

Administration & Business Affairs

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Behind the Scenes - Parking Structure V

In this edition of Behind the Scenes, we take a look at the planning and communication efforts behind the upcoming Parking Structure V garage planned for completion in January 2018.

Pick up any edition of *The State Hornet*, Sac State's student run newspaper, and you are bound to read about the parking situation on campus. Unfortunately, these are not new concerns. As student enrollment grows, the strain

it places on existing infrastructure grows as well.

There is, however, a light at the end of this tunnel - Parking Structure V. [Read more.](#)

Awards & Recognition



Attention all ABA employees, the 2017 ABA Staff Recognition Program is underway. Nominations are now being accepted through May 1st! [Read more.](#)

ABA News



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California State University,
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Bruce Clarke
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Green News



In February of this year, Sacramento State was awarded the distinction of being a Tree Campus USA by the Arbor Day Foundation for the 5th year in a row! [Read more.](#)



Message from the VP

The spring semester is off to a great start! I want to first thank everyone for their hard work during the winter intersession. Many of you worked diligently behind the scenes on special projects, while others of you prepare for the influx of students on the first day. Regardless of your role in preparing for this semester, your work is valued and appreciated. You play an integral part in student success. [Read more.](#)



Staff Spotlight - Justin Reginato

In each issue, the FOCUS Newsletter spotlights an ABA staff member whose work deserves mention. This issue features Associate Vice President of Facilities Management Justin Reginato, with several

questions focused on the President's renewed emphasis on graduation rates and the graduation initiative. [Read more.](#)

Tech Tips - Eduroam



In a recent Business Partner's Round Table (BPRT) meeting, Matthew Mills, manager, customer service and desktop support within Information Resources & Technology (IRT), introduced the latest development in Wi-Fi access on campus: eduroam.

What was the takeaway from the presentation? SacLink Secure, the current wireless network we are accustomed to connecting to...[read more.](#)



ABA Welcomes Back VP/CFO Mike Lee

ABA's Vice President and Chief Financial Officer Mike Lee recently returned after working 13 months as the Interim Provost for Academic Affairs.

The FOCUS wanted to dedicate a special section to welcome back Dr. Lee, including a brief interview. [Read more.](#)



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FOCUS SUPPORTING STAFF PROFESSIONALISM AND SUCCESS
VOL. 10 | ISSUE 2 | Spring 2017

ABA AWARDS & RECOGNITION



Nominations Call - ABA Recognition Program 2017

Attention all ABA employees, the 2017 ABA Staff Recognition Program is underway, and nominations are now being accepted!

We need you for this program to be successful! ABA is committed to the full engagement of its staff and is proud to recognize those whose leadership, service, professionalism and performance exemplify ABA's values and help the division and the University succeed. The ABA Recognition Program is one of the ways in which we are rewarding exemplary performance and achievements within the division.

Nominations are due May 1, 2017 – winners will be

announced at the ABA Spring Social on June 1, 2017.

Nominations can be made online at: <http://www.csus.edu/aba/aba-about/aba-recognition-program/index.html>



Reprographics and Mail Services Recognized for Top Performance

Sac State's Reprographics and Mail Services ranked number 50 out of 70 respondents for the leading industry magazine's In-Plant Graphics,

annual Sales Per Employee ranking. Some of the top ranking organizations include Navy Federal Credit Union, OGE Energy Corp, and Farmer's Insurance. As you might guess, those companies have much larger footprints than Sac State's team of 13.

The ranking places Reprographics and Mail Services ahead than 14 other higher education institutions in this year's ranking. While the ranking does not indicate in-plant's performance, this is still a great distinction that confirms that while the Reprographics team is small, it is still mighty. Interim Director, Laura Lockett, expressed her excitement of the ranking, "I toured number 30 on the list. It is a whopping 184,000 square feet with 100 employees. I'm really proud of my team of 13!" We agree Laura, congratulations on this accomplishment.

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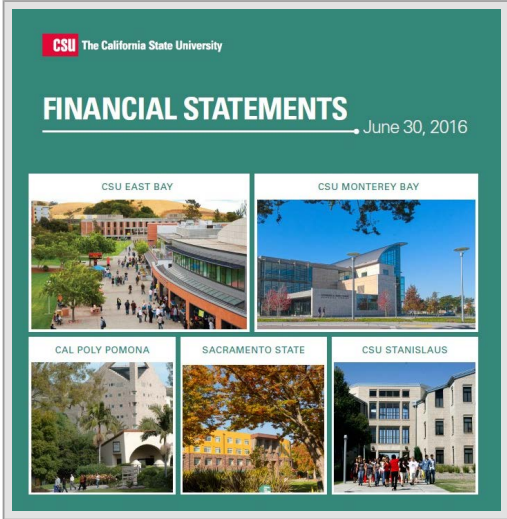
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Financial Services: Top Finisher Earns Front Cover

At the completion of each fiscal year, the Chancellor's Office compiles the financial statements of each of the 23 CSU campuses. ABA staff in Financial Services work diligently to prepare the scores of financial data and reports to submit in a timely fashion.

In the 2015-2016 fiscal year reporting, Sacramento State earned the coveted front cover, along with four other campuses. Being awarded third place signals that Sacramento State distinguished itself in the eyes of the Chancellor's Office, with outstanding GAAP reporting packages and worksheets, timely submission and minimal audit findings.

Stephen Scalley, GAAP Coordinator, accepted the award on behalf of the ABA Accounting team. Congratulation, Financial Services for a job well done!

Facilities Management Recognizes Monthly Best

December 2016 - Joey Martinez



"Joey is always up for a challenge. He sees new projects as opportunities to grow and make his department shine. Joey is a team player and is always willing to help out, both in his own department and other departments across campus. Recently, Joey has been responsible for the growth of the campus compost yard, working with students, faculty and staff to ensure the success of the program."

January 2017 - Glen Boehl

"Glen's can-do attitude demonstrates to the campus that Facilities Management is here to help. His goal is always to make the customer happy, and performs all necessary tasks, no matter no long they take, to do We preach customer service and being part of the campus family quite a bit, but Glen's actions show that we walk the walk."



February 2017 - Scott Flack



"Scott's excellent customer service is what makes him special. He treats his customers with respect and in the most professional manner. Scott's dedication to his responsibilities creates a great impact in motivating his crew to work more efficiently and effectively. He regularly attends to the needs of his crew members, and he routinely delivers supplies and equipment to custodians when required. Scott is flexible, and he assists with covering the duties of other lead custodians who work in other zones when crew members are absent. Scott effectively trains the crew that he leads by working side-by-side with them."

March 2017 - Feli Escobar

"Feli keeps our space looking great. Every day she makes sure we are taken care of. Not only does Feli go above and beyond to maintain a clean and welcoming environment for us, she brightens our day with her positive attitude. Thank you Feli, for your hard work and friendly greetings!"



April 2017 - Grant Watkins

"Grant works with members of the campus to ensure that their projects are in compliance with campus standards and building codes. Grant must work with a diverse group of customers to help make their ideas regarding space, which are oftentimes difficult to articulate, into a reality. Grant does a great job of helping end users through the complex world of codes and regulations, many of which seem like impediments, but keeps projects moving so that customers are happy and not discouraged by the process."

Public Safety Awards Employee and Student of the Quarter



Employee of the Quarter, 3rd Quarter 2017 - Michelle Rowberry-Nogai

"Michelle has demonstrated an excellent standard of customer service to not only the campus community but with officers, CSO's and all department employees. Her positive, upbeat attitude and her willingness to help has been extraordinary. You will always see a smile on Michelle's face and she will go above and beyond to assist everyone that she encounters."

Student of the Quarter, 3rd Quarter 2017 - Elizabeth

Ditoiu

"CSO Ditoiu is a quiet leader who makes a difference through her actions and example. As the coordinator of the bike registrations program, she has prepared and disseminated useful information to assist other CSO's in proper registration and documentation protocols. She motivated her peers to promote the campus bike registration Contest by providing regular progress updates to the CSO's as to who the program bike reg leaders are to spur on interest and friendly competition."



Employee of the Quarter, 2nd Quarter 2017 - Scott Christian

"Cpl. Christian consistently explore ways to improve the efficiency of the patrol team. Recently, Cpl. Christian used his own initiative to digitize several of the CHP collision forms, the student incident reports form, and the evidence booking form. This efficiency will help officers reduce the time needed to prepare reports and increase information sharing with campus partners on relevant student incidents."

Student of the Quarter, 2nd Quarter 2017 - Austin Dunn

"CSO Dunn is a hard worker and has been promoted to a CSO Corporal because of his leadership qualities. He is quick to offer a solution when confronted with a problem. He constantly shows initiative and always offers to help officers and others with their tasks. He has develop and implemented the 'Smurf Sheet' during his shift identifying each CSO by name, assignment and hours working as a resource for the patrol supervisor."



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ABA NEWS



Serving Our Students: University Union Undergoing Facelift

Earlier this year, crews broke ground near the University Union to make way for a 42,000 square-foot expansion and renovation project slated to conclude by August, 2018.

The expansion will allow more room for study lounges, retail space, conference rooms, and additional indoor and outdoor seating. Often described as the “living room” of Sac State, these improvements are desperately needed to accommodate a growing campus. “You would see students sitting on the floor, lining hallways, sitting in stairwells and trying to find any available space that they can,” said Bill Olmsted, associate executive director

for Union WELL Inc.

Administration & Business Affairs’ own Todd McComb, project manager within Facilities Management, echoed the desperate need for a larger union. “The Union has been impacted by growing needs for recreation, food service, social and student government organization activities, and informal study areas. The Union turns away student organizations and clubs, as well as many other groups in and out of the University, due to lack of available space for meeting rooms.”

To accommodate these needs, demolition of a portion of the Union is nearing completion, with new construction planned to start in July. Facilities Management plays a critical role as they manage the project for the campus. As Todd explains, “Including budget and schedule management, communication/coordination with campus entities/neighbors to the project, construction inspection, and ensures compliance with all building codes including state fire marshal and accessibility requirements.”



Projects like these help remind us all that we serve the students of this campus, and better environments, both learning

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and recreational, provide the atmosphere needed for students to succeed. The University Union project is a great example of those values.

To learn more about the University Union renovation and construction project, check out some of the resources below:

- University Union Vision: <https://expansion.unionwellinc.org/vision/>
- Live construction feed: <https://expansion.unionwellinc.org/>
- Demolition time-lapse: <https://expansion.unionwellinc.org/updates/>

April is Alumni Month!

It's a Sac State tradition to celebrate the University's alums during the month of April. This year, over half of ABA's staff alums came out show their support, participating in a group photo near Amador Hall.

In ABA, 63 staff members are Sac State grads, holding degrees that range from bachelors' and masters' to doctorates. More than 30 of them showed up for the celebratory photo.

These division alumni are lucky enough to put their degrees to work on behalf of the University. Each and every ABA alumni contributes to the goals of ABA and the University in his/her own unique way, but the commonality among them is a distinctive understanding of the student experience and a powerful dedication to make the University the best it can be.

These grads complement a workforce, over 300 strong, with degrees and professional accreditations from across the CSU as well as other institutes of higher learning.



Strategic Planning & Quality Improvement Restarts START

Ever wonder what opportunities there are to get involved in the ABA community? One long-standing opportunity is being a member of the START Committee. START: Strategy Team: Achieving Results Together, was originally formed in 2011 with the intention to serve as a communicative bridge between the different ABA departments. It is no surprise that ABA is a diverse workforce not only in profession but also in location. Our staff work from one end of the campus



to the other and range in content tremendously. For that reason, the former director of Strategic Planning and Quality Improvement, Sarah Whyte, formed the START Committee.

START members are representatives from ABA's families, serving as staff leaders who promote two-way communication about division strategic planning, quality improvement and staff engagement and recognition programs. Members help ABA improve its programs by incorporating a staff perspective. Further, they help promote the understanding of ABA's goals among staff colleagues, and encourage the involvement of staff in advancing those goals.

Responsibilities of START members range from communicating topics of discussion to their teams and departments, recommending strategies to improve staff engagement, to facilitating START-initiated activities at division meetings and events.

The Senior Director or Associate Vice President of each department determines membership and terms are set on a yearly basis. If a member would like to serve beyond a year-term, a determination can be made in concert with the member's senior leadership. Participation in one monthly meeting along with some collaboration over email and document sharing between meetings is required.

Membership of the START Committee is a privilege and great opportunity to learn about internal aspects of ABA. Additionally, each member is their department's advocate in terms of the engagement and recognition programs. Therefore, each member is the voice of their team and their opinions can shape and develop future initiatives. Speaking of initiatives, the START Committee, recently reformed in January, has accomplished a lot in four short months! START members have:

- Thoroughly reviewed the Staff Recognition Program and made modification recommendations including:
 - Streamlining the website design
 - Streamlining the nomination forms so to increase accessibility and ease of use
 - Adding a much desired feature that allows nominators to indicate whether they would like their nomination be shared with the nominee
 - Clarifying the title of the awards to Staff Peer to Peer Award, Team Award, Valued Staff Award and Management Peer to Peer Award
- Created a Manager and Supervisor Best Practices for Staff Recognition. The document, shared with managers soon, describes nearly 10 ways managers and supervisors can creatively recognize their staff.
- Revising the ABA Thank You Blog and developing an ABA quarterly raffle program that will work in tandem with the blog

In all, the START Committee is working diligently to support ABA staff and managers, with a special focus on employee engagement. Please feel free to contact your department's START member with any suggestions.

Name	Department - Office
Adejobi, Ademidun	Budget Planning and Administration
Bush, Jessica	Administrative Services - Space Management
Chohan, Elisa	Administrative Services – Strategic Planning and Quality Improvement
Lor, Pa Zao	Financial Services – Bursar's Office
Nahhas, Don	Risk Management Services
Palu, Frances	Administrative Operations
Rogers, Danielle	Financial Services – Procurement and Contracts
Saeteurn, Karen	Transportation, Parking and Support Services

Skrinie, Paul Police Department

Stiffler, Andrew Administrative Services – Strategic Planning and Quality Improvement

VanAdrigem, Sarah Facilities Management - Administration

Watkins, Grant Facilities Management - Planning, Design & Construction



ABA's Central Receiving Lifts to New Heights!

The teams of Property Management and Central Receiving exemplified thinking outside the box when they teamed up with Professor Mike Newton and his students in the department of Engineering & Computer Science to rebuild the campus man lift.

Chris Marolla, property clerk II, knew it would be expensive to replace their man lift, over \$2,000 to be exact. However, something had to be done and quickly; years of wear and tear the man lift had left it unsafe to use.

With productivity and safety at risk, Chris reached out to Professor Newton and asked for some help. "Working in Santa Clara Hall, It took Mike and his students about a week to rebuild our old man lift at a quarter of the cost," said Chris.

The new and improved lift is a great resource and asset to many units and people on campus, and now both Property Management and Central Receiving can rest assured, knowing it is safe for use. Chris expressed how much he appreciated the help from Professor Newton and his students. "We are very grateful to Mike and his students for doing such a great job and protecting our staff in their efforts to achieve the campus mission."

Just another great example of ABA collaboration, furthering the campus mission, and contributing to student success.



Amador's Elevators: Going UP!



Deferred maintenance has become a phrase used commonly around Sac State and within ABA when discussing aging buildings and infrastructure on campus. Despite these concerns, Facilities Management does its best to allocate funds on important repair projects, and nothing is more important than the safety of our students.

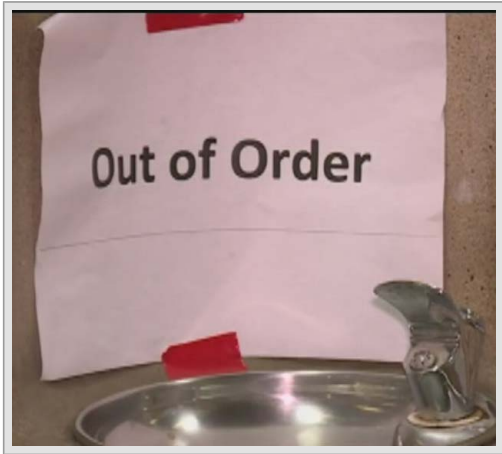
Recently, the elevators in Amador Hall were modernized. These elevators were in dire need of attention, due to their obsolete controllers, worn out doors, and general condition issues. "The Amador elevators were at the top of our list," explains,, Director of Facility Operations, Daryn Ockey.

As seen in the pictures, the elevator has been

modernized with a new interior, enhanced lighting, and standard operational buttons. "This program has proven to be positive as the elevators move passengers much more efficiently to each floor of the building," said Zone Manager, Doug Power.

Daryn concluded why such a project is important to both ABA and the students we serve:

"It is nice to get the funds to work on these kinds of issues. Those elevators (as well as others we have done) promote a feeling of professionalism to our students, faculty, and staff – similar to the classroom upgrades. They demonstrate the pride we have in our University, and that tends to propagate."



Water Fixtures Update

Note: all content for this article is available via previously published articles available to the public. All new inquiries should be forwarded to Steve Leland in Environmental Health and Safety at sleland@skymail.csus.edu

During the winter intersession, Dr. Jeffery Foran, chair of the Department of Environmental Studies, along with Dr. Justin Miller-Schulze, Dr. Catherine Ishikawa, two graduate students, and nine undergraduate students made their first test 449 drinking sources on campus for lead.

Their findings found 27 samples had lead concentrations at or above the U.S. Environmental Protection Agency (EPA) action level for lead in water. In response to the findings, the university shut

down 85 water fixtures, including sinks and fountains across campus.

"The water was turned off as soon as we became aware of it," said Director, Environmental Health and Safety Steve Leland. "They won't be turned back on until we hire a third-party consultant to look at what we have."

Thankfully, those goals are being met: The University has recently hired California Industrial Hygiene Services Inc. (CIH) to do additional testing and lab analysis. Phase two testing will consist of 494 water fixtures, including many already deemed safe. In order for the new tests to be accurate to real-world applications, water was only tested from fixtures that had not been used for at least eight hours to get a "first draw" sample.

At the time of this article's publication, the expected completion date for this next round of testing is slated to conclude by early may, and the results should be available within the next month. In the interim, those 85 fixtures will remain shut off.

May is Bike Month!

Sac State is growing and fall 2017 construction plans may affect your parking situation. Beginning May 19, Lots 1 and 4 will be closed for construction to make room for Parking Structure V and new Science II building.

What better reason to think of alternative ways to commute to campus. UTAPS has a variety of options they support, but one great one is by biking to work. Not only will you help reduce your carbon footprint, but you will get some exercise and reduce your stress in finding a parking spot.

May is Bike Month and UTAPS is encouraging students, faculty and staff to bike to work. Here are some great resources to get you motivated to take the leap.

<http://bikeleague.org/bikemonth>
<http://www.csus.edu/aba/utaps/choices/bicycling.html>





ABA Looks Sharp at Green and Gold Gala

ABA staff contributes to student success once again! ABA hosted a table at the signature black-tie fundraising event, Sacramento State's Green & Gold Gala on Friday, March 24.

The event fundraised over \$350,000 for student scholarships and programs such as the Student Emergency Grant Fund and the Green & Gold Scholarship. ABA's own, Gina Curry, Laura Lockett, Bena Arao, Elisa Chohan, Stacey Hayano and LaVerne Simmons-Barnett, personally contributed during the event.

For many of this year's ABA attendees, it was their first time. Elisa Chohan noted, "It was so nice to hear student success stories and feel even more connected to the important work ABA does in contributing to student initiatives like Finish in Four. It was a lot of fun, especially seeing everyone all dolled up."



ABA Puts the π in Pi Day

3.14 isn't just a decimal number you know, it is National Pi Day! Some of our staff in ABA celebrated by hosting a Pi Day Pie Contest.

ABA staff in Sac Hall (VP's Office, Auditing and Consulting Services, Financial Services Administration, Budget Planning and Administration and Strategic Planning and Quality Improvement) had several entries, including the overall winning selection, Margaret Hwang's blueberry pie and most creative category winners, Ademidun Adejobi and Priscilla Llamas-McKaughan with a pizza pie.



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BEHIND THE SCENES



Behind the Scenes - Parking Structure V

In this edition of Behind the Scenes, we take a look at the planning and communication efforts behind the upcoming Parking Structure V garage planned for completion in January 2018.

Pick up any edition of *The State Hornet*, Sac State's student run newspaper, and you are bound to read about the parking situation on campus. Unfortunately, these are not new concerns. As student enrollment grows, the strain it places

on existing infrastructure grows as well.

There is, however, a light at the end of this tunnel - Parking Structure V, which is set to break ground in late May, 2017. The 530,000 square foot project will cost an estimated 42.1 million and provide 1750 parking spaces over its 6 levels.

In addition to the parking spaces, is another 20,000 square feet dedicated to a new Welcome Center and office for University Transportation & Parking Services (UTAPS). Currently, UTAPS is located off-campus at Folsom Hall, along Folsom Blvd.

The *FOCUS* wanted to learn more about this new parking structure, so we sat down with UTAPS Senior Director Tony Lucas who gave us a behind the scenes look into the planning and communication efforts leading up to this major project.

The greatest takeaway were the efforts UTAPS has gone to accommodate the loss of parking. Approximately 650 spaces will be lost in Lot 1, which contains faculty, staff, and student dedicated spots. Despite the construction, "Our mission is to have the same number of spaces in fall as we have now," said Tony. "However, the spaces will be in different spots around campus."

Another message Tony and his UTAPS team have been emphasizing is the briefness of the inconvenience. Parking Structure V is slated to finish construction in just one academic semester, concluding in mid to late January 2018. This is accomplished by using precast pieces to speed up construction time.

Sacramento State Architect, Donovan Hillman, describes how the parking structure can be completed on such an aggressive timeline:

"Clark Pacific, our contractor, will be fabricating most of the parking structure off-site, so once the structure foundations are in place the parts will be lifted in place and fastened together quickly. The prefabrication means that they can start 'building' the garage before they are actually on site. Clark Pacific is very familiar with this construction method and feels confident that the garage can be completed in the eight month construction period."



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In the meantime, plans have been made to reallocate several of the first few floors of Parking Structure I from student spots to faculty and staff parking. These spaces help accommodate the loss of parking from Lot 1, a popular parking lot



for faculty and staff, particularly those working in Sacramento Hall, Lassen Hall, and other buildings near the northern end of campus. For students, the new Ramona Lot, located just south of the main campus off Folsom Blvd., will include nearly 800 new spaces. To promote this area, UTAPS is dedicating regular shuttle routes as well as half price student parking permits available exclusively in the Ramona Lot. For a map of the location of the Ramona Lot, [click here](#).

“Students will already be upset, we don’t want to add any to the fire,” said Tony, explaining the sensitivity level UTAPS is approaching the Fall 2017 parking

situation. “That’s the challenge of this, we want to be fair.” Additional temporary spots for faculty, staff, and students are in development, including approximately 120 spaces leased from the McAuliffe baseball fields’ parking lots, and another 90 spaces near the Children’s Center.

To communicate and alleviate worries of faculty, staff, and students, UTAPS has been engaged in a full communications campaign. “Keep Calm and Transit On,” is the message from UTAPS, and they are taking their message to the masses. To try and reach as many people as possible, UTAPS has held several information sessions in the Union explaining the upcoming construction schedule, and how it will impact parking on campus. In addition, Tony has presented for the Business Partner’s Round Table, as well as Faculty Senate, to both inform and answer questions regarding the project.



In addition to presentations, UTAPS has mailed informational flyers, manned information booths in the Union, and posted messages and reminders on their Facebook and Twitter accounts. “We understand people consume information differently,” said Tony. “We are trying to use as many mediums as possible.”

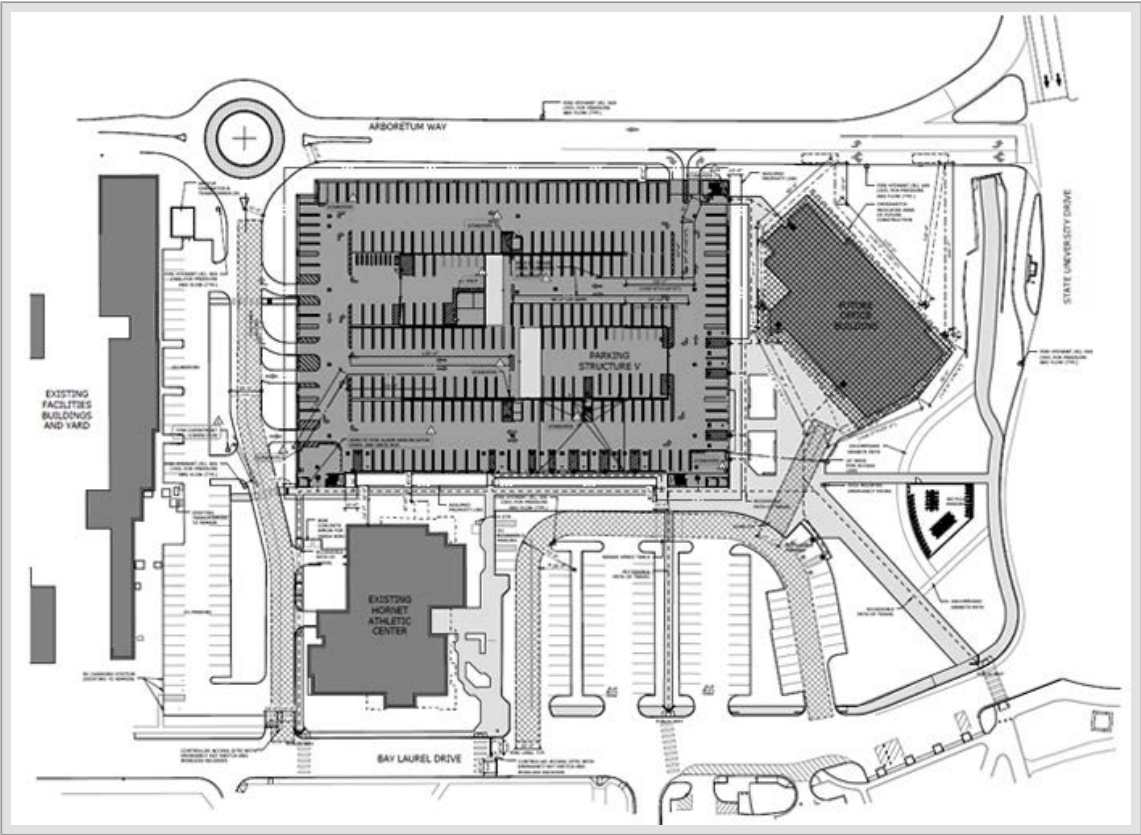
While the information campaign seeks to inform campus community members of the changes in parking, it also seeks to explain the benefits. In addition to 1750 new parking spaces, Parking Structure V is slated to achieve a Parksmart Gold rating by Green Business Certification, Inc.

To achieve such a rating, Parking Structure V must meet strict requirements, some of them including:

- Number of allocated carpool spaces
- Number of green vehicle spaces
- Number of compact spaces
- Number of EV charging stations

When Parking Structure V is completed and earns its Parksmart Gold rating, it will be the first parking structure on campus to achieve such status.

The project is scheduled to being in less than a month, when Lot 1 is closed on May 19, so mark your calendars. That is when UTAPS’ outreach efforts will be tested, as the whole campus community must adapt to the difficult parking situation. So, Stay Calm and Transit On!



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FOCUS SUPPORTING STAFF PROFESSIONALISM AND SUCCESS
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GREEN NEWS



Count it! Sac State Named Tree Campus USA for 5th Straight Year!

In February of this year, Sacramento State was awarded the distinction of being a Tree Campus USA by the Arbor Day Foundation for the 5th year in a row!

The application process requires a five step process which includes:

- 1. The creation/continuation of a Tree Campus USA Committee.
- 2. A comprehensive Campus Tree Care Plan.
- 3. Dedicated annual expenses for the Campus Tree Care Plan.
- 4. An annual Arbor Day observance.
- 5. A Service Learning Project.

Last year's Arbor Day observance took place during the University's Earth day celebration when President Nelsen and a group of campus leaders planted the Arbor Day Tree in the library quad using actual Sac State made compost. This tree was added to the already existing 3500+ trees on the Sac State campus.

There were two service learning projects to support this effort. The first was the ongoing composting of the university's green waste at the campus' composting facility. The second was the calculation of carbon sequestered in the campus trees. With the carbon sequestered in the trees, that means less is released as a greenhouse gas. Sac State Sustainability team members worked hand in hand with students to accomplish both of these Service Learning Projects.

The Power of Recycling

Have you ever wondered where your trash goes each day? Many of you might wonder, as you are tossing away your lunch, which basket should I throw this into? Does this go in the blue bin or the gray bin? What happens if I do it wrong? These are all valid questions, especially since our campus is home to nearly 33,000 students and thousands of employees; we create an abundance of trash each day. ABA staff members play a vital role in both creating trash and can serve to model good recycling behavior for our campus community. ABA is a very diverse division, with our staff spaced all over campus and many of us doing very different, yet vital, work. While some of us are patrolling on bicycles and cars, others are keeping the campus grounds, or conducting service calls in offices and classrooms. However, nearly half of our staff in ABA work in desk environments. Therefore, it is no surprise that 80-85% of our campus's trash comes from office and building spaces. Yet, many of us do not know where our recycling goes once it leaves our desk and might not feel confident that we are recycling correctly.



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Fortunately, Sacramento State has an award winning recycling program and a very passionate and knowledgeable recycling coordinator, Joey Martinez. As the recycling coordinator, Joey spends a lot of time doing recycling and refuse outreach for our campus community. Joey's loudest message to the community and his ABA colleges is to error on the side of recycling. When you are standing next to your desk bin about to make a decision on which basket to throw your trash in, put more in the recycling bin. This might seem that you are doing it wrong, however, as Joey explains, there is a reason to do so, "We have to separate our recycling and trash process that we do at home from what we do at Sac State." Each waste management program has different requirements and each city offers differing levels of service when it comes to recycling. For example, many Sacramento residents sort their recycling, refuse and green waste. Whereas, residents in Roseville do not sort recyclable items from their refuse.

For that reason, Joey Martinez knew it would be best to make it as easy as possible for staff, students and faculty when it comes to sorting. The sustainability team contracts with a vendor who uses a single stream recycling process. Meaning, everything that is placed in recycling bins on campus goes into a single stream and is sorted at the facility. At the facility, metal, glass, paper, plastic and even non-recyclable items are sorted and separated. The goal is to be as accurate as possible, so that non-recyclable items do not need to be sorted out, but it does eliminate a lot of decision-making time for the user. However, when it comes to your trash bin, Joey said, "Everything in the trash bin is trash, there is no sorting. If you mistakenly place something in the trash bin that is recyclable, no one will catch it and put in the correct stream. That is a missed opportunity."

According to Joey, one of the most frequently asked questions when it comes to recycling, is, what is recyclable? While this is a great question, the more accurate question is, what isn't recyclable? Indeed, everything from metal to glass, plastic, car batteries and e-waste can be recycled here at Sac State. The only items to keep out of your recycle bins are wood, Styrofoam, food contaminated objects and food. However, the sustainability team is working to turn three of those four items into more sustainable pathways to recycling.

The sustainability team has been collaborating with numerous campus partners to eliminate the use of Styrofoam on campus. While the rate is not 100% yet, significant progress has been made and the goal is attainable. Secondly, through outreach, Joey and his team hope to educate campus community members about how most food contaminated objects, like yogurt and coffee cups, frozen meal containers can in fact be recycled, once the food remnants have been removed. You can do that by rinsing the containers with water or simply wiping away the food. Lastly, the sustainability team has been working diligently to rollout a more comprehensive composting program for the entire campus. They have seen tremendous success in the resident hall composting project and are working to design a reliable model for the rest of the campus community. Therefore, your food items, like bananas and eggshells will eventually be composted, eliminating them from your trash bin.



Beyond your desk recycling and composting options, Joey was eager to share all of the other services that he and his team offer to support the recycling program on campus. Sac State recycling program offers confidential shredding in which they will work with your team to purge documents in a confidential and safe manner. The Sac State recycling team can also team up with you and your department to host a recycling day. A champion in your department, office or hall can contact Joey to set up a day in which everyone can bring in personal recycling items ranging from car batteries, metal, e-waste such as computers, cell phones or televisions. Recycling many of these items make money for the program while eliminating an extra trip for you and preventing the items from ending up in a landfill. As Joey said, "The goal of this program is to be the one-stop shop for recycling on campus." He also encouraged anyone who is unsure what to recycle or not, to email the team at sustainability@csus.edu and they will help you make the right determination.

The recycling program at Sac State is just one of many highlights from our sustainability team. They are award winning and boosted a 63% diversion rate in 2016. It is important that we continue to support this program by doing our part and making a conscious effort to think before tossing things into the refuse bin. Chances are it can be recycled!

Sustainability Team Earns Double Praise for "Cosing the Loop"

Sac State is honored to be the recipient of a Clean Air Award from Breathe California of Sacramento—Emigrant Trails. This is a local organization whose sole mission is to promote the health and wellness of clean air and they have recognized Sac State's Closed Loop program as an example of success towards that goal.



The Closed Loop program is the joint venture between Dining Services, UTAPS and Sac State Sustainability to capture all of the pre- and post-consumer food waste from the University's Dining Commons. This waste is then taken to a local anaerobic digester, CLEAN World, where it is converted into bio-compressed natural gas. This gas is then purchased by UTAPS to power all eight of Sac State's Hornet Shuttles.

This is Sac State's second time winning this prestigious award and a great indicator of how Sac State is working to promote sustainability not just on campus, but for the entire Sacramento region. Sac State representatives will receive the award at a gala event to be held on May 11th.

Similarly to the clean air award, Sac State's closed loop program was also recognized by Green California and awarded a leadership award in the waste diversion category for their upcoming Green California Summit and Exposition, an annual convention held in Sacramento. Sac State representatives picked up the award on April 25th. This award actually marks the fourth award for this program, the other two being a 2015 CHESC Award for Waste Diversion and a CSU Facilities Management Conference award in the category of Sustainability.



Sustainability Team Lights the Way with CHESC Award

For two consecutive years now, Sac State Sustainability has been awarded an award for the California Higher Education Sustainability Conference (CHESC). The CHESC is the biggest sustainability conference in terms of California schools including CSUs, UCs, Community and Private schools.

This year's award was for the Mendocino Hall retrofitting project. Energy Conservation Coordinator Nat Martin led efforts to update all the lights in the corridors, restrooms, and classrooms to energy efficient LEDs but even more impressive is that the project included

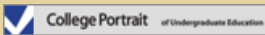
two newer innovations: motion detection and light harvesting.

Using monitors, the light fixtures can now detect motion and if no one is detected, the lights dim to reduce energy consumption. Additionally, monitors can now sense the amount of light coming in through windows and can now dim to complement the natural light to levels that are ideal for classroom work. This also saves energy! Way to go team!



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FOCUS SUPPORTING STAFF PROFESSIONALISM AND SUCCESS
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MESSAGE FROM THE VICE PRESIDENT & CFO



Message from the Vice President & CFO

The spring semester is off to a great start! I want to first thank everyone for their hard work during the winter intersession. Many of you worked diligently behind the scenes on special projects, while others of you prepare for the influx of students on the first day. Regardless of your role in preparing for this semester, your work is valued and appreciated. You play an integral part in student success. As we move into the spring semester, I want to take this opportunity to highlight the work that ABA has accomplished recently.

I encourage you to take some time and walk over to the University Library breezeway and check out the beautiful new seating installation. Dean Amy Kautzman had the foresight to see the tremendous potential in this underutilized space. It is delightful to see many students already making themselves at home in the new space. ABA's own, Grant Watkins, in Facilities Planning, Design and Construction Services, partnered with Dean Kautzman to deliver this project over winter break.

The partnership was forged over six months by designing, budgeting and fulfilling Dean Kautzman's vision. The space includes a well-lit area in the north and south with Wi-Fi access, electricity, and ADA seating. It truly is a great place to study, join a group for coffee or lunch and enjoy the scenery of the University quad. One of the tenants of a successful and engaged community is the ability to come together for a common goal. Student success drives each of the departments on campus, and ABA can pride itself as being its biggest champion. As such, ABA donated \$116,000 to ensure three fixed- seating classroom projects would be completed by the end of the year.

One of the great assets of the Zone Management team is that they regularly identify and prioritize classroom repairs and enhancements. Seating in Amador 240, Mendocino 1005 and Riverfront 1015 have been on the wish list for some time now, but with the donated funds, these rooms will finally get their much needed facelift. Be sure to check out the new and/or improved seating over the summer.

ABA staff work tirelessly towards student success, and we shine brightest during our busiest times. The Bursar's Office and UTAPS are especially busy in the beginning of a new semester as new students navigate parking permits, fees, commuting, and new spaces on campus. Luckily, 15 ABA staff members volunteered this year to help at information tables, handing out commuter passes, answering questions, providing directions, and parking permits. This helped Bursar Office and UTAPS staff catch their breath a bit and ensure great customer service was given to each student and community member. This is a true testament of how you all draw on each other for support. I am very proud to be a member of the ABA team. Thank you for your hard work and constant support of student success.

To read more about Mike's return to ABA, view the [Welcome Back interview](#) conducted by The FOCUS.

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NEW FACES AND FAREWELLS

New Faces

ABA welcomes the following new staff professionals to the division. These new hires fill critical positions, and we welcome them to the ABA family.



Nicole Chacon
Accounting Technician III
Financial Services



Sarah David
Accounting Technician III
Financial Services



Johnathan Davis
Groundworker
Facilities Management



Rebecca Dunlop
Buyer I
Financial Services



Sarah Hansen
Accounting Technician III
Financial Services



Daljit Khangura
Director of Accounts Payable & Travel
Financial Services

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Charles King
Equipment Systems Specialist
Public Safety



Timothy Light
Parking Officer
University Transportation, Parking &
Support Services



Silvia Lopez
Custodian
Facilities Management



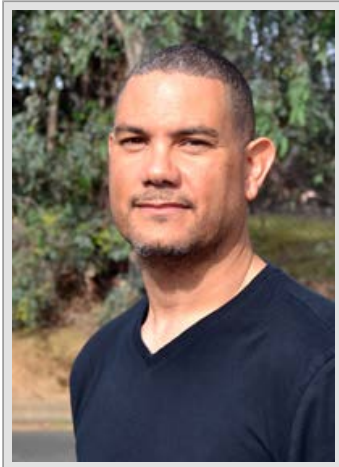
Colleen Mesa
Administrative Support Coordinator
Facilities Management



Francis Palu
Administrative Analyst/Specialist
Administrative Operations



Mychelle Parker
Custodian
Facilities Management



Michael Pughsley
Mail Clerk
University Transportation, Parking &
Support Services



Justin Reginato
Associate Vice President
Facilities Management



Ben Shuler
Custodian
Facilities Management



Justin Smith
Parking Officer
University Transportation, Parking & Support Services



Julian Steele
Administrative Support Coordinator
University Transportation, Parking & Support Services



Arsen Stepanyan
Administrative Analyst/Specialist
Budget Planning & Administration



Colin Yates
Parking Officers
University Transportation, Parking & Support Services

Not Pictured: Julin Chum, University Transportation, Parking & Support Services.

Farewells



Bryce Grebitus
Administrative Analyst/Specialist
Financial Services



John Owen
Industrial Hygienist
Facilities Management



Amy Peters
Administrative Support Coordinator
University Transportation, Parking & Support Services



Susan Yang
Administrative Support Assistant
Financial Services

Not Pictured: Lillian Batoon, Facilities Management; Louis Bautista, Police Department; Brianna Bennett, Financial Services; Robert Daclan, Facilities Management

In Memoriam



Brian Sarantopulos, Reprographics & Mail Services, January 7, 2017

Frank Iturbide, University Transportation & Parking Services, November 2016

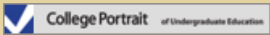


Not Pictured: Monica Patterson, Reprographics & Mail Services, November 14, 2016



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STAFF SPOTLIGHT



Staff Spotlight with Justin Reginato

In each issue, the FOCUS Newsletter spotlights an ABA staff member whose work deserves mention. This issue features Associate Vice President of Facilities Management Justin Reginato, with several questions focused on the President's renewed emphasis on graduation rates and the graduation initiative.

How long have you been with Sac State?

I have been at Sac State for eight years. I was faculty for 7.5 years and in Facilities Management for a little more than half a year.

What is your job title?

Associate Vice President of Facilities Management.

What are your major responsibilities/duties?

We oversee the campus operations, which includes everything from custodial, central plant, grounds, sustainability and our own building trades, as well as overseeing the design and construction of new facilities on campus.

Who are your primary customers?

All members of the campus community. In addition to the main campus, we work with Student Housing, Athletics, ASI, the University Union, UTAPS and many more.

What are some of your new ideas?

There are many talented people working in Facilities Management, so my best idea is to try to give them what they need to do their jobs and then get out of their way. I am also working on a process to prioritize the projects Facilities Management undertakes.

When the President announced his commitment to focus on student success, diversity in the workplace/classroom, and graduation rates, how do you feel those initiatives apply to your position and/or office?

They apply a lot to Facilities Management and we take the student success initiative very seriously. We have several ongoing projects that address student success, such as construction of the new Science II building and Testing Center that we are overseeing.

What is your favorite aspect of working on campus?

Our campus's landscaping and sustainability features are my favorite physical aspect of our campus. Working in an environment where new ideas are welcome is my favorite intellectual aspect of our campus.

Why and how would someone contact you?

Call the Facilities Management front desk at 8-6242 or e-mail me at reginato@csus.edu.

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TECH TIPS



Roaming Wireless Networks with Eduroam

In a recent Business Partner's Round Table (BPRT) meeting, Matthew Mills, manager, customer service and desktop support within Information Resources & Technology (IRT), introduced the latest development in Wi-Fi access on campus: eduroam.

What was the takeaway from the presentation? SacLink Secure, the current wireless network we are accustomed to connecting to, is going to be retired in the fall 2017 semester, around November. This summer Eduroam will become the new standard, fully supported by IRT.

As Matthew explains, "eduroam is a secure wireless network service that allows faculty, staff, and students to use their home institution's wireless credentials to access wireless networks when visiting other eduroam participating institutions. eduroam eliminates the need for a guest account. This will protect our credentials from being collected from unsecure or rogue access points." For a list of participating institutions, visit: https://www.eduroam.us/institutions_list.

What are the benefits of Eduroam? Eduroam will allow users to authenticate and access any eduroam network within range, at any institution that supports it. This means, faculty, staff, or students from Sacramento State can travel to other academic institutions and access the eduroam wireless network on that campus without having to deal with temporary accounts, reduced speeds, or limited access.

Despite the upcoming change, Matthew explained that eduroam would have equal access and similar speeds to SacLink Secure, because the actual network is not any different, only the method of authentication.

To connect to eduroam, simply access your device's wireless network settings and click/tap to connect. You will be prompted to provide your email address (user@csus.edu) and your SacLink password to connect.

For more information on eduroam, visit IRT's support site at: <https://csus.service-now.com/service/kb?kb=KB0010619>

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WELCOME BACK - VP/CFO MIKE LEE



Welcome Back - VP/CFO Mike Lee

ABA's Vice President and Chief Financial Officer Mike Lee recently returned after working 13 months as the Interim Provost for Academic Affairs. The FOCUS wanted to dedicate a special section to welcome back Dr. Lee, including a brief interview.

1). Can you explain why you had to depart ABA temporarily to work as the Interim Provost of Academic Affairs? President Nelson did not want the University's initiatives, like Finish in Four, to lose momentum while the national search was conducted for a new provost. Additionally, some changes needed to be made so that those initiatives could be successful and the President needed someone who had experience in the division.

Academic Affairs is the largest division on campus and affects every college and all students. It also receives the largest portion of our University's budget and is directly linked to fulfilling the University's mission.

Due to my varied experience on campus, both in Academic Affairs, as a faculty member and as the Vice President/CFO of ABA, I knew how to work with the faculty, I understood how their budget worked and I had experience managing teams in the day-to-day functions of a large operation.

2). How long were you on this interim assignment? I began my interim assignment in January of 2016 and completed my assignment in the end of January 2017, so 13 months.

3). How did it make you feel to leave your ABA family behind, even just temporarily? The decision to take on this interim position was difficult, only because we were, and continue to be, in the middle of so many large-scale projects in ABA. Additionally, I knew that in order for Academic Affairs, or any other division for that matter to be successful, the administration of the campus has to function well.

However, I was confident that ABA was comprised of so many high performing departments, I knew it would continue to function while I was gone. I believed that ABA and each individual department could perform at a high level, so it was ok for me to leave temporarily to go to the academic side.

4). Now that you have returned, was there any adjustment process needed? I do not feel that there is a transition period at all for me. ABA has built such a tremendous culture that I am able to fit right back in. Now, others might have to transition back to working with me, but for me, there is no transition.

In general, my leadership style is such that I am not a micromanager at all; I believe it is my responsibility to develop people to do the necessary work. It is very important to build the capacity at the unit level and bring in the people, by proper recruitment and onboarding practices, who can perform well. Recruitment is half the work and the other part is working and developing them to do well and be successful. That is the more important part in many ways. If you build the capacity then you can walk away and the organization is still strong.

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I am very grateful to the leaders who handled the division while I was gone. I feel like I am coming back home and am very happy to be back.

5). Did you learn anything from Academic Affairs that you would like to apply to ABA? My 13 months in Academic Affairs reaffirmed my belief and understanding in what we do and how we do it. We must continue to focus on students – we have to ask the question, in every decision we make – how will this help students complete their degree?

Whatever we do, whether it is teaching, assisting, preparing documents, grounds keeping, electrical, or custodial, in the end, all the efforts we put in, all that matters is seeing when someone successfully completes their degree. I will continue to communicate and practice this with our staff because what we do it vital.

I also learned that in any University, we have to reach out and collaborate with each other. This is something we could do better; all of our functions impact our faculty, staff and students. It is important we reach out and communicate so that we maximize the positive impact we have on the University. This is critical.

6). What do you have to say about the individuals who filled your shoes during your absence? Very good job! Both Stacey Hayano and Ali Izadian did a tremendous job in my absence. They were able to step up when needed and did so with enthusiasm. I am very grateful for them. When I returned, ABA was in great shape, as if I never left.

7). Any other notes or points you would like to make, as we welcome you back to ABA? First, I would like to support all the great people who are working on some of our large projects; we are always continuously improving.

Lastly, I would like to welcome any new employees who were onboarded while I was out. I encourage you to emerge yourself in the ABA culture and I look forward to a brighter future with you.



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