

## ACTIVITY CODES

- 11**      **Excess Enrollments**
- a. For classes with census date enrollment of between 75 and 120 and exceptional workload, a graduate assistant or student assistant may be allocated.
  - b. For classes with census date enrollment of over 120, a graduate assistant, a student assistant, or an additional 3 WTU may be assigned.
- 12**      **New Preparations**
- Preparation of courses never before taught by that particular faculty member if courses actually taught include two or more such new preparation.
- 14**      **Course or Supervision Overload**
- A faculty member may be given assigned WTU equal to course or supervision overload earned in a prior fiscal year provided that calendar considerations so necessitate and the faculty member has not been present for the full preceding academic year.
- 15**      **Non-Traditional Instruction**
- Activities involving instruction and evaluation, which include such activities as modularized instruction, self-paced instruction, team teaching/cluster courses, thematic projects, open laboratory, sponsored experimental learning or other community activities, writing adjunct, mediated instruction (involving computers, television, and/or other media devices), and peer instruction. These activities typically do not involve a single instructor regularly meeting a group of students in an assigned classroom or laboratory setting.
- 16**      **In-Service Training for K-12 School Personnel**
- Activities involving in-service training for K-12 school personnel. Typically, the activities are provided on the school site using a variety of instructional modes and do not necessarily involve an instructor regularly meeting a group of student in an assigned classroom or laboratory setting on a campus.
- 17**      **Credit by Examination/Evaluation**
- Activities that give primary emphasis to the evaluation of a student's knowledge and skills rather than upon the instructional process by which the knowledge and skills are acquired.
- 18**      **Instructional Support for Graduate Students**
- Special graduate student testing duties, in particular for conducting comprehensive examinations for master's degree candidates and examinations in fulfillment of foreign language requirements.
- 21**      **Special Instructional Programs**
- a. Participation in a team teaching effort.
  - b. Program and tape production for instructional television.
  - c. Liaison duties among multiple sections of the same course.
- 22**      **Instructional Experimentation, Innovation, or Instructionally Related Research**
- a. Development and implementation of experimental programs involving:
    1. Instructional television
    2. Computer assisted instruction, web course development
    3. Other innovations in instruction
  - b. Documented research evaluations which are demonstrably related to the instructional functions and program of the college

- 23**      **Instruction-Related Services**  
Service related to college clinics, study skill centers, farms, art galleries, and other campus institutions and facilities which are ancillary to the instruction program.
- 31**      **Advising Responsibilities**  
a. Carrying an excessive advising load due to relatively high proportion of part-time faculty in his department  
b. Carrying a greater than normal share of departmental or school advising responsibilities.  
c. Services as departmental graduate adviser.
- 32**      **Instruction-Related Committee Assignments**  
a. Participation over and above normal levels in such areas as curriculum, personnel, budget, library, audio-visual, and selection committees at the department, school or college level.  
b. Membership in or liaison to special committees whose activities have significant bearing on the instructional programs of the college, or the CSU system at large.  
c. Includes all-university assigned time.
- 33**      **Curricular Planning or Studies**  
a. Special individual or committee-related curriculum planning, development and redevelopment activities  
b. Development of special tests for credit by examination.
- 34**      **Accreditation Responsibilities**  
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- 35**      **Instruction-Related Facilities Planning**  
Duties related to planning of instructional facilities
- 36**      **Probationary Faculty Activities**  
Assigned time given to new probationary faculty members for a reduction in instructional assignment to assist them with establishing their programs of research, scholarship and/or creative activities etc.
- 37**      **Exceptional Service Level Activities**  
Assigned time given to faculty members who are engaged in exceptional levels of service that support the CSU's priorities such as far as student mentoring, advising, and outreach etc.
- 41**      **California Faculty Association Activities**  
Each CFA campus Chapter President and each of four CFA statewide officers (President, Vice President, Secretary, Treasurer) shall be granted a reduction in workload, without loss of compensation, of up to three (3) WTU on a semester campus, or four (4) WTU on a quarter campus, per academic term.