Internet Reslink Service Request Form

Name of Conference: _________________________________________________________________

Name of Participant: _____________ ______________________________________________________

Internet Service Features:

- High Speed Internet Access (10 Mbps)
- 24/7 Always on Connection
- Groups must use their own computer/laptop and have Wired Ethernet card.
- Computer modems may be connected through the phone line – You must check with your internet provider for specific instructions when dialing in via your modem.
- WI-FI service is NOW available in all halls on 1st floor recreation rooms and study lounges and can only be accessed with Log-In and Password, you may also use in individual rooms.

Internet Service Cost: (Included on Final Invoice)
$10.00 Activation Charge for Each Internet Line Requested

Date Internet Service Requested: ____________ Internet service to be discontinued: ____________

# of Internet Lines Requested: ________ (A maximum of 10 lines may be ordered)

Please list below the location(s) in which you would like the Internet line(s) activated. Our residence hall rooms may accommodate up to two (2) Internet lines. Please note that side A of the room would be activated, unless otherwise requested.

Internet #1: Hall: ____________ Room(s): ________ Side A_______ Side B_______
Internet #2: Hall: ____________ Room(s): ________ Side A_______ Side B_______
Internet #3: Hall: ____________ Room(s): ________ Side A_______ Side B_______
Internet #4: Hall: ____________ Room(s): ________ Side A_______ Side B_______
Internet #5: Hall: ____________ Room(s): ________ Side A_______ Side B_______
Internet #6: Hall: ____________ Room(s): ________ Side A_______ Side B_______
Internet #7: Hall: ____________ Room(s): ________ Side A_______ Side B_______
Internet #8: Hall: ____________ Room(s): ________ Side A_______ Side B_______
Internet #9: Hall: ____________ Room(s): ________ Side A_______ Side B_______
Internet #10: Hall: ____________ Room(s): ________ Side A_______ Side B_______

By signing below, the group understands that there will be a $20 activation fee for each internet line and agree to the acceptable use policy located on the back of this form. These charges will be included on the final invoice generated after the group’s departure. Any abuse of this internet system could result in immediate cancellation of this service.

Approval Signature: ___________________________ Date: __________________________

Request must be received no later than two weeks prior to arrival. Please return form to:
Joe Loera • Sacramento State Conference Services • 6000 J Street • Sacramento, CA 95819-6067
Office: (916) 278-4982 • Fax: (916) 278-2171

California State University, Sacramento
Housing and Residential Life – Conference Services

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