News

Staff Appreciation Picnic June 1
Don’t miss the annual Staff Appreciation Picnic, which will be held from 11:30 a.m.-1:30 p.m. Friday, June 1, in the Main Quad across from the River Front Center.

Please contact your college/department representative of the University Staff Assembly to get your picnic ticket. The picnic is free for all staff, MPPs and children 5 and under. Tickets for faculty, students, guests and children over 5 are $10.

The Picnic Committee is still seeking volunteers for setup and tear-down. If you wish to volunteer or have any questions about the event, contact Ashley Ciraulo Stuart at aciraulo@csus.edu.

Submitted by the University Staff Assembly

Talent abounds among faculty, staff
If you haven’t yet caught “Sacramento State Has Talent,” swing by the Library Galleries and find out just how talented our faculty and staff are. From paintings to metal works to fabric art to song and poetry, and everything in between, the Sac State community is one talented group. More information is available at http://bit.ly/x1QAL9.

Submitted by the University Library Galleries

Community Engagement Center sponsors annual Sac Pack Drive
The Community Engagement Center is staging its spring Sac Pack Drive through May 25. Please donate new or gently used school and art supplies to benefit youths in need. Encourage fellow faculty, staff and students of all ages to donate. Visit www.csus.edu/cec/sacpack for the donation wish list or more information. Donations can be dropped off at the Community Engagement Center, Library 4028, from 9:30 a.m.-4 p.m. Monday through Friday.

Submitted by the Community Engagement Center

Leonard Valdez retirement celebration
Student Affairs has invited the campus community to join in celebrating the retirement of Leonard Valdez after 20 years of service at Sacramento State. He currently serves as the director of Student Conduct and has previously served as the director of the Multi-Cultural Center. Please stop by the Multi-Cultural Center (Library 1010) between 2 and 4 p.m. Thursday, June 7, to wish him well. Refreshments will be served.

Submitted by Student Affairs

Model United Nations receives award
The Model United Nations team returned triumphant from the 2012 National MUN conference with an Outstanding Delegation award for its representation of the Non-Governmental Organization, Third World Network.

This marks the third consecutive year a Sacramento State delegation has won this prestigious award at the National MUN conference, which this year brought together nearly 6,000 students from 397 colleges and universities and 30 countries. Senior Marcus Taylor won awards for Best Delegate in Committee and Best Position Paper in the Organization of American States. A Best Position Paper award was also won by Alyssa Boyce and Milena Paez in the Commission on the Status of Women.

Congratulations to the Model U.N. program for its continued excellence.
Submitted by the Government Department

**CCE cited for life-support training center**
The College of Continuing Education has been designated as an American Heart Association Authorized Training Center.

The AHA serves as the gold standard in life-support training in the allied health care field. Sac State is the first CSU campus to earn designation as an AHA Authorized Training Center. CCE was previously authorized to provide training under the auspices of the Sonora Regional Medical Center. Now, CCE is authorized to offer its own training and partner with subsidiary training sites.

Submitted by the College of Continuing Education

**Nominations sought for safety awards**
The Governor's Employee Safety Awards (GESAs) were established in 1980 to highlight and encourage safety on the job by recognizing individuals and groups that have provided outstanding safety and health service to the state. Awards are presented to individuals or groups that have responded to hazardous or life-threatening events, as well as those that have developed safety programs that are not part of their normal duties during the preceding year.

Nominations for 2011 are currently being accepted. Awards are given in individual, group and departmental categories according to different criteria. If you would like to nominate an individual or group, please contact Bernie Tano at btano@csus.edu for additional information.

Submitted by the Office of Environmental Health and Safety

**Meet candidates for director of Parents and Families Programs**
The campus community is invited to meet the candidates for director of Parents and Families Programs on the dates below. This position will create and strengthen the vital partnership between parents and families of enrolled students and the University. This open forum will include a presentation from each candidate on the candidate’s vision for this program.

- Monday, May 14, 3:15-4:15 p.m., Lassen Hall, Conference Room 1013, Career Center: Suzette Riddle, CEO, California Lectures.
- Tuesday, May 15, 3:15-4:15 p.m., Lassen Hall, Conference Room 3008, Student Affairs: Haley Myers, Capitol director, Assembly Member Tony Mendoza.

Individuals who plan to attend are encouraged to submit written comments to Lori Varlotta, vice president for Student Affairs, Lassen Hall 3008, by email at varlotta@csus.edu no later than noon Friday, May 18.

Submitted by Office of the Vice President for Student Affairs

**Temporary closure of parking facilities**
In an effort to save energy costs during an off-peak period, the following parking facilities will be closed during the summer. Closure will begin at midnight Friday, May 25, and reopening is planned by 7 a.m. Monday, Aug. 20:

- Parking Structure III
- Lot 10
- Lot 11

All other parking facilities are scheduled to be open and available during the closure of the facilities mentioned above. If there are questions, please contact University Transportation and Parking Services at 278-7275, parking@csus.edu, www.csus.edu/utaps.

Submitted by University Transportation and Parking Services

**Price of commuter pass increases for faculty and staff**
The cost of faculty and staff Regional Transit commuter passes will increase from $30 for a six-month pass to $40, beginning July 1, 2012.
The commuter pass provides a significant discount for Sacramento State faculty and staff who ride RT buses and light rail. Sac State faculty and staff will pay only $6.67 a month for unlimited ridership, whereas an unlimited ridership pass purchased from RT costs $100 a month. Fees paid for faculty/staff commuter passes help fund the contract between the University and RT that allows faculty, staff and students to ride RT transportation at a reduced rate. Students pay for the commuter pass through a transportation fee each semester.

Faculty/staff commuter passes can be purchased at the Student Financial Services Center and the UTAPS Office. Passes are effective July 1-Dec. 31, 2012. For more information, visit the UTAPS website at www.csus.edu/utaps/.

Submitted by University Transportation and Parking Services

UEI Campus Grant Program announces recipients for Fall 2012

University Enterprises Inc. is today announcing 22 award recipients of its UEI Campus Grant Program for Fall 2012.

The UEI Campus Grant Program provides funding to projects proposed by students, faculty and staff that are innovative and benefit the academic endeavors of Sac State as well as promote teaching, research and campus engagement.

The Campus Grant Committee received 29 applications for the Fall 2012 program, with requests totaling $136,347. After careful consideration, the committee recommended funding $40,819 for 22 outstanding projects led by Sac State students, faculty members and staff.

Campus Grant Program awards range from $500 to $5,000 and help provide learning opportunities for Sac State students and opportunities for additional faculty-student interaction as well as more community outreach and visibility.

For a detailed listing of the awards and more info on the UEI Campus Grant Program, visit the UEI web page at www.enterprises.csus.edu/campusgrantprogram or email research@csus.edu.

Submitted by University Enterprises Inc.

2012 Writing Across the Curriculum faculty development retreat

All full- and part-time instructors are invited to the 2012 Writing Across the Curriculum faculty development retreat, “Time Saving Strategies for Assigning, Evaluating, and Responding to Student Writing,” from 9 a.m.-4 p.m. Monday, Aug. 13, in the University Union, Foothill Suite. The retreat is free, and breakfast and lunch will be served. RSVP to Dan Melzer at wac@csus.edu.

Submitted by the Center for Teaching and Learning

Violence in the Workplace Prevention Training

Violence in the Workplace Prevention Training is scheduled for 9-10 a.m. Thursday, May 17, in the University Union’s Hinde Auditorium. More information can be found at www.csus.edu/aba/police/eventstraining/violence-in-the-workplace-prevention.html.

Submitted by University Police

Police Department on Facebook and Twitter

Have you checked out the Sacramento State Police Department’s official Facebook and Twitter pages? Managed by the Office of the Chief, the pages offer important news and alerts at Sacramento State, such as emergency notifications, traffic alert updates, alert bulletins, media releases, upcoming training/events, services and safety tips. For the Police Department’s Facebook page, go to www.facebook.com/sacstatepolice. To follow the Police Department’s Twitter updates, go to http://twitter.com/sacstatepolice. Email any suggestions or questions to police@csus.edu.

Submitted by University Police
Research Funding Update
The May Research Funding Update is now available. The monthly update alerts the campus community to possible sources of external support for research, scholarly and creative activities. Both an abbreviated listing and a more detailed version are available at [www.csus.edu/research/funding/update](http://www.csus.edu/research/funding/update).

Additional information about any of the opportunities announced in the update can be obtained by clicking on the given Web address or by contacting your sponsored research officer.

Submitted by Research Administration

Instructional Personnel Cost Report (Fall 2011)
The Office of Institutional Research compiles special reports each year to show information on faculty workload. The reports for the Fall 2011 term are now available online. These reports are based on the Academic Planning Data Base, which is submitted to and approved by the Chancellor’s Office.

The Instructional Cost Personnel Report, combined with information from Human Resources, calculates the personnel costs directly associated with instruction. For a detailed look at the reports, please visit [www.csus.edu/oir/Data%20Center/Faculty%20Special%20Reports/Faculty%20Special%20Reports.html](http://www.csus.edu/oir/Data%20Center/Faculty%20Special%20Reports/Faculty%20Special%20Reports.html). For information, contact the Office of Institutional Research at 278-6566.

Submitted by the Office of Institutional Research

Faculty Teaching Assignment Report update
The updated Faculty Teaching Assignment Report is available on the Office of Institutional Research website. This report is based on the Academic Planning Data Base submitted to and approved by the Chancellor’s Office on the Spring 2012 census date. It displays information regarding faculty teaching load, such as courses and sections, student course credits, section enrollment, student FTE and weighted teaching units (WTU) by individual faculty member and department.

To view the report, go to [www.csus.edu/oir](http://www.csus.edu/oir). Click on “Data Center,” then “Faculty: Special Reports.” Please contact the Office of Institutional Research at 278-6566 if you have any questions.

Submitted by the Office of Institutional Research

University Policy Manual revision
Please note the following announcement of a revised policy in the University Policy Manual.

“Hospitality Expenses” is an existing policy updated to comply with the new Integrated CSU Administrative Manual (ICSUAM). This new policy supersedes the old Business Related Hospitality Expenses Policy:

ADM 0111 – Hospitality Expenses Policy (formerly Business Related Hospitality Expenses)
[www.csus.edu/umanual/admin/ADM-0111.html](http://www.csus.edu/umanual/admin/ADM-0111.html) (revised).

Submitted by Administration and Business Affairs

Faculty Senate schedule
The Faculty Senate schedule for May is available at [www.csus.edu/sacstatenews/Articles/2012/03/FacultySenateAprilMaySked03-14-12.html](http://www.csus.edu/sacstatenews/Articles/2012/03/FacultySenateAprilMaySked03-14-12.html).

Submitted by the Faculty Senate

Professional activities
The latest professional activities are available at [http://www.csus.edu/sacstatenews/Articles/2012/05/ProfessionalActivities05-07-12.html](http://www.csus.edu/sacstatenews/Articles/2012/05/ProfessionalActivities05-07-12.html).

President Gonzalez continues updates
Sacramento State President Alexander Gonzalez will post updates on campus developments on his web page at [www.csus.edu/President/fromthedeskofthepresident.html](http://www.csus.edu/President/fromthedeskofthepresident.html).

Submitted by the Office of the President

College of Continuing Education administers Summer Session 2012
Summer Session is a 12-week program at Sacramento State open to the following individuals:
Continuing students who have completed the formal admissions process and were enrolled in Spring 2012 or Fall 2011 but will not graduate prior to Summer 2012.

Community members who are not formally admitted to the University or students who have been admitted to another college.

Students who have been admitted to Sacramento State for Fall 2012.

Registration for Summer Session courses began Monday, April 16, for matriculated Sacramento State students on a first-come, first-served basis. There are no appointments this year. Registration for non-matriculated students began Monday, May 7.

Summer Session schedule:

- 12-week courses: May 29-Aug. 19
- First-six-week courses: May 29-July 8
- Second-six-week courses: July 9-Aug. 19

For more information or to register, visit the Summer Session website at [www.cce.csus.edu/summer/](http://www.cce.csus.edu/summer/).

Submitted by the College of Continuing Education

### College of Business Administration to host Information Session

The College of Business Administration is hosting an Information Session for all business graduate programs from 5:30-7:30 p.m. Wednesday, June 6, on campus. An adviser from each of the degree programs will provide a program overview and conduct a question-and-answer session.

To reserve a seat for the Information Session, RSVP at [www.surveymonkey.com/s/VS7HTJ9](http://www.surveymonkey.com/s/VS7HTJ9). You must be registered to attend.

Submitted by the College of Business Administration

### Summer Academies for High School Students begin July 23

High school students will explore the fields of biotechnology, health careers and culinary arts from July 23-Aug. 2 on the Sacramento State campus.

The Summer Academies for High School Students offer a personalized learning experience via small classes and a hands-on approach. Teens can study potential careers and prepare for the future while meeting other high school students from around the region.

To register, visit [www.cce.csus.edu/acads](http://www.cce.csus.edu/acads). For questions, contact Carole Taylor at catalyor@csus.edu or 278-2794.

Submitted by the College of Continuing Education

### Graduation Buffet extended to May 18

Due to popular demand, the University Center Restaurant has extended the Graduation Buffet until Friday, May 18. The buffet features a savory variety of picnic-style items such as barbecue pork ribs, Korean chicken, roasted root vegetable cassoulet and brown sugar baked beans. Sides and salads are included. The buffet is available 11 a.m.-2 p.m. in the University Center Restaurant, located at the southeast entrance of the University Union across from Round Table Pizza. Reservations are recommended at 278-6100.

For more information, please visit [www.enterprises.csus.edu/dining/ucr/buffets/index.html](http://www.enterprises.csus.edu/dining/ucr/buffets/index.html)

Submitted by University Enterprises Inc.

### Dining Services hours for finals week

Business hours for Sac State’s eateries will change for the week of May 14-20. For a complete list of eateries and their hours of operation during the week of class finals, please visit [www.enterprises.csus.edu/dining/hours.html](http://www.enterprises.csus.edu/dining/hours.html).

For questions, please contact Nicole Johnson, Dining Services coordinator, at 278-6376.
Submitted by University Enterprises Inc.

Summer closures expected at several campus eateries
University Enterprises Inc.’s Dining Services will be closing several eateries for the summer due to construction and renovation. The closure dates are as follows:

- Du Jour’s: currently closed until further notice.
- River Front Center and University Center Restaurant: closing May 19.
- Round Table Pizza: closing May 26.
- Da Deli/Dreyer’s Hornet Creamery: permanently closing May 19, to be replaced in the fall with a new eatery focusing on fresh tossed salads, carved meat sandwiches and more.

These exciting changes are expected to enhance the dining experience of the campus community by providing new, healthy and flavorful dining options in inviting settings. For more information regarding these changes or closures, please contact Angela Rader at angela.rader@csus.edu.

Submitted by University Enterprises Inc.

Sac State Magazine online
The Spring 2012 issue of Sac State Magazine is available online at www.csus.edu/sacstatemagazine. In this edition you’ll find:

- Sac State Alumni Are Going Places: Changing the World One Hornet at a Time.
- Globalizing the Classroom: University Faculty Making a World of Difference.
- Cultural Connections: International Education Broadens Students’ World View

Plus Class Notes, a world tour of the University Library, high times at the climbing wall, a cool course on wine tourism and more.

Have an idea for an upcoming issue of Sac State Magazine? Drop a line to advancementcommunications@csus.edu or call the Office of Advancement Communications and Stewardship at 278-4282.

Submitted by Advancement Communications and Stewardship

Marketing now part of Public Affairs and Advocacy
The Office of Public Affairs and Advocacy is now responsible for University marketing, including brand and logo compliance, campus-wide advertising, and review of the design and development of all communications intended for an external audience.

If you have materials you need reviewed, please email them to universitymarketing@csus.edu or call (916) 278-4381. Please allow for at least two working days for the process. This procedure ensures that Sacramento State’s identity standards and guidelines are maintained.

Submitted by the Office of Public Affairs and Advocacy

Watch for even more University news and videos
Sacramento State is filled with activities worth keeping up on – from outstanding teaching, learning and research to the arts, wellness activities and Hornet athletics. Stories and videos on University people, events and other news are available on Sacramento State’s news page, www.csus.edu/sacstatenews/, overseen by the Office of Public Affairs and Advocacy. And send your ideas for campus coverage to publicaffairs@csus.edu.

Another option for publicizing an academic event or performance is the University’s digital sign network on campus. Submit your message to www.csus.edu/digitalsigns or www.csus.edu/pa/digitalsign.

Submitted by the Office of Public Affairs and Advocacy

Sac State on Facebook and Twitter
Have you checked out Sacramento State’s official Facebook and Twitter pages? Managed by the Office of Public Affairs and Advocacy, the pages offer up-to-the-minute news and information on all things Sac
State, from academics to athletics, the arts to student life. For the University’s Facebook page, go to www.facebook.com/sacstate. To follow Sac State’s Twitter updates, go to http://twitter.com/#!/sacstate.

Submitted by the Office of Public Affairs and Advocacy

Border firewall security update
Sacramento State is receiving a new border firewall from the Chancellor’s Office this summer. The new equipment will push the campus up to a faster connection to the Internet. As part of the upgrade, the Information Security Office is auditing existing firewall exceptions to close unnecessary rules and appropriately scope down rules that are overly permissive.

The office already has removed or scoped down about 32 percent of the rules in the firewall. Our next path is to remove firewall rules that do not conform to campus policy. In most cases, these rules are legacy and will have no impact on faculty, students or staff. The office is planning on removing border firewall rules Thursday, May 24, for the following protocols:

- FTP (replaced by Secure FTP)
- Telnet
- POP
- IMAP
- rLogin
- RDP

The office is still reviewing uses of these protocols on campus and will make exceptions as needed. Any exception will be documented in the office’s risk management process, which will include a plan to move to a secure alternative. Contact the Information Security Office at iso@csus.edu if you have any questions.

Submitted by the Information Security Office

Security quick tip:
Safeguarding campus information, Part 5 of 6: Archive
If you no longer need to access Level 1 data, it should be either properly deleted or encrypted for storage. Archiving Level 1 data should be done only for regulation purposes. The Information Security Office has tools that can ensure that these files are either secured or scrubbed of the Level 1 information. Look for Part 6 in next week’s Briefing and on the Information Security website, www.csus.edu/security.

Submitted by the Information Security Office

Beware of software downloads on hotel Internet connections
Recently, there have been instances of travelers’ laptops being infected with malicious software while using hotel Internet connections. In these instances, the traveler was attempting to set up the hotel room Internet connection and was presented with a pop-up window notifying the user to update a widely used software product. If the user clicked to accept and install the update, malicious software was installed on the laptop. The pop-up window appeared to be offering a routine update to a legitimate software product for which updates are frequently available.

The FBI recommends that all government, private industry and academic personnel use extra caution before updating software products on their hotel Internet connection. Checking the author or digital certificate of any prompted update to see if it corresponds to the software vendor may reveal an attempted attack. The FBI also recommends that travelers perform software updates on laptops immediately before traveling and that they download software updates directly from the software vendor’s website if updates are necessary.

If you have questions or believe your computer has been infected, work with your ITC or contact the Information Security Office at iso@csus.edu.

Submitted by the Information Security Office
Human Resources

Summer office hours
This summer, in an effort to conserve energy, Sacramento State will continue the practice of a modified work schedule with normal business hours for the campus of 7:30 a.m-4 p.m. with a 30-minute lunch break. These hours will be effective Tuesday, May 29, through Friday, Aug. 17. As always, authorized supervisors may modify individual work schedules to address special situations as long as these basic hours are covered. It is important that offices are staffed during these announced hours.

As in past summers, this schedule enables the University to realize substantial budget savings by reducing energy consumption during the late afternoon hours when energy demand is highest. The University hopes that this change will also permit many employees to get the most from the longer summer days.

If you have any questions or concerns that cannot be answered by your supervisor or manager, please contact Kent Porter, associate vice president for Labor Relations and Compliance.

Catastrophic leave donation
Sacramento State employees may voluntarily donate to other employees up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If employees are interested in donating time, a form can be obtained at www.csus.edu/hr/forms.htm#Disability, by visiting the Human Resources Disability Leaves office in Del Norte Hall, Suite 3002, or by calling 278-3522.

The following employees have been approved for the Catastrophic Leave Donation Program:

- Cynthia Hester, Facilities Housing Department
- Kristin Abundis, College of Education Dean’s Office
- Althea Spencer, Accounts Payable Department