Instructor: Brian Lim, Ph.D.  
Office & Hours: Eureka 302, Wed. 1pm – 4pm and by appointments  
Class Time & Location: Fridays 9:00am – 11:50am, in Eureka 320  
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Communication preferences: e-mail  

NOTE: The program expects that you will use your Sac State email for all professional email communication (i.e., with professors, supervisors, school staff, etc.).

Course Description

This course consists of instruction and laboratory activities to guide you through the process of completing and submitting the PACT Teaching Event. The PACT Teaching Event represents a working document throughout your experience in the credential program, and will be polished and formally submitted at the 10th week of the semester.

Individualized support to guide multiple subject candidates through the process of completing and submitting the culminating Performance Assessment for California Teachers (PACT) Teaching Event and completion of their electronic portfolio. The signature assignments, formative PACT assessments and summative PACT Teaching Event represent a working electronic portfolio embedded throughout the credential program, and the summative component will be polished and formally submitted at the conclusion of the EDTE 332 laboratory course.  

Corequisite: Enrollment in EDTE 430B or EDTE 432.  
Graded: Credit / No Credit.  
Units: 2.0

What is PACT?

PACT (Performance Assessment for California Teachers) is a consortium of teacher preparation programs at a number of California Universities. These institutions have joined together to develop a teacher performance assessment. Successful completion of the teaching performance assessment will be required to earn a California Preliminary Multiple Subject or Single Subject Teaching Credential which required by CTC.

The teaching performance assessment consists of Embedded Signature Assignments (ESA), Content Area Tasks (CAT) and the Teaching Event (TE). Together, they measure all thirteen Teacher Performance Expectations (TPEs).
Required Texts & Readings

You can download and print all the files from the instructor’s web site. http://www.csus.edu/indiv/l/limb/courses/edte332r.htm

Please print hard copies of the following documents and bring them to every class.

- PACT Elementary Mathematics Teaching Event Handbook
- Making Good Choices
- PACT Elementary Mathematics Rubric
- Article on the Academic Language

Method of Instruction

This course will be taught/delivered in lecture as well as discussion format.

Online/Technology Components and Requirements

- All candidates need PowerPoint to read and use the PACT Interactive PPT and Interactive PPT about assessment.
- Internet – It will be necessary to access the web and use email extensively throughout this course.
- TaskStream and MS Word will be used frequently for submitting PACT Teaching Event drafts and other materials.
- A variety of technological skills will be required to fulfill the PACT Teaching Event requirements. Specific details will be provided in class.
- Videotaping – All candidates need to arrange to have the PACT Teaching Event lesson segments video taped.

Expectations for Student Conduct

Students are expected to complete readings prior to the start of class for which the readings were assigned. During class students are expected to contribute succinct input that is relevant to the discussion topic and that adds to the intellectual substance of the class. Active participation from all students is required which means both sharing ideas and listening to others. Because other students’ views may not align with your own, it is imperative that you respect disparate opinions. The class should be a productive learning environment in which students can learn from one another, from the instructor, from texts, and from course activities. Please refer to the description of assignments and schedule of assignments for details about assignment parameters and due dates.

NOTE: If you are completing assignments for this course at a school site, all of our expectations and policies (as detailed in the Policies and Procedures Handbook and the Field Placement Handbook, available on the department website) are in effect.

Course Assignments

What is the PACT Teaching Event?
You will plan a learning segment of about one week (approximately 3-5 hours of instruction also known as a “unit” plan) embedded within a larger unit. You will submit an overview of your instruction and assessment plan, your daily lesson plans, a video clip of your teaching, as assessment of whole class learning, and documentation of student progress over time. You will also write commentaries describing your teaching context, analyzing your teaching practices, and reflecting on your performance. The handbook will guide you in putting together the instructional materials, video selection, student work samples, and commentaries required in the Teaching Event.

Assessment of your PACT Teaching Event

- You are required to submit each task of your Teaching Event once for peer review.
- These tasks in MS Word should be submitted by the scheduled date on the syllabus unless prior arrangements have been made with the instructor.
- You will receive peer and/or instructor comments on your submitted tasks, which are suggestions, not absolute requirements.
- You are not allowed to resubmit the same task in its entirety for additional feedback, but you are encouraged to meet with the instructor (in person, by email or phone) to address any specific questions and to clarify any comments the instructor may have made.
- The due date to submit your completed Teaching Event is firm. It is set by the college and not individual instructor.
- Summative Assessment of the Teaching Event will be conducted by a team of evaluators in the College of Education using the rubric which are based on a scale of 1 to 4. The minimum passing criteria is to score 2 or higher in every rubric. You can have two 1s but they cannot be in the same category.
- The Task 1 & 2 is required before you do Task 3.
- In order to get the credit for the class, you need to do everything above unless prior arrangements have been made with the instructor in writing.

Grading

This is a credit or no credit course. If you submit all the assignments before the deadline, you will earn the credit. Taking this course does not guarantee that you will pass the PACT. This is a PACT support class and not PACT preparation class. FYI, if you pass the PACT, you will earn the credit for the EDUC 300. If you do not pass the PACT, you will not get credit for the EDUC 300 which is required to receive the California Preliminary Teaching Credential.

Course Policies

- **Attendance**
  Attend all class sessions promptly and actively participate in class discussions in a courteous and professional manner. If you miss any class (excused or unexcused), you are required to attend the next individual help day.
• **Make-Up Exams and Make Up Assignments**
  If you miss any classes, you are still required to submit the assignments before the deadline.

• **Late Work**
  You can submit your completed assignments late up to two weeks after the due dates. The late work won’t be peer reviewed or reviewed by the instructor. Again, if you don’t submit all the assignments, you won’t receive the credit for this class.

• **Revised Assignments and Feedback**
  If the initial submission did not meet the stated criteria for a passing grade. Only ONE resubmission will be permitted per task including the video.

• **Incompletes**
  It is the student’s responsibility to request a grade of Incomplete. An instructor may or may not grant this request and will consider such factors as student’s work to-date and amount of work still to be completed in making a determination. This instructor follows the details of the university’s grading policy for incompletes: [http://catalog.csus.edu/12-14/first%20100%20pages/academicpolicies.html](http://catalog.csus.edu/12-14/first%20100%20pages/academicpolicies.html)

**Advising**

The instructor is available for individual advising throughout the semester. Candidates can also arrange for telephone advising and/or E-mail advising. Refer to preferred communication process on page 1.

**University Policies**

• **Academic Honesty**
  Students are expected to be familiar with the University’s Academic Honesty, Policy & Procedures. The policy on Academic Honesty and other information regarding student conduct can be accessed from the University Policy Manual ([http://www.csus.edu/umanual/index.htm](http://www.csus.edu/umanual/index.htm)).

The plagiarism is based on the University Policy Manual and the consequences for engaging in this particular behavior. ([http://library.csus.edu/content2.asp?pageID=353](http://library.csus.edu/content2.asp?pageID=353)).

• **Reasonable Accommodation Policy**
  If you have a disability and require accommodations, you need to provide disability documentation to Services for Students with Disabilities (SSWD). For more information please visit the SSWD website ([http://www.csus.edu/sswd/](http://www.csus.edu/sswd/)). They are located in Lassen Hall 1008 and can be contacted by phone at (916) 278-6955 (Voice) (916) 278-7239 (TDD only) or via email at sswd@csus.edu. Once you have met with staff in the SSWD, please share any documentation with me and discuss your accommodation needs with me after class or during my office hours early in the semester.
• **Laptop and cell phone regulation**
  No photographing, recording, browsing web sites or text messaging is allowed without permission of the instructor during classes. Please turn off your cell phone at the beginning of each class.
# Course Schedule

Class meetings: Please send the completed task and prompts (or the unit plan) via e-mail attachment to the instructor by the day **BEFORE** the date listed below.

<table>
<thead>
<tr>
<th>Date</th>
<th>Topics</th>
<th>Reading/Assignments Due</th>
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| 1 (1/27) | PACT Overview  
| | PACT PPT Presentation  
| | Task 1: Context of Learning  
| | Check the TaskStream account | Download the handbook, rubrics, & *Making Good Choices*  
| | Plan Teaching Event with the CT (no later than 6th week of the semester) |
| 2 (2/3) | Check out the video cameras  
| | Discuss “*Making Good Choices*”  
| | Discuss the PACT rubrics  
| | Grade level discussions | Read “*Making Good Choices*”  
| | Read the EM rubrics |
| 3 (2/10) | Task 2: Planning Instruction & Assessment  
| | Academic language | **Task 1 is due.**  
| | | Read Task 2 in the handbook  
| | | Read the academic language article |
| 4 (2/17) | Task 3: Instructing Students & Supporting Learning | **Unit Plan is due.**  
| | | Read Task 3 in the handbook |
| 5 (2/24) | Individual help day | |
| 6 (3/3) | Task 4: Assessing Student Learning | Read Task 4 in the handbook  
| | | **Task 2 is due.** |
| 7 (3/10) | Task 4: Video editing day  
| | *Location: TBD* | **The video clip is due.**  
| | | If you submit the video clip on the TaskStream before the class, you are NOT required to come to the class |
| 8 (3/17) | Task 5: Reflecting on Teaching & Learning  
| | Video editing 9am – 4pm | **Task 3 is due.**  
| | | Read Task 5 in the handbook |
| 9 (3/24) | Spring Break (No Class Meeting) | **Task 4 is due.** |
| 10 (3/31) | Cesar Chavez Day (No Class Meeting) | **Task 5 is due** |
| 11 (4/7) | Uploading the PACT to the TaskStream  
| | Individual help day | |
| **Monday (4/10)** | | **Teaching Event is due at 4pm.** |
| 11 (4/14) | **Last Class meeting (VAPA)** | Every students are required to come this day. |
| 5/1 | | The PACT scores should be released on this week. |
| 5/? | | Remediation due |
**Things to remember during the semester**

1. Please send the completed task and prompts (or the unit plan) via e-mail attachment in MS Word file to the instructor by the day **BEFORE** the due date listed above.
2. Each of you will read and give comments to your classmate’s responses to the prompts (or the unit plan). They are due (send it to the instructor) by the day **BEFORE** the due date (before the class) on the schedule (via e-mail attachment) except for the task 5. This is optional. If you want yours to be peer reviewed, you need to review one.
3. You will get your peer reviewed responses to the prompts by Monday afternoon. If you do not complete the review on-time, your next task won’t be peer reviewed or reviewed by the instructor.
4. Please write your reviews in RED for your classmates to identify your comments.
5. If you do not include all the required items in each of the task such as the minimum number of pages in the prompts or miss any of the deadlines, your task won’t be peer reviewed or reviewed by the instructor. Please give the instructor at least one week to read the drafts.
6. The instructor will read the second draft only **AFTER** reading all the other candidates’ drafts. The second reading of the draft will usually take more than a week.
7. Please do not include the “headings” or “directions” in your responses to the prompts.
8. Please do not put your name in the prompts.
9. If you are absent or miss any of the deadlines, you are REQUIRED to attend the next “individual help day.”

**Things to remember when you upload your PACT on the TaskStream**

10. Do not upload the files as the “.zip” files
11. Don’t put too many attachments. If you attached more 7 files in one task, that is too many.
12. Please do not submit “uncommon files.” Any MS Office files, PDF, or picture files are OK. Please consult with me if you are not sure. E.g. .wps file
13. If you are using the Macs, make sure you put the file extension. E.g., if the file is MS Word then put .doc at the end.
14. Don’t use too many scanned copy worksheets from the textbook. Try to create your own as much as possible. The textbooks typically do not have many open-ended questions as well as the reasoning questions. Please include some of these in your worksheets.
15. Make sure you scan the pictures right side up. If you scanned wrong way, rotate them before you upload the pictures into the TaskStream.
Uploading your Teaching Event materials: Candidates, PLEASE combine your materials into as few documents as possible. That means, where feasible, save lesson plans and accompanying instructional materials (worksheets, handouts, visuals, etc.) into one file.

Acceptable Feedback on your Teaching Event

• Because the Teaching Event is the state’s summative assessment of your ability to plan, instruct, assess and reflect, the feedback your PACT lab instructor is allowed to provide can only be general in nature (e.g., asking probing or clarifying questions that encourage you to deepen your analysis of and reflection on the artifacts, commentary prompts, and/or their responses).

Unacceptable Feedback on Your Teaching Event

• Making choices of curriculum materials or instructional strategies (other than those required by the cooperating teacher/school/district) for the candidate
• Providing an analysis of the candidate’s students or artifacts or offering alternative responses to commentary prompts
• Suggesting specific changes to be made in a draft Teaching Event rather than asking questions aimed at helping candidates reflect on a draft and reach their own conclusions about needed changes
• Providing intensive coaching for candidates perceived to be weak that is aimed at helping them pass the Teaching Event rather than at improving their teaching competence, e.g., extensive focused feedback on repeated drafts leading to the final submission
• Editing the Teaching Event

Passing the Teaching Event/Scoring the Teaching Event

• The PACT Teaching Event is scored by assessors (typically faculty members) who have been trained to score in the PACT assessment system. Each Teaching Event is scored using 12 valid and reliable rubrics. Assessors are calibrated regularly. The passing standard for the Teaching Event has been established by the Commission on Teacher Credentialing. It is: Candidates pass the Teaching Event if they pass all five rubric categories (Planning, Instruction, Assessment, Reflection, and Academic Language) AND have no more than 2 failing scores of “1” across tasks. To pass a category, candidates must have a majority (at least half) passing scores within the category. In Planning and Assessment, two out of three scores must be a “2” or higher; in Instruction, Reflection, and Academic Language, one out of two scores must be a “2” or higher.

Remediation of a Single Task

• In the situation where a candidate fails the Teaching Event because only one task failed, the candidate may have the opportunity to remediate his/her Teaching Event and resubmit it for a passing score. Consult the Candidate Handbook for the PACT Teaching Event (available on the College of Education website) for a matrix that shows remediation steps for different failed Teaching Event tasks. The candidate will be instructed to meet with the Teaching
Credentials Department PACT Coordinator to review the score report and the rubric ratings and commentaries, then devise a remediation plan.

- Candidates will have no more than one month to complete the process outlined in the remediation plan. The remediation plan will contain specific steps identifying what must be re-submitted. Two weeks after they have submitted their remediated task(s) they will receive a revised score report.

**Failed Teaching Event**

- A Teaching Event fails when it does not meet the passing standard, presented above. The two instances of a failed Teaching Event are: (a) a candidate fails because ONE of the tasks of his/her Teaching Event was failed OR (b) s/he received more than 2 scores of “1” across all tasks.
- Any Teaching Event that has been failed on the initial evaluation will automatically receive an anonymous second reading.
- If the second assessor’s score is also a non-pass, the candidate will fail. If the second assessor’s score is a pass, an outside arbiter will assess the disputed Teaching Event and that decision will stand.
- For candidates who fail due to the first instance (one task failed), refer to the “Remediation of a Single Task” section above.
- If candidates fail the Teaching Event because they fail more than one task, or have more than 2 “1”s across tasks, **an entirely new Teaching Event must be re-taught and re-submitted**. Candidates will meet with the Teaching Credentials Department PACT Coordinator to review scores and commentary and to create a plan for resubmitting the new Teaching Event. Candidates submitting a second Teaching Event will be required to enroll in additional coursework, will incur additional costs and will be delayed in completing the teacher preparation program.

**Number of Submissions Allowed**

- Candidates are allowed to submit two Teaching Events prior to being disqualified from the teacher preparation program. A remediated Teaching Event does constitute one Teaching Event.

**Timeline**

- Candidates will submit their Teaching Event during week 11 of instruction during their final semester of the credential program. No late submissions are allowed. **If the submission deadline is missed, this miss will count as one of two allowed Teaching Event submissions and will be judged a “fail.”** Candidates who miss the initial deadline may be required to enroll in a course through the College of Continuing Education in order to submit their second Teaching Event. This submission will be
counted as their SECOND and final submission. They will incur additional costs and may also be delayed in making progress toward completion of the program.

- Teaching Events will be scored (with 15% randomly selected for double scoring) during a two week period after the due date.
- Approximately 3 weeks after the due date, candidates’ scores (and commentaries for any scores of 1) will be released in TaskStream.

The Right to Appeal

Because the Teaching Event is a key summative assessment used to determine candidate competence and therefore suitability for a recommendation for the credential, failure to pass the Teaching Event will delay recommendation of the candidate for the credential. Candidates do have the right to appeal the scoring process used to evaluate the Teaching Event. Appeals must be submitted within seven days of receiving the final score. The appeal must be filed with the Department of Teaching Credentials. Upon receipt of the appeal, the Department Chair will formally notify the Dean’s Office. The appeal will be considered by the Credential Appeals Committee at its next regularly scheduled meeting (typically during the last week of instruction and one week prior to the first week of instruction).

Please note that an appeal is evaluated based on whether or not approved processes and procedures were utilized in the scoring of the Teaching Event and not on whether the ultimate score assigned was accurate or valid.