HealthStream Online Clinical Orientation Program
Self-registration
Student Instructions:

California State University, Sacramento

HealthStream’s online programs are designed to educate healthcare professionals and health occupations students. Their purpose is to enhance safety, competency, and outcomes in healthcare organizations through required regulatory training and accredited continuing education. Completion of the four (4) Health Stream modules, prior to entering the clinical portion of your education, are required.

Each Health Stream module costs ~$3.50 (subject to change), and a debit/credit card is required to pay for each separate module. Health Stream is a secure website.

Heath Stream Maintenance (ie the system is down!) is usually the first Friday and third Thursday of each month. The time period for each will be 6:00 PM – 2:00 AM California Time.

This online orientation program will need to be completed annually. This is prior to first semester and prior to 3rd semester. Failure to complete the required modules with a passing grade of 80-90% will preclude the participation in clinical experiences. The exam may be taken multiple times. Validation of these modules is required even if you have taken them at your place of employment.

Computer set up:

- The computer must have internet access, preferably high-speed (as opposed to dial-up) and printing capability. Access the Internet using Microsoft’s Internet Explorer browser. HealthStream is adopting IE8 as the minimum browser standard as of January 1, 2013. Other browsers may not be effective.
- Health Stream is optimized for computers running Windows operating systems.
  - If you have a newer MAC with the Intel chip and Microsoft Windows Application, or an older MAC with Virtual PC, one may be able to access Health Stream. Otherwise plan to use computers on campus for this need

First, check your computer compatibility by clicking http://www.healthstream.com/BrowserCheck/ it may work with www.healthstream.com/BrowserCheck

- If your computer does not meet the recommended requirements, correct the problem or use another computer that is compatible to complete the required modules. If you select a module and get a blank window in the upper left hand side, this likely means that you need to disable your pop-up blocked.

Log in Instructions
- Access the HealthStream by clicking www.healthstream.com/hlc/canursing
- To log in as a student, click the First time students click here.
- Problems: customer.service@healthstream.com or 1- 800-521-0574
Guidelines for selecting User name and password

- Select a user name and password that you can remember. Please save in a safe place because it will be needed again in one year. One suggestion is to use your Sac Link email as your User ID.
- Your password is case sensitive and must contain 4-10 characters (letters and/numbers)
- Select a password which is different than your user ID
- A password reminder is not required, but please create one in case you forget your password!
- Remember your user ID and password. Neither your HealthStream nor the Division of Nursing can retrieve forgotten passwords.
- Enter all the required information, indicated by asterisks, on the following screen, then click the Submit button at the bottom of the page

Enrolling and Purchasing modules:

- On the following screen, select your school from the drop-down list of participating institutions. We are California State University, Sacramento
- Now that you are logged in on the HealthStream site, you will be in the "My learning" tab.
- Select the Catalog tab toward the top of the page. Click Search without typing anything in the Search box
- The four HealthStream modules you will be required to complete will automatically be listed in the Search Results
- **Enroll in any module**
  - click on the name of the module you wish to enroll in
  - On the next page, click Enroll in this Course
  - On the following page, enter the required information to purchase the module and click Continue (the card verification is the three digit number shown after your card number on the back of your card)
When you have purchased a module, you will be taken back to the module’s Course Details page, where you can launch the course by clicking on the underlined (hyperlink) Learning Activity.

- You do not have to take and complete modules in a sequence or immediately after enrolling in one. You may elect to enroll in and purchase all four modules and launch any of your purchased modules afterwards. Each module will appear under Elective Learning on the My Learning tab, even if you log out and log back in, until you have completed the module. If you exit a module by clicking on Exit in the lower right hand corner instead of the X in the right hand corner, the next time you launch the module you can resume the module at the point where you exited (bookmarked).

**Returning log in instructions**

- Access our dedicated HealthStream site at www.healthstream.com/hlc/canursing
- Enter your user ID and password. **Do not create a new profile.** Click on the Password Reminder link if you have forgotten your password and you created a password reminder when you first logged into HealthStream site. If you have forgotten your user ID, contact the HealthStream Administrator JDoe@college.edu Please write HealthStream in the Subject. In the body of your message, include your registered name, your full student ID, your school and your question/problem/compliment.
- When you are logged into HealthStream, any module you have enrolled in, but not have yet completed, will be listed on the My Learning tab under Elective Learning. Click on any module to launch it.

**Module review, transcripts, and certificates**

After successful completion of the 4 modules, Sac State students will need to hit the ‘printer icon’ and send hard copy of their ‘transcript’ of all four modules and Mangus.

Completed modules can be reviewed, and you HealthStream transcript and module completion certificates can be printed from My Transcript tab.
Specific Module Contents

1. **Rapid Regulatory Compliance: Clinical I:**
   Compliance; Ethics; Sexual Harassment; Patient Rights; Informed Consent; Advanced Directives; Emergency Medical Treatment and Labor Act (EMTALA); Grievances; Developmental Appropriate Care; Cultural Competence; Restraint/Seclusion; Patient Abuse/Assault/Neglect

2. **Rapid Regulatory Compliance: Clinical II:**
   General/Fire/Electric/Back/Radiation/Magnetic Resonance Imaging, Safety; Ergonomics; Lift/Transport; Slips/Trips/Falls; Latex Allergy; Hazardous Communication; Workplace Violence; Emergency Prep; Infection Control; Hospital Acquired Infections (HAI); Hand Hygiene; Bloodborne; Standard Precautions; Airborne/Contact/Droplet Precautions, Personal Protective Equipment (PPE)

3. **Hazardous Communication** (This is a strange name for the module)

4. **HIPAA** (Health Information Portability and Accountability Act)

PROBLEMS??: TRY THESE CONTACTS:

| 800-521-0574 | customer.service@healthstream.com |