Default Question Block

Summer 2022 Online Course Design Grant Program

Center for Teaching and Learning in partnership with the College of Continuing Education is seeking instructors to develop and teach fully online courses for 2021 Summer session (non-self-support courses only*).

Please read the project information carefully before you submit your proposal. The proposal submission deadline is **December 8, 2021**

All synchronous sessions for the program will be held virtually over Zoom.

**To complete your proposal:**
You can view the questions here to prepare your statements. Each page is automatically saved when you advance to the next page. You can return to your proposal at a later time **IF**:

- You return to the survey on the same computer and
- on the same web browser and
- you have not cleared the browser cookies

On the final page, you will be able to upload your support documentation. Qualtrics only accepts one file. Merge any documents into one .PDF and upload. Support documentation can also be emailed to ctl@csus.edu (subject line: 2022 Summer Online Grant)

Once you are ready, please click the Submit button to complete your proposal.

**Interested and qualified faculty, click the Begin your Application button to get started!**
*Courses that are part of the degree completion program (self-support through the college of Continuing Education) are not eligible for this grant.

**Block 1**

Summer 2022 Online Course Design Grant Program
Program Information

Summer 2022 Online Course Design Participant Information Click on this link to download the program information

**Block 2**

**I. Contact Information: Faculty/Instructor**

First Name

Last Name

email

Department/Program
College

Employment Status

Professor
Associate Professor
Assistant Professor
Lecturer Full-Time
Lecturer Part-Time

Block 3

II. Course Information

The following criteria is considered for the selection process:

- Written support of proposal from department chair and/or dean (non-self-support courses only*)
- Course impact on student progress to degree: high-demand “gateway” courses, “bottleneck” courses, and courses with high rates of DFW grades are of special consideration
- Course alignment for asynchronous online delivery
- Participants ability and commitment to:
  - Meet and work with other grantees and support team to develop the course during winter break (January) and during the Spring semester
  - Explore and adopt best practices and engaging teaching strategies for asynchronous online learning
  - Participate in data sharing that contributes towards the evaluation of the Summer Online Grant program

Information on Proposed Course
Course Number and Title

Department and College

Type of course
Select One

Enrollment demand
Number of students per section
Number of sections offered each semester
Number of average waitlisted students for each section

Describe the course impact on student progress to degree. Why is this course in high-demand? Is the course a "gateway," "bottleneck" course? Is there a high rate of DFW?

What specific design and instructional goals do you have for this course?

Block 4

III. Instructor Information
The following criteria is considered for the selection process:
- Written support of proposal from department chair and/or dean (non-self-support courses only*)
- Course impact on student progress to degree: high-demand “gateway” courses, “bottleneck” courses, and courses with high rates of DFW grades are of special consideration
- Course alignment for asynchronous online delivery
- Participants ability and commitment to:
  - Meet and work with other grantees and support team to develop the course during winter break (January) and during the Spring semester
  - Explore and adopt best practices and engaging teaching strategies for asynchronous online learning
  - Participate in data sharing that contributes towards the evaluation of the Summer Online Grant program

**Applicant Experience**

Have you previously taught during Summer Session (a course compressed for a 6 week schedule)?

Yes
No

Have you designed/redesigned an online course **before** the transition to remote teaching in spring 2020?

Yes
No

Please describe your course design experiences. What specific course components did you work on? How would you build on those previous efforts?
How would you rate your experience in Canvas with the following:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Very experienced</th>
<th>Somewhat experienced</th>
<th>No Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adding Content Pages</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Organizing Modules</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Embedding Videos</td>
<td>○</td>
<td>○</td>
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</tr>
<tr>
<td>Creating Assignments</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Creating Rubrics</td>
<td>○</td>
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<td>○</td>
</tr>
<tr>
<td>Creating Quizzes</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Using Speedgrader</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Uploading Content</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
</tbody>
</table>

How would you rate your experience using various technologies to engage students and support your online instruction?

Very Experienced
Somewhat Experienced
No Experience

Please specify the number of semesters you have taught fully asynchronous online or hybrid courses?

2 semesters or less
3-5 semesters
More that 5 semesters

How familiar are you with Quality Assurance practices (i.e. Quality Matters (QM), Quality Learning and Teaching (QLT), etc.)?

Very Familiar
Somewhat Familiar
Not Familiar
Please list all Quality Assurance professional development workshops that you have completed. Please choose all that apply.

Applying the Quality Matters Rubric (AAPQMR)
Improving Your Online Course (IYOC)
Introduction to Teaching Online Using QLT
Reviewing Courses Using QLT Instrument

Other

I haven't taken any yet

Please rate your **experience** and **openness** with the following (choose one rating for experience and one for openness in each row):

<table>
<thead>
<tr>
<th>Experience</th>
<th>Openness</th>
</tr>
</thead>
<tbody>
<tr>
<td>Very experienced</td>
<td>Plan to adopt</td>
</tr>
<tr>
<td>Somewhat experienced</td>
<td>Open to learning</td>
</tr>
<tr>
<td>Fairly new</td>
<td>Not sure</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Workshops</th>
</tr>
</thead>
<tbody>
<tr>
<td>Using and or creating videos</td>
</tr>
<tr>
<td>Active learning strategies</td>
</tr>
<tr>
<td>Online assessments</td>
</tr>
<tr>
<td>Open Educational Resources (free textbook or affordable learning solutions)</td>
</tr>
<tr>
<td>Course alignment</td>
</tr>
<tr>
<td>Creating measurable learning objectives</td>
</tr>
<tr>
<td>Making course content accessible</td>
</tr>
<tr>
<td>Applying Universal Design for Learning principles</td>
</tr>
</tbody>
</table>

Summer 2022 Online Course Design Grant Program
Schedule and Deliverables

Summer 2022 Course Design Schedule and Deliverables Click on the link to download the program schedule and deliverables chart
Please answer the following questions.

Are you able to commit time to develop a new fully online course for Summer delivery?  Yes ☐  Maybe ☐  No ☐
Are you able to attend a 2-day virtual grant kick-off retreat on January 7 & 10, 2022? Yes ☐  Maybe ☐  No ☐
Are you able to attend a 2-hour course design training on February 1, 2022? Yes ☐  Maybe ☐  No ☐
Are you able to attend a 2-hour course design training on February 15, 2022? Yes ☐  Maybe ☐  No ☐
Are you able to attend a 2-hour course design training on March 1, 2022? Yes ☐  Maybe ☐  No ☐
Are you able to attend a 2-hour course design training on April 5, 2022? Yes ☐  Maybe ☐  No ☐
Are you able to commit to the delivery timeline for the project? Yes ☐  Maybe ☐  No ☐
Are you willing to offer the online course in future regular semester? Yes ☐  Maybe ☐  No ☐
Are you willing to share online instructional strategies or learning activities that you will develop as part of this project for use as Open Educational Resources? Yes ☐  Maybe ☐  No ☐
Are you will to participate in data sharing that contributes towards the evaluation of the Summer Online Grant program? Yes ☐  Maybe ☐  No ☐

Block 5

What else would you like the committee to know about your proposed course, your experience, your professional development goals, and/or your commitment to participating in the Summer Online Grant program?

Block 6
Department Support

Please submit a statement of support from your Department Chair and/or Dean that indicates their approval and support of this online course development, and the commitment to scheduling this online course in Summer 2022. Please upload a copy of the statement.

Qualtrics will only allow you to submit one document. Merge your files into one pdf and upload. If you are not able to do this, you can email the support documentation to ctl@csus.edu (Subject line: 2022 Summer Online Grant).

This can be an e-mail addressed to you and/or the Summer Online Grant review committee with a statement expressing:

- Support for designing the identified course to be fully asynchronous online
- Commitment for you to teach the online course
- Commitment to offer the designed course during summer session*

*Courses that are part of the degree completion program for delivery through the College of Continuing Education are not eligible for this grant

Example Statement

Dear Summer Online Grant review committee,
The Department of X supports Professor Y's application to design a fully asynchronous online course, [course name and number].
The department is committed to scheduling this course fully asynchronous online during the summer 2022 and in a future semester during the 2022 /2023 academic year.

If you don't have your statement of support ready, then you can save* this application and come back to submit it by December 8, 2021.

- All information to this point is auto saved by Qualtrics. "Save and continue" works only as long as:
  - you return to the survey on the same computer and
  - on the same web browser and
  - you have not cleared the browser cookies
Once you are ready, please click the Submit button to complete your application.

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