

MASTER OF PUBLIC POLICY AND ADMINISTRATION

In Workflow

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Approval Path

1. Sun, 29 Sep 2019 00:27:38 GMT
Robert Wassmer (sac65434): Approved for PPA Committee Chair
2. Wed, 09 Oct 2019 19:48:56 GMT
Edward Lascher (tedl): Approved for PPA Chair
3. Fri, 18 Oct 2019 17:35:17 GMT
Mical Shilts (shiltsm): Approved for SSIS College Committee Chair
4. Sun, 20 Oct 2019 19:08:32 GMT
Marya Endriga (mendriga): Approved for SSIS Dean

History

1. May 3, 2018 by clmig-jwehrheim
2. Feb 26, 2019 by 212408496
3. Feb 26, 2019 by 212408496

Date Submitted: Sat, 28 Sep 2019 17:58:10 GMT

Viewing: Master of Public Policy and Administration

Last approved: Tue, 26 Feb 2019 16:31:19 GMT

Last edit: Sat, 28 Sep 2019 17:58:08 GMT

Changes proposed by: Edward Lascher (101033669)

Academic Group: (College)

Social Sciences & Interdisciplinary Studies

Academic Organization: (Department)

Public Policy and Administration; Urban Land Development

Catalog Year Effective:

2020-2021 Catalog

Individual(s) primarily responsible for drafting the proposed degree major program:

Name (First Last)	Email	Phone 999-999-9999
Ted Lascher	tedl@csus.edu	916-278-4864

Type of Program Proposal:

Major

Program Change Type:

Substantive

Title of the Program:

Master of Public Policy and Administration

Designation: (degree terminology)

Master of Public Policy

Briefly describe the program proposal (new or change) and provide a justification:

We aim to update the program to streamline and reduce course prerequisites, eliminate an obsolete internship requirement, and provide applicants with significant professional experience the option to waive the GRE. Our larger intention is to make the program more attractive to applicants and simpler for current students.

More specifically, we aim to address the following issues with our programmatic changes: 1) concerns raised by recent social science research about the validity of the GRE as an indicator of likely success, combined with concerns about taking a standardized test expressed by potential applicants with significant, highly valued professional experience; 2) past experience indicating that students with GPAs a little below 3.0 and other strong attributes can succeed in our graduate program and their subsequent careers; and 3) indications that virtually all of our students succeed in obtaining an internship or other appropriate professional experience without taking PPA 295, making that course redundant and potentially burdensome. Furthermore, we have identified minor discrepancies between our program as stated in the catalog and evolving practice (e.g., the campus only needs one set of official transcripts), making catalog clean-up desirable.

Objectives of the degree program:

Prepare future leaders to address the complex issues that face California.

University Learning Goals**Graduate (Masters) Learning Goals:**

Critical thinking/analysis
 Communication
 Information literacy
 Disciplinary knowledge
 Intercultural/Global perspectives
 Professionalism
 Research (optional)

Will this program be required as part of a teaching credential program, a single subject, or multiple subject waiver program (e.g., Liberal Studies, Biology) or other school personnel preparation program (e.g., School of Nursing)?

No

Please attach a Curriculum Map Matrix (required)

2013 Revised Mapping of PPA Specific Learning Objectives.rtf

Please attach a five-year budget projection (required)

Five year budget impact of proposed PPA program changes.docx

Catalog Description:

Total units required for MPPA: 36

Program Description

The Capital Campus's graduate programs in Public Policy and Administration prepare future leaders to address the complex issues that face California. We serve the State and the region by developing leaders with strong analytical tools and a deep commitment to public service.

Admission Requirements: Course prerequisites and other criteria for admission of students to the degree major program, and for their continuation in it.

Admission Requirements

Admission to classified standing in the program requires:

- the baccalaureate degree;
- a GPA of 2.75 for all undergraduate coursework or in the last 60 units;
- results of the Graduate Record Examination (GRE) General Test; the department chair may waive this requirement for an applicant with at least five years of professional experience in the area of public policy and administration;
- completion of the following (or their equivalents at other colleges or universities as determined by the Department Chair):

Code	Title	Units
ECON 1B	Introduction to Microeconomic Analysis	3
POLS 1	Essentials Of Government	3

- a written statement of purpose from one to two pages in length (typewritten), addressing the applicant's purpose in pursuing the Master of Public Policy and Administration;

- A minimum score of 83 iBT (560 Paper Based TOEFL) or 6.5 IELTS. All applicants to graduate programs who have not completed a baccalaureate degree from a postsecondary educational institution where English is the principal language of instruction must achieve a minimum score on TOEFL or IELTS;
- three letters of recommendation from individuals with knowledge of the applicant's academic and professional potential.

A student with certain deficiencies in the above requirements may be admitted to the program on a conditionally classified status. Admission conditions will be determined on an individual basis.

Admission Procedures

All prospective students must file the following with the Office of Graduate Studies:

- an online application for admission;
- one set of official transcripts from all colleges and universities attended, *other than Sacramento State*; and
- GRE scores.

For more admissions information and application deadlines please visit <https://www.csus.edu/graduate-studies/>.

The items below should be submitted to the Department office:

- written statement of purpose;
- letters of recommendation;
- program application; and
- TOEFL score or IELTS score, if applicable.

Minimum Units and Grade Requirement for the Degree

Units required for the MPPA: 36

Minimum Cumulative GPA: 3.0 with no grade lower than a "B-" in all required courses (and "credit" for PPA 500).

Advancement to Candidacy

Students must file an application for Advancement to Candidacy listing their program of graduate study. The filing procedure should begin as soon as the student has:

- removed any deficiencies in admission requirements;
- completed at least five of the program's required courses with a minimum grade of "B-" in each and a cumulative grade point average of at least 3.0; and
- Satisfy the Graduate Writing Assessment Requirement (GWAR) by completing one of our Departmental Graduate Writing Intensive (GWI) courses with a grade of "B" or better (either PPA 200 or PPA 220A) or meeting one of the other standards set by the Office of Graduate Studies.

Department specific advancement to candidacy forms are available in the Department office.

As defined by policy <http://www.csus.edu/umannual/acadaff/fsm00010.htm>, a change in units constitutes a substantive change to the program. If your changes constitute a substantive change, please refer back to the "Program Change Type" field above to ensure that "Substantive" is selected.

Program Requirements: (If new courses are being created as part of a new program, it will be useful to propose courses first.)

Program Requirements

Code	Title	Units
Required Courses (27 Units)		
PPA 200	Introduction to Public Policy and Administration✍	3
PPA 205	Research in Public Policy and Administration	3
PPA 207	Quantitative Methods in Public Policy and Administration	3
PPA 210	Political Environment of Policy Making	3
PPA 220A	Applied Economic Analysis I✍	3
PPA 220B	Applied Economic Analysis II	3
PPA 230	Public Budgeting and Finance	3
PPA 240A	Public Management and Administration I	3
PPA 240B	Public Management and Administration II	3
Electives (6 Units)		
Select 6 units. Graduate level PPA elective courses include the following: ²		6
PPA 250	California Land Use Policy	
PPA/ECON 251	Urban Problems, Economics and Public Policy	
PPA 270	Introduction to Collaborative Policy Making	
PPA 272	Collaborative Governance Advanced Practice	
PPA/POLS 284	Urban Policy	
Culminating Requirement (3 Units)		

PPA 500	Culminating Experience ³	3
Total Units		36
1	At the discretion of the Department Chair, PPA 295 may be waived for students with one year of administrative and analytical experience in a full-time professional capacity in the field of Public Policy and Administration.	
2	PPA graduate students are required to take 6 units of elective courses. Ordinarily at least 3 of these units should be chosen from among the graduate level elective courses offered by the Department of Public Policy and Administration. As appropriate, the requirement to take at least 3 units within PPA may be waived with the approval of the student's academic advisor and the Department Chair.	
3	Additionally, the Department has offered experimental PPA 296 electives in the past, and will continue to do so. Enrollment in PPA 500 is required of students in their last semester of enrollment in the program. Each student will undertake a project or thesis dealing with a policy or administrative issue and complete a significant written work detailing the problem or issue examined, sources of information used in analyzing the issue, and project findings and conclusions.	

Fiscal Impact to Change an Existing Program

Indicate programmatic or fiscal impact which this change will have on other academic units' programs, and describe the consultation that has occurred with affected units:

NA. The changes only affect our own program admission standards and requirements. The one course we're eliminating (the PPA 295 internship course) is rarely used by our own students and to our knowledge has NEVER been used by students in other departments.

Provide a fiscal analysis of the proposed changes:

The changes should lead to very modest fiscal savings from not having to offer the internship courses, process internship waivers, etc.

How will the above changes be accommodated within the department/College existing fiscal resources?

The changes will reduce fiscal commitments.

Will the proposed changes require additional resources?

No

What additional space, equipment, operating expenses, library, computer, or media resources, clerical/technical support, or other resources will be needed?

NA

Estimate the cost and indicate how these resource needs will be accommodated:

Again, the changes should lead to very modest administrative savings.

Key: 269