

# MASTER OF PUBLIC POLICY AND ADMINISTRATION

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**SACRAMENTO STATE**  
Redefine the Possible

## In Workflow

1. PPA Chair (sac65434@csus.edu)
2. SSIS College Committee Chair (tristan.josephson@csus.edu)
3. SSIS Dean (mendriga@csus.edu)
4. Academic Services (torsetj@csus.edu;%20cnewsome@skymail.csus.edu)
5. Senate Curriculum Subcommittee Chair (curriculum@csus.edu)
6. Dean of Undergraduate (james.german@csus.edu;%20celena.showers@csus.edu)
7. Dean of Graduate (cnewsome@skymail.csus.edu)
8. Catalog Editor (torsetj@csus.edu)

## Approval Path

1. Wed, 23 Sep 2020 18:04:12 GMT  
Robert Wassmer (sac65434): Approved for PPA Chair
2. Thu, 22 Oct 2020 15:34:39 GMT  
Tristan Josephson (tristan.josephson): Approved for SSIS College Committee Chair
3. Thu, 22 Oct 2020 23:33:52 GMT  
Marya Endriga (mendriga): Approved for SSIS Dean

## History

1. May 3, 2018 by clmig-jwehrheim
2. Feb 26, 2019 by 212408496
3. Feb 26, 2019 by 212408496
4. Jan 17, 2020 by Edward Lascher (tedl)
5. Jan 21, 2020 by Janett Torset (torsetj)

Date Submitted: Fri, 18 Sep 2020 20:21:11 GMT

## Viewing: Master of Public Policy and Administration

**Last approved: Tue, 21 Jan 2020 17:00:10 GMT**

**Last edit: Fri, 18 Sep 2020 20:21:10 GMT**

Changes proposed by: Robert Wassmer (101019161)

### Academic Group: (College)

Social Sciences & Interdisciplinary Studies

### Academic Organization: (Department)

Public Policy and Administration; Urban Land Development

### Catalog Year Effective:

2021-2022 Catalog

### Individual(s) primarily responsible for drafting the proposed degree major program:

Name (First Last)	Email	Phone 999-999-9999
Robert W. Wassmer	rwassme@csus.edu	916-752-2910

### Type of Program Proposal:

Major

### Program Change Type:

Non-Substantive

**Title of the Program:**

Master of Public Policy and Administration

**Designation: (degree terminology)**

Master of Public Policy

**Briefly describe the program proposal (new or change) and provide a justification:**

Need to update the catalog language on the culminating project to exclude 'thesis' and to substitute with 'comprehensive examination'. A 'project' will also remain an option. The pedagogical justification given for this in a recent Form A submitted for PPA 500 but is primarily to make the MPPA culminating project more in -line with the desired skills learned in a professional master's degree program.

**Objectives of the degree program:**

The Capital Campus's graduate programs in Public Policy and Administration prepare future leaders to address the complex issues that face California. We serve the State and the region by developing leaders with strong analytical tools and a deep commitment to public service.

Graduates of our graduate programs are expected to have the ability to: 1) synthesize, analyze, and offer solutions to public policy and administration problems; 2) apply knowledge and skills in a professional setting; and 3) recognize the role of the profession in society (e.g., by considering the ethical dimension of choices about public policy and administration).

**University Learning Goals****Graduate (Masters) Learning Goals:**

Critical thinking/analysis  
 Communication  
 Information literacy  
 Disciplinary knowledge  
 Intercultural/Global perspectives  
 Professionalism  
 Research (optional)

**Will this program be required as part of a teaching credential program, a single subject, or multiple subject waiver program (e.g., Liberal Studies, Biology) or other school personnel preparation program (e.g., School of Nursing)?**

No

**Catalog Description:****Total units required for MPPA: 36****Program Description**

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**Admission Requirements: Course prerequisites and other criteria for admission of students to the degree major program, and for their continuation in it.****Admission Requirements**

Admission to classified standing in the program requires:

- the baccalaureate degree;
- a GPA of 2.75 for all undergraduate coursework or in the last 60 units;
- results of the Graduate Record Examination (GRE) General Test; the department chair may waive this requirement for an applicant with at least five years of professional experience in the area of public policy and administration;
- completion of the following (or their equivalents at other colleges or universities as determined by the Department Chair):

Code	Title	Units
ECON 1B	Introduction to Microeconomic Analysis	3
POLS 1	Essentials Of Government	3

- a written statement of purpose from one to two pages in length (typewritten), addressing the applicant's purpose in pursuing the Master of Public Policy and Administration;
- three letters of recommendation from individuals with knowledge of the applicant's academic and professional potential.

All applicants to graduate programs who have not completed a baccalaureate degree from a postsecondary educational institution where English is the primary language of instruction must achieve a minimum score on TOEFL or IELTS. The minimum score is 83 iBT (560 Paper Based TOEFL) or 6.5 IELTS.

A student with certain deficiencies in the above requirements may be admitted to the program on a conditionally classified status. Admission conditions will be determined on an individual basis.

## Admission Procedures

All prospective students must file the following with the Office of Graduate Studies:

- an online application for admission;
- one set of official transcripts from all colleges and universities attended, *other than Sacramento State*; and
- GRE scores.

For more admissions information and application deadlines please visit <https://www.csus.edu/graduate-studies/>.

The items below should be submitted to the Department office:

- written statement of purpose;
- letters of recommendation;
- program application; and
- TOEFL score or IELTS score, if applicable.

## Minimum Units and Grade Requirement for the Degree

Units required for the MPPA: 36

Minimum Cumulative GPA: 3.0 with no grade lower than a 'B-' in all required courses (and 'credit' for PPA 500).

## Advancement to Candidacy

Students must file an application for Advancement to Candidacy listing their program of graduate study. The filing procedure should begin as soon as the student has:


- removed any deficiencies in admission requirements;
- completed at least five of the program's required courses with a minimum grade of "B-" in each and a cumulative grade point average of at least 3.0; and
- Satisfy the Graduate Writing Assessment Requirement (GWAR) by completing one of our Departmental Graduate Writing Intensive (GWI) courses with a grade of 'B' or better (either PPA 200 or PPA 220A) or meeting one of the other standards set by the Office of Graduate Studies.

Department specific advancement to candidacy forms are available in the Department office.

As defined by policy <http://www.csus.edu/umannual/acadaff/fsm00010.htm>, a change in units constitutes a substantive change to the program. If your changes constitute a substantive change, please refer back to the 'Program Change Type' field above to ensure that 'Substantive' is selected.

**Program Requirements: (If new courses are being created as part of a new program, it will be useful to propose courses first.)**

## Program Requirements

Code	Title	Units
<b>Required Courses (27 Units)</b>		
PPA 200	Introduction to Public Policy and Administration 	3
PPA 205	Research in Public Policy and Administration	3
PPA 207	Quantitative Methods in Public Policy and Administration	3
PPA 210	Political Environment of Policy Making	3
PPA 220A	Applied Economic Analysis I 	3
PPA 220B	Applied Economic Analysis II	3
PPA 230	Public Budgeting and Finance	3
PPA 240A	Public Management and Administration I	3
PPA 240B	Public Management and Administration II	3
<b>Electives (6 Units)</b>		
Select 6 units. Graduate level PPA elective courses include the following: <sup>1</sup>		6
PPA 250	California Land Use Policy	
PPA/ECON 251	Urban Problems, Economics and Public Policy	
PPA 270	Introduction to Collaborative Policy Making	
PPA 272	Collaborative Governance Advanced Practice	
PPA/POLS 284	Urban Policy	
<b>Culminating Requirement (3 Units)</b>		

PPA 500	Culminating Experience <sup>2</sup>	3
Total Units		36

## Footnotes

1 PPA graduate students are required to take 6 units of elective courses. Ordinarily at least 3 of these units should be chosen from among the graduate level elective courses offered by the Department of Public Policy and Administration. As appropriate, the requirement to take at least 3 units within PPA may be waived with the approval of the student's academic advisor and the Department Chair. Additionally, the Department has offered experimental PPA 296 electives in the past, and will continue to do so.

2 Enrollment in PPA 500 is required of students in their last semester of enrollment in the program. Each student will undertake a project or comprehensive examination dealing with a policy or administrative issue and complete a significant written work detailing the problem or issue examined, sources of information used in analyzing the issue, and project findings and conclusions.

### Fiscal Impact to Change an Existing Program

**Indicate programmatic or fiscal impact which this change will have on other academic units' programs, and describe the consultation that has occurred with affected units:**

None

**Provide a fiscal analysis of the proposed changes:**

There is no fiscal impact of this change.

**How will the above changes be accommodated within the department/College existing fiscal resources?**

The faculty will adopt the delivery the change through changes in the delivery of PPA 500 submitted through a separate Form A.

**Will the proposed changes require additional resources?**

No

**What additional space, equipment, operating expenses, library, computer, or media resources, clerical/technical support, or other resources will be needed?**

None

**Estimate the cost and indicate how these resource needs will be accommodated:**

Not at all

Key: 269