

How to sign up for eRefund



First, set up 2-Step verification with Duo to protect your bank account information. [\[click here to visit IRT's Duo page\]](#)

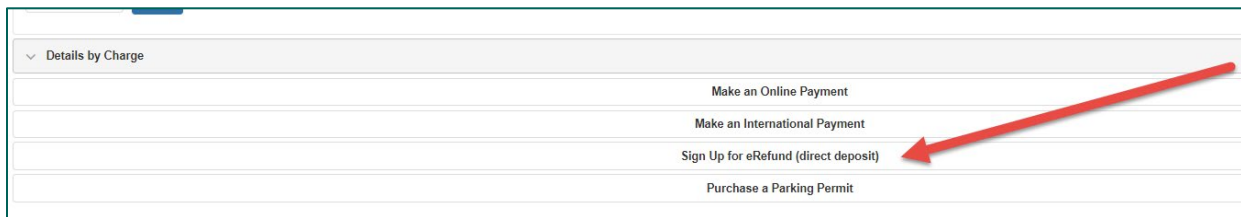
All eRefund participants must have Duo activated for security purposes.

Log into your **My Sac State** and navigate to the **Student Center**.

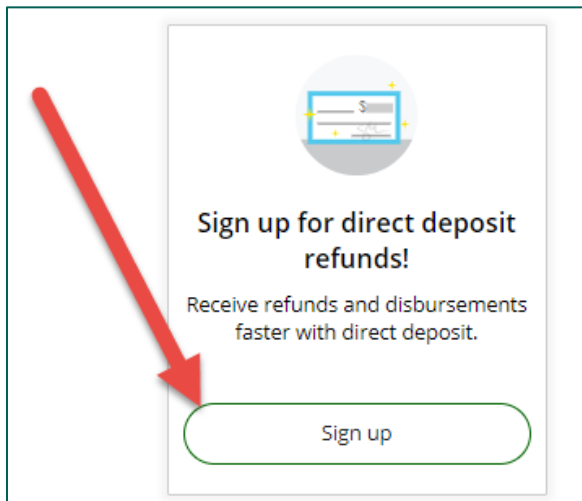
From your Student Center under the **FINANCES** section click on **ACCOUNT INQUIRY**



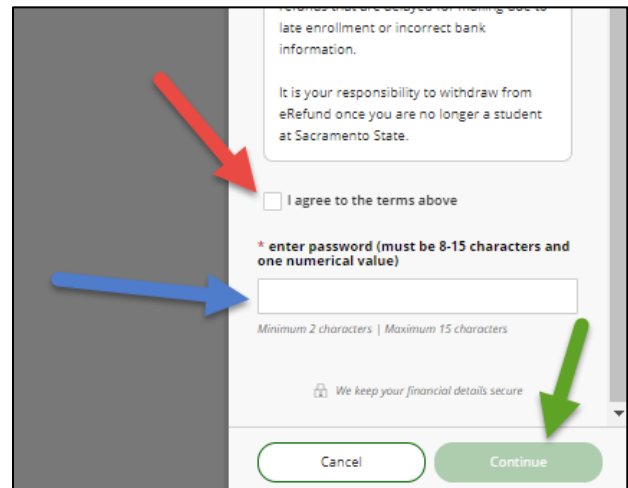
Click on the **Sign Up for eRefund (direct deposit)** button in the DETAILS BY CHARGE section.



Click **Sign up**



Read and agree to the terms, enter a password to meets the requirements and click **Continue**.



How to sign up for eRefund

Enter your bank account information., click **Continue.**

My Account

Direct deposit refunds

Agreement **Bank account**

Your bank account information

* **Payment method**

New bank account

* **Account holder name**

Herky T. Hornet

* **Account type**

Checking
 Savings

* **Routing transit number** ⓘ

121042882

* **Bank account number** ⓘ

.....


* **Confirm bank account number**

12345678901

Bank account nickname ⓘ

Maximum 17 characters

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 We keep your financial details secure

Confirm banking information and click **Complete.**

My Account

Direct deposit refunds

Bank account **Review**

Last step! Let's make sure we have your correct information.

Bank account details [Change](#)

Account holder name

██████████

Account type

Checking

Routing transit number

██████████


Bank account number

██████████

Bank

████████████████████

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 We keep your financial details secure



Congratulations! You are now signed up for eRefund.

****Please note – eRefund deposits are not instantaneous.**

When you receive confirmation that we have sent your eRefund, that means that we have notified our bank to send money to your bank. The funds may be available in your account within 48 hours, however, all financial institutions vary so we cannot give you an exact date. Your bank will follow their own process to put the money in your account. If you haven't received your funds within four days, there could be a problem with the account information you provided, or your account has since been closed. If so, your bank will return the money and we will send you a rejection email telling you what to do next. Please wait until you receive the rejection email before changing your account information.

All emails will be sent to your preferred email account as designated in your Student Center.

