculty/Staff Services” tabs. The customizable editorial, entertainment and web resource content from the “My Stuff” tab was removed. Plans include the addition of a “Campus Life” tab with content specific to Sacramento State.

If you have questions about the changes, please call the IRT Service Desk at 278-7337.

*Submitted by Information Resources and Technology*

**Tony Lucas appointed senior director of UTAPS**
After a thorough recruitment effort, the University has appointed Tony Lucas as the new senior director of UTAPS. He has worked at Sac State for approximately four years as the director of Business and Finance in Public Safety. In this capacity, he has had responsibility for dispatch and customer service functions, budget development, facility renovations, information technology and communications, emergency planning, and other administrative functions and special projects. He has extensive experience in the military and previously worked at CSU Monterey Bay as director of the Campus Service Center.

His skills and scope of experience will enable him to maintain the quality of our current parking program and provide leadership as we move forward to enhance the program. He begins his appointment Tuesday, Jan. 22.

*Submitted by University Transportation and Parking Services*

**Common Data Set available online**
The Common Data Set provides important data about Sacramento State to the publishers of college guidebooks and the education community in a standard format. The CDS is used in many publications and rankings, including *Peterson’s Guide*, publications from the College Board and *U.S. News and World Report’s* "America’s Best Colleges” guide.

The CDS is, in essence, a set of clearly defined data items used to share standard information about a college or university, with an emphasis on undergraduate education. The information covers data on admissions, enrollment, retention, class size, cost, financial aid and degrees awarded. Some of this data, such as financial aid and cost, are not included in our Fact Books. The Office of Institutional Research updates the CDS each year in
January. The CDS for Sacramento State can be found at www.csus.edu/oir/Data%20Center/Common%20Data%20Set/cds/CDS_2012-2013.pdf.
*Submitted by the Office of Institutional Research*

**Spirit of Giving Drive**
Through Thursday, Jan. 31, the Community Engagement Center is accepting food and clothing donations through the Spirit of Giving Drive, benefiting the Sacramento Food Bank and Family Services. Or you can volunteer your time and help Sac State win the second annual SOG Volunteer Challenge. For more information, including donation drop-off locations and how to participate in the Volunteer Challenge, visit www.csus.edu/cec/sog.stm or contact Kay Oghogho at kso28@saclink.csus.edu.
*Submitted by the Community Engagement Center*

**Professional activities**
The latest professional activities are available at www.csus.edu/sacstatenews/Articles/2013/01/ProfessionalActivities_01-07-13.html.
*Submitted by the Office of Public Affairs and Advocacy*

**Faculty Senate schedules**
The Faculty Senate schedules for January and February are available at www.csus.edu/sacstatenews/Articles/2013/01/FacultySenateJanFeb2013.html.
*Submitted by the Faculty Senate*

**Security quick tip on mobile devices to prevent theft and loss**
Take appropriate physical security measures to prevent the theft and enable the recovery of your mobile electronic devices.

- For laptops, use cable locks.
- Install and use tracing or tracking software to help locate lost or stolen devices. Users of i-products can use the free Find My iPhone app. Users of iOS, Android, Linux, OSX and Windows can use Prey. Prey is an open-source product that offers free and premium versions. For more details, visit www.preyproject.com.
- Never leave your mobile device unattended. Laptops, tablets and smartphones are targets because they are small, portable and of high value for criminals.
- Report lost or stolen devices immediately.
- Back up data on your mobile device regularly.
*Submitted by the Information Security Office*

**Human Resources**

**Catastrophic leave donation**
Sacramento State employees may voluntarily donate to other employees up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If employees are interested in donating time, a form can be obtained at www.csus.edu/hr/forms.htm#Disability, by visiting the Human Resources Disability Leaves office in Del Norte Hall, Suite 3002, or by calling 278-3522.

The following employees have been approved for the Catastrophic Leave Donation Program:
Sandra Loreto, Admissions
Richard Filson, Mail Services
Laura O’Neill, Mechanical Engineering