CSUS Collaborative Classrooms

Operating the Instructor Podium and the Collaborative Stations
Instructor Podium

The instructor podium has a PC, document camera, and laptop connection.
Podium

Podiums have a PC, document camera, and laptop connection. Content can be displayed on the projector screen by any of the above sources.
This is a control panel. It is used to control equipment at the instructor podium.

Press “Display On” and “Display Off” to turn the projector on and off.

Press the “PC”, “Laptop”, “Doc Cam”, and “HDMI” buttons to switch inputs.

Press the “Mute” button to temporarily mute audio and video.
Collaborative Stations

Collaborative stations facilitate group activities and interaction. These stations include a PC and VGA and HDMI laptop connections.
Control Panel

This is a control panel. It is used to control equipment at the collaborative stations.

Use Display “On” and “Off” to turn the monitor on and off.

Use the “PC”, “Laptop”, and “HDMI” buttons to switch inputs.
Insight

Insight is a program that allows control of the collaborative station PC’s and monitors from the podium. Content can be shown from the podium PC to collaborative station monitors. The collaborative station monitors may be viewed at the podium PC monitor and on the front projection screen.
When you log in, a window will pop up prompting for a password.

The password for Insight is “irtVision”.

After logging in, double click the owl icon on the bottom bar in the right corner to open Insight.
To show your screen on all students’ screens, press “Ctrl” + “A” to select all PCs, then press the “Show” button. To return students to their own screens, press “Show” again.

To view the screens of students, press “View All”.
For Help with Classroom Technology, Contact:

Classroom & Lab Services
Extension 87337, Option 1

http://www.csus.edu/irt/Classrooms