



Center for Teaching and Learning Faculty Associate Application

Please complete and submit your application on the
Faculty Associate Webpage:

<https://www.csus.edu/academic-affairs/center-teaching-learning/professional-development.html>

Academic Year

I. Contact Information

Full Name

Email Address

Office Phone #

College

Department

Academic Position or Rank

Number of Years Teaching

II. Position Description

CTL Faculty Associate positions are appointed for two semesters. The work of the Faculty Associate is focused on 3 projects in one or more of the following areas:

A. Faculty Learning Community

The Faculty Associate will be the lead facilitator of a faculty learning community and will coordinate all meeting agendas, curriculum, and required deliverables. Recruitment of faculty to join the FLC and efforts to secure funding from the Chancellors office via a FLC proposal (\$5000 minimum) are also expected. A summary of FLC outcomes is to be submitted to CTL at the conclusion of the FLC.

B. Core CTL Program

The Faculty Associate will coordinate one of the following core programs: Faculty Mentoring Faculty (FMF), New Faculty Orientation (NFO), Summer Teaching Institute (TI), Quality Assurance (QA), Online Course Services, Affordable Learning Solutions (AL\$), and Open Educational Resources (OER).

C. Creative Programming

The Faculty Associate will pilot a new idea for faculty professional development selected in consultation with the CTL Director.

Compensation/Benefits:

- 1-3 units of release time or the equivalent in professional development funds (to be negotiated with the Director)
- Technical, administrative, and materials support from CTL
- Shared Office space in CTL

III. Application Questions

Please limit your response to 1 page

1. If you will be facilitating an FLC, describe the topic, your expertise, and vision for the FLC.
2. Which core CTL program(s) are you interested in facilitating? Briefly describe the plan you have for updating or increasing the effectiveness of this core program and your experience with CTL programs or similar programs.
3. Describe a pilot professional development activity you would like to develop.
4. What resources do you require to serve in the capacity of a CTL Faculty Associate as described in your answers to questions 1-3? Please list release time as well as funds needed for supplies, instructional materials, or travel.

Applicants will be selected based on the following criteria:

- Teaching and facilitation skills: How experienced and effective is the faculty member in leading the described professional development activities?
- How do the proposed activities align with the CTL mission, Sacramento State Strategic Plan, or CSU system initiatives?

CTL OFFICE USE ONLY:

IV. Review Revisions & Final Agreement

Approved with the following revisions:

Units Awarded:

Other Support:

Source of Funding:

IV. Sign Here if you agree with the modifications in section IV. Review Revisions & Final Agreement above.

X _____
Applicant Signature

V. Approved by the Director of the Center for Teaching and Learning (CTL).

X _____
CTL, Director