May 21, 2012

News

Ed Mills of Student Affairs named CSSA Administrator of the Year
Ed Mills, associate vice president for Student Affairs, Enrollment and Student Support, has been named Administrator of the Year by the 23 members of the California State Student Association (CSSA).

CSU student leaders system-wide annually recognize a variety of university stakeholders who demonstrate high levels of support for student participation in policy development, student advocacy and the overall mission of CSSA.

Mills was nominated by Sacramento State CSSA student representative Vance Jarrard and Associated Students Inc. President Laura Gonzalez, both members of the CSSA Board of Directors. The students commended Mills for his efforts to maintain access to Sacramento State for as many students as possible, even in financially challenging times. Jarrard also spoke highly of Mills’ presence at new-student orientations to greet incoming students and answer their questions. That availability continues throughout the year as Mills helps students with various issues.

Submitted by Student Affairs

CSU budget reduction strategies webcast
At the May meeting of the CSU Board of Trustees, a presentation was given by Benjamin Quillian, executive vice chancellor and chief financial officer, and Ephraim Smith, executive vice chancellor and chief academic officer, regarding possible cost reduction and revenue enhancement strategies in response to state budget reductions to higher education. This includes the possible $250 million “trigger cut” to the CSU proposed by the governor in his “May revise” budget.

In response, the trustees have asked the chancellor to provide an opportunity for all members of the CSU community to comment about these various strategies or to suggest additional ideas that might assist in reducing costs or increasing revenues to address state funding cuts to higher education.

The strategies presented can be viewed at www.calstate.edu/bot/agendas/may12/Finance.pdf (scroll through the document to Agenda Item 2, “Revenue Enhancement and Cost Reduction Strategies”).

The CSU Systemwide Budget Advisory Committee (SBAC) is meeting from 10:30 a.m.-noon Wednesday, May 23. This meeting will be used as an opportunity for the CSU community to provide feedback to the committee and the Board of Trustees regarding the proposed cost reduction and revenue enhancement strategies. The campus community is invited to attend a live streaming in Library 11. Attendees can pose questions directly to the committee through a facilitator, or questions can be submitted in advance by going to www.calstate.edu/budget/fybudget/presentations-communications/1112-sbac-announcement.shtml (click the “Budget Strategies” link near the bottom of the page to send an email). Questions may be addressed during the meeting or included in an FAQ that will be posted after the meeting.

If you are unable to view the webcast in Library 11, a limited number of computer connections will be available. You must preregister to access one of those connections at www.calstate.edu/budget/fybudget/presentations-communications/1112-sbac-announcement.shtml (see the “Register Now” link.) Please note that the number of connections is limited, and even though your registration will be confirmed, attendees are accepted into the webcast on a first-come, first-served basis. Live captioning will be provided.
RSVP to Abbi Stone at stonea@csus.edu if you plan to view the webcast.
Submitted by Business and Administrative Services

Staff Appreciation Picnic is June 1
Don’t miss the annual Staff Appreciation Picnic, which will be held from 11:30 a.m.-1:30 p.m. Friday, June 1, in the Main Quad across from the River Front Center.

Please contact your college/department representative of the University Staff Assembly to get your picnic ticket. The picnic is free for all staff, MPPs and children 5 and under. Tickets for faculty, students, guests and children over 5 are $10.

The Picnic Committee is still seeking volunteers for setup and tear-down. If you wish to volunteer or have any questions about the event, contact Ashley Ciraulo Stuart at aciraulo@csus.edu.
Submitted by the University Staff Assembly

Community Engagement Center sponsors annual Sac Pack Drive
The Community Engagement Center is staging its spring Sac Pack Drive through May 25. Please donate new or gently used school and art supplies to benefit youths in need. Encourage fellow faculty, staff and students of all ages to donate. Visit www.csus.edu/cec/sacpack for the donation wish list or more information. Donations can be dropped off at the Community Engagement Center, Library 4028, from 9:30 a.m.-4 p.m. Monday through Friday.
Submitted by the Community Engagement Center

Leonard Valdez retirement celebration
Student Affairs has invited the campus community to join in celebrating the retirement of Leonard Valdez after 20 years of service at Sacramento State. He currently serves as the director of Student Conduct and has previously served as the director of the Multi-Cultural Center. Please stop by the Multi-Cultural Center (Library 1010) between 2 and 4 p.m. Thursday, June 7, to wish him well. Refreshments will be served.
Submitted by Student Affairs

CCE cited for life-support training center
The College of Continuing Education has been designated as an American Heart Association Authorized Training Center.

The AHA serves as the gold standard in life-support training in the allied health care field. Sac State is the first CSU campus to earn designation as an AHA Authorized Training Center. CCE was previously authorized to provide training under the auspices of the Sonora Regional Medical Center. CCE is now authorized to offer its own training and partner with subsidiary training sites.
Submitted by the College of Continuing Education

Nominations sought for safety awards
The Governor’s Employee Safety Awards (GESA) were established in 1980 to highlight and encourage safety on the job by recognizing individuals and groups that have provided outstanding safety and health service to the state. Awards are presented to individuals or groups that have responded to hazardous or life-threatening events, as well as those that have developed safety programs that are not part of their normal duties during the preceding year.

Nominations for 2011 are currently being accepted. Awards are given in individual, group and departmental categories according to different criteria. If you would like to nominate an individual or group, please contact Bernie Tano by Friday, June 8, at bcano@csus.edu for additional information.
Submitted by the Office of Environmental Health and Safety

Temporary closure of parking facilities
In an effort to save energy costs during an off-peak period, the following parking facilities will be closed during the summer. The closure will begin at midnight Friday, May 25, and reopening is planned by 7 a.m. Monday, Aug. 20:
Parking Structure III
Lot 10
Lot 11

All other parking facilities are scheduled to be open and available during the closure of the facilities mentioned above. For questions, contact University Transportation and Parking Services at 278-7275, parking@csus.edu, www.csus.edu/utaps.

Submitted by University Transportation and Parking Services

Price of commuter pass increases for faculty and staff
The cost of faculty and staff Regional Transit commuter passes will increase from $30 for a six-month pass to $40, beginning July 1.

The commuter pass provides a significant discount for Sacramento State faculty and staff who ride RT buses and light rail. Sac State faculty and staff will pay only $6.67 a month for unlimited ridership, whereas an unlimited ridership pass purchased from RT costs $100 a month. Fees paid for faculty/staff commuter passes help fund the contract between the University and RT that allows faculty, staff and students to ride RT transportation at a reduced rate. Students pay for the commuter pass through a transportation fee each semester.

Faculty/staff commuter passes can be purchased at the Student Financial Services Center and the UTAPS Office. Passes are effective July 1-Dec. 31, 2012. For more information, visit the UTAPS website at www.csus.edu/utaps/.

Submitted by University Transportation and Parking Services

UEI Campus Grant Program announces recipients for Fall 2012
University Enterprises Inc. is issuing awards to 22 recipients through its UEI Campus Grant Program for Fall 2012.

The UEI Campus Grant Program provides funding for projects proposed by students, faculty and staff that are innovative and benefit the academic endeavors of Sac State as well as promote teaching, research and campus engagement.

The Campus Grant Committee received 29 applications for the Fall 2012 program, with requests totaling $136,347. After careful consideration, the committee recommended funding $40,819 for 22 outstanding projects.

Campus Grant Program awards range from $500 to $5,000 and help provide learning opportunities for Sac State students and opportunities for additional faculty-student interaction as well as more community outreach and visibility.

For a detailed listing of the awards and more info on the UEI Campus Grant Program, visit the UEI web page at www.enterprises.csus.edu/campusgrantprogram or email research@csus.edu.

Submitted by University Enterprises Inc.

2012 Writing Across the Curriculum faculty development retreat
All full- and part-time instructors are invited to the 2012 Writing Across the Curriculum faculty development retreat, “Time Saving Strategies for Assigning, Evaluating, and Responding to Student Writing,” from 9 a.m.-4 p.m. Monday, Aug. 13, in the University Union, Foothill Suite. The retreat is free, and breakfast and lunch will be served. RSVP to Dan Melzer at wac@csus.edu.

Submitted by the Center for Teaching and Learning

Research Funding Update
The May Research Funding Update is now available. The monthly update alerts the campus community to possible sources of external support for research, scholarly and creative activities. Both an abbreviated listing and a more detailed version are available at www.csus.edu/research/funding/update.

Submitted by Public Affairs and Advocacy
Additional information about any of the opportunities announced in the update can be obtained by clicking on the given Web address or by contacting your sponsored research officer.

Submitted by Research Administration

Faculty Teaching Assignment Report update
The updated Faculty Teaching Assignment Report is available on the Office of Institutional Research website. This report is based on the Academic Planning Data Base submitted to and approved by the Chancellor’s Office on the Spring 2012 census date. It displays information regarding faculty teaching load, such as courses and sections, student course credits, section enrollment, student FTE and weighted teaching units (WTU) by individual faculty member and department.

To view the report, go to www.csus.edu/oir. Click on “Data Center,” then “Faculty: Special Reports.” Please contact the Office of Institutional Research at 278-6566 if you have any questions.

Submitted by the Office of Institutional Research

University Policy Manual revisions
Please note the following announcement of a new policy as well as a revised policy in the University Policy Manual:

“Procurement and Contracts” is a new policy established to be in conformance with the new Integrated CSU Administrative Manual (ICSUAM).

“Property Management” (formerly Property Accounting) is an existing policy updated to be in compliance with the new ICSUAM. In particular, the changes were to incorporate the ICSUAM sections 3150.01, 3151.04, 3250.01 and 5600.0 that replaced the State Administrative Manual.

ADM 0173 – Procurement & Contracts Policy http://www.csus.edu/umanual/admin/ADM-0173.html (new)

ADM 0164 – Property Management Policy (formerly Property Accounting) http://www.csus.edu/umanual/admin/ADM-0164.html (revised)

Submitted by Administration and Business Affairs

Faculty Senate schedule
The Faculty Senate schedule for May is available at www.csus.edu/sacstatenews/Articles/2012/03/FacultySenateAprilMaySked03-14-12.html.

Submitted by the Faculty Senate

Professional activities
The latest professional activities are available at http://www.csus.edu/sacstatenews/Articles/2012/05/ProfessionalActivities05-07-12.html.

President Gonzalez continues updates
Sacramento State President Alexander Gonzalez will post updates on campus developments on his web page at www.csus.edu/President/fromthedeskofthepresident.html.

Submitted by the Office of the President

College of Continuing Education administers Summer Session 2012
Summer Session is a 12-week program at Sacramento State open to the following individuals:

- Continuing students who have completed the formal admissions process and were enrolled in Spring 2012 or Fall 2011 but will not graduate prior to Summer 2012.
- Community members who are not formally admitted to the University or students who have been admitted to another college.
- Students who have been admitted to Sacramento State for Fall 2012.

Summer Session schedule:

- 12-week courses: May 29-Aug. 19
First-six-week courses: May 29-July 8
Second-six-week courses: July 9-Aug. 19

For more information or to register, visit the Summer Session website at www.cce.csus.edu/summer/.
Submitted by the College of Continuing Education

College of Business Administration to host Information Session
The College of Business Administration is hosting an Information Session for all business graduate programs from 5:30-7:30 p.m. Wednesday, June 6, on campus. An adviser from each of the degree programs will provide a program overview and conduct a question-and-answer session.

To reserve a seat for the Information Session, RSVP at www.surveymonkey.com/s/VS7HTJ9. You must be registered to attend.
Submitted by the College of Business Administration

Summer Academies for High School Students begin July 23
High school students will explore the fields of biotechnology, health careers and culinary arts from July 23-Aug. 2 on the Sacramento State campus.

The Summer Academies for High School Students offer a personalized learning experience via small classes and a hands-on approach. Teens can study potential careers and prepare for the future while meeting other high school students from around the region.

To register, visit www.cce.csus.edu/acads. For questions, contact Carole Taylor at catalyor@csus.edu or 278-2794.
Submitted by the College of Continuing Education

Summer closures at several campus eateries
University Enterprises Inc.’s Dining Services is closing several eateries for the summer due to construction and renovation. The closure dates are as follows:

- Du Jour’s: currently closed until further notice.
- River Front Center and University Center Restaurant: closed as of May 19.
- Round Table Pizza: closing May 26.
- Da Deli/Dreyer’s Hornet Creamery: permanently closed as of May 19, to be replaced in the fall with a new eatery focusing on fresh tossed salads, carved meat sandwiches and more.

These changes are expected to enhance the dining experience of the campus community by providing new, healthy and flavorful dining options in inviting settings. For more information regarding these changes or closures, please contact Angela Rader at angela.rader@csus.edu.
Submitted by University Enterprises Inc.

Sac State Magazine online
The Spring 2012 issue of Sac State Magazine is available online at www.csus.edu/sacstatemagazine. In this edition you’ll find:

- Sac State Alumni Are Going Places: Changing the World One Hornet at a Time.
- Globalizing the Classroom: University Faculty Making a World of Difference.
- Cultural Connections: International Education Broadens Students’ World View

Plus Class Notes, a world tour of the University Library, high times at the climbing wall, a cool course on wine tourism and more.

Have an idea for an upcoming issue of Sac State Magazine? Drop a line to advancementcommunications@csus.edu or call the Office of Advancement Communications and Stewardship at 278-4282.
Submitted by Advancement Communications and Stewardship
Police Department on Facebook and Twitter
Have you checked out the Sacramento State Police Department’s official Facebook and Twitter pages? Managed by the Office of the Chief, the pages offer important news and alerts at Sacramento State, such as emergency notifications, traffic alert updates, alert bulletins, media releases, upcoming training/events, services and safety tips. For the Police Department’s Facebook page, go to www.facebook.com/sacstatepolice. To follow the Police Department’s Twitter updates, go to http://twitter.com/sacstatepolice. Email any suggestions or questions to police@csus.edu.
Submitted by University Police

Marketing now part of Public Affairs and Advocacy
The Office of Public Affairs and Advocacy is now responsible for University marketing, including brand and logo compliance, campus-wide advertising, and review of the design and development of all communications intended for an external audience.

If you have materials you need reviewed, please email them to universitymarketing@csus.edu or call (916) 278-4381. Please allow for at least two working days for the process. This procedure ensures that Sacramento State’s identity standards and guidelines are maintained.
Submitted by the Office of Public Affairs and Advocacy

Watch for even more University news and videos
Sacramento State is filled with activities worth keeping up on – from outstanding teaching, learning and research to the arts, wellness activities and Hornet athletics. Stories and videos on University people, events and other news are available on Sacramento State’s news page, www.csus.edu/sacstatenews/, overseen by the Office of Public Affairs and Advocacy. And send your ideas for campus coverage to publicaffairs@csus.edu.

Another option for publicizing an academic event or performance is the University’s digital sign network on campus. Submit your message to www.csus.edu/digitalsigns or www.csus.edu/pa/digitalsign.
Submitted by the Office of Public Affairs and Advocacy

Sac State on Facebook and Twitter
Have you checked out Sacramento State’s official Facebook and Twitter pages? Managed by the Office of Public Affairs and Advocacy, the pages offer up-to-the-minute news and information on all things Sac State, from academics to athletics, the arts to student life. For the University’s Facebook page, go to www.facebook.com/sacstate. To follow Sac State’s Twitter updates, go to http://twitter.com/#!/sacstate.
Submitted by the Office of Public Affairs and Advocacy

Security quick tip:
Safeguarding campus information, Part 6 of 6: Question
Is your department running more than one system with Level 1 data stored on it? If you have more than one system with confidential data, contact the Information Security Office to help consolidate your information to a central location that can be protected and backed up. By limiting where you are storing your confidential data, you can better protect it from a data breach. See all six topics at the Information Security website, www.csus.edu/security.
Submitted by the Information Security Office

Human Resources

Summer office hours
This summer, in an effort to conserve energy, Sacramento State will continue the practice of a modified work schedule with normal business hours for the campus of 7:30 a.m.-4 p.m. with a 30-minute lunch break. These hours will be effective Tuesday, May 29, through Friday, Aug. 17. As always, authorized supervisors may modify individual work schedules to address special situations as long as these basic hours are covered. It is important that offices are staffed during these announced hours.
As in past summers, this schedule enables the University to realize substantial budget savings by reducing energy consumption during the late afternoon hours when energy demand is highest. The University hopes that this change will also permit many employees to get the most from the longer summer days.

If you have any questions or concerns that cannot be answered by your supervisor or manager, please contact Kent Porter, associate vice president for Labor Relations and Compliance.

**Catastrophic leave donation**

Sacramento State employees may voluntarily donate to other employees up to a maximum of 40 hours of sick or vacation leave credits in one-hour increments each fiscal year. Bargaining Units 1, 10 and 11 may donate only up to 16 hours per fiscal year. If employees are interested in donating time, a form can be obtained at [www.csus.edu/hr/forms.htm#Disability](http://www.csus.edu/hr/forms.htm#Disability), by visiting the Human Resources Disability Leaves office in Del Norte Hall, Suite 3002, or by calling 278-3522.

The following employees have been approved for the Catastrophic Leave Donation Program:

Cynthia Hester, Facilities Housing Department
Althea Spencer, Accounts Payable Department
Steven Craddock, Facilities Services