

Why Doesn't the Open PO Report match the Financial Summary Encumbrances?

Situation: Run the "Open PO Report" and the "Financial Summary As of Period" report for a closed year. Compare the sum for the "Open PO Amt" on the "Open PO Report" to the sum for the Encumbrances on the "Financial Summary As of Period" report.

Expectation: The "Open PO Amt" sum should equal the Encumbrance sum.

Issue: The "Open PO Amt" sum on the "Open PO Report" does not match the Encumbrance sum on the "Financial Summary As of Period" report. The Open PO report sum is larger.

Explanation: The "Financial Summary As of Period" includes year-end adjustments. These journal entries are in the ledger, but are not in Journal Activity. The ledger is the source for the Financial Summary. The Journal Activity is the source for the PO report.

Details:

The Financial Summary report gets data from the ledger. Which is different from the PO Report, which get data from Journal Activity. The ledger includes year-end entries. You can identify the year-end entries by their prefix, "YEOBL". The Financial Summary report was for a closed year, so it included these year-end entries. The PO Report does not include them.

The best way to identify these year-end entries is to drill on the encumbrance details in the summary report. Download the detailed transactions to Excel and search for "PO #" like "YEOBL...". The date for these transactions will be close to June 30 or July 1. Here are some examples:

Period Descr	Document Date	PO #
Period 12 - 2017-06-01	06/30/2017	YEOBL91932
Period 12 - 2017-06-01	06/30/2017	YEOBL91932
Period 12 - 2017-06-01	06/30/2017	YEOBL91932
Period 12 - 2017-06-01	06/30/2017	YEOBL91932
Period 12 - 2017-06-01	06/30/2017	YEOBL91932