

# MA IN EDUCATIONAL LEADERSHIP & POLICY STUDIES (TK-12 EDUCATIONAL LEADERSHIP)

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## SACRAMENTO STATE

### In Workflow

1. GPSE Chair (gcowan@csus.edu)
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3. ED Dean (sarah.jouganatos@csus.edu)
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### Approval Path

1. Tue, 24 Sep 2024 20:11:31 GMT  
Geni Cowan (gcowan): Approved for GPSE Chair
2. Fri, 18 Oct 2024 21:41:19 GMT  
Bitia Rivas (b.rivas): Approved for ED College Committee Chair
3. Mon, 21 Oct 2024 17:57:11 GMT  
Sarah Jouganatos (sarah.jouganatos): Approved for ED Dean

### History

1. May 3, 2018 by clmig-jwehrheim
2. May 11, 2018 by 212408496
3. Jun 26, 2018 by 212408496
4. Apr 26, 2021 by Sarah Jouganatos (sarah.jouganatos)
5. Aug 4, 2022 by 301127606
6. Aug 10, 2022 by 301127606

Date Submitted: Sat, 14 Sep 2024 20:05:14 GMT

**Viewing: MA in Educational Leadership & Policy Studies (TK-12 Educational Leadership)**

**Last approved: Wed, 10 Aug 2022 18:26:49 GMT**

**Last edit: Fri, 18 Oct 2024 21:41:06 GMT**

Changes proposed by: Geni Cowan (101026194)

**Academic Group: (College)**

Education

**Academic Organization: (Department)**

Graduate Professional Studies in Education

**Catalog Year Effective:**

2025-2026 Catalog

**Individual(s) primarily responsible for drafting the proposed degree major program:**

Name (First Last)	Email	Phone 999-999-9999
Geni Cowan	gcowan@csus.edu	916278-7025

**Type of Program:**

Concentration

**Program Change Type:**

Non-Substantive

**Delivery Format:**

Hybrid

Fully Online

**What is the instructional modality of all courses in this program?**

Synchronous

Asynchronous

Both

**Title of the Program:**

MA in Educational Leadership &amp; Policy Studies (TK-12 Educational Leadership)

**Designation: (degree terminology)**

Master of Arts

**Briefly describe the program proposal (new or change) and provide a justification:**

Nothing in the program is changing. The information contained is offered to complete the original electronic submission documents that came through incomplete. When the University transition to the electronic submission process, our documents came through with missing information. The missing fields were completed with the information that was approved by the Chancellor's Office. The program is identical to that described in the proposals submitted to the Chancellor's Office. These corrections are submitted to complete the electronic records in the University's possession.

**University Learning Goals****Graduate (Masters) Learning Goals:**

Disciplinary knowledge

Communication

Critical thinking/analysis

Information literacy

Professionalism

Intercultural/Global perspectives

**Program Learning Outcomes****Program Learning Outcomes**

Learning Outcome
1. Be visionary leaders and change agents.
2. Influence political, social, economic, legal and cultural contexts and affect the improvement of education policies and practices.
3. Effectively articulate ideas and concepts by using oral, written, and non-verbal communication, and optimizing multiple technology applications.
4. Implement research-based and site-based best practices.
5. Engage in reflective practice.
6. Implement research-based and site-based best practices.
7. Manage organizations and cultivate safe and productive learning and working environments.
8. Create collaborative learning communities.
9. Apply ethical and collaborative leadership skills to education issues as a reflective and self-directed learner team member and active citizen.
10. Lead, model and behave in ways that demonstrate integrity, ethics, equity and justice.
11. Lead for equity in schools and communities.

## Learning Outcomes Display

Course Code	PLO 1	PLO 2	PLO 3	PLO 4	PLO 5	PLO 6	PLO 7	PLO 8	PLO 9	PLO 10	PLO 11
EDLP 200											
EDLP 201											
EDLP 202											
EDLP 209											
EDLP 250											
EDLP 203											
EDLP 205											
EDLP 495B											
EDLP 230											
EDLP 500A											

Will this program be required as part of a teaching credential program, a single subject, or multiple subject waiver program (e.g., Liberal Studies, Biology) or other school personnel preparation program (e.g., School of Nursing)?

Yes

**For the Council for the Preparation of School Personnel (to be filled out with assistance of your department chair):**

Does this program change impact your department's currently written Program Standards Document?

No

Common Standards: In what way does this course or program change impact the currently written Common Standards document? Please include any suggested language changes.

N/A

Is this change in response to program or unit assessment activities?

No

Will this program introduce any new or changes to program assessments?

No

Catalog Description:

Total units required for MA: 30

## Program Description

Educational Leadership and Policy Studies aims to develop TK-12, higher education, and workforce development leaders from diverse backgrounds who will positively impact all educational settings. The program specifically focuses on cultivating leaders who promote learning, equity, social justice and achievement for all students. Educational Leadership and Policy Studies seeks to prepare transformational leaders with the capacity to effectively facilitate and manage change.

**Admission Requirements: Course prerequisites and other criteria for admission of students to the degree major program, and for their continuation in it.**

## Admission Requirements

Admission as a classified graduate student requires:

- a baccalaureate degree;
- four years of teaching experience or its functional equivalent;
- a minimum 2.5 GPA in the last 60 units;
- proficiency in written English composition as demonstrated by either passing the Sacramento State Writing Placement for Juniors exam or equivalent, or enrolling in ENGL 109W passing with a grade of C or better; and
- an interview with a student/practicing administrator/faculty team; interviews will be scheduled at the close of the application period, (the Graduate Record Exam (GRE) or Miller Analogies Test scores are NOT required; however, these test scores may be included with the admission application).

Applicants who have deficiencies in admission requirements that can be removed by specified additional preparation may be admitted with conditionally classified graduate status. Any deficiencies will be noted on a written response to the student's admission application.

## Admission Procedures

Prospective graduate students, including Sacramento State graduates, must file the following with the Office of Graduate Studies, Riverfront Center 215, (916) 278-6470:

- an online application for admission; and
- one set of official transcripts from all colleges and universities attended, *other than Sacramento State*.

*For more admissions information and application deadlines, please visit the Office of Graduate Studies website (<http://www.csus.edu/gradstudies/>).*

The graduate degree program is subject to general University and Departmental requirements. These requirements are explained in the Graduate Degree Requirements (<https://catalog.csus.edu/graduate-degree-requirements/>) section of the University Catalog.

## Specific Additional Admission Requirements

Admission as a classified graduate student in **TK-12 School Leadership and Policy Studies** requires:

- Completion of a baccalaureate degree at the time of application;
- GPA in the last 60 units of a 2.5 or better;
- A minimum of 4 years teaching experience in a TK-12 educational setting;
- Completion, and successful review, of CSU Apply and program Supplemental Application
- Successful interview with faculty, demonstrating:
  - Preparation for graduate level study
  - Some leadership experience
  - Familiarity with current issues in education
  - Knowledge of conflict resolution and negotiation skills
  - Knowledge of TK-12 education as a field
  - Entry level understanding of ethical leadership
  - Vision for TK-12 education

Applicants who have deficiencies in admission requirements that can be removed by specified additional preparation may be admitted with conditionally classified graduate status. Any deficiencies will be noted on a written response to the student's admission application.

## Specific Additional Admission Procedures

Each applicant must forward the following to the Educational Leadership and Policy Studies Department in the College of Education:

- the Educational Leadership and Policy Studies application for admission (available in Eureka Hall 437);
- two letters of reference (forms attached to application packet); and
- one set of transcripts, *including Sacramento State* (these need not be official).

Approximately two weeks after the deadline for submission of application materials to the Department, each applicant will be scheduled for an interview. Approximately two weeks after all applicants have been interviewed, a decision regarding admission will be mailed to each applicant.

## Minimum Units and Grade Requirement for the Degree

Units required for the MA: 30

Minimum Cumulative GPA: 3.0. Only units with a grade "C" or better may be counted.

### Notes:

- This graduate degree program is subject to general University and Departmental requirements. These requirements are explained in the "Graduate Studies" and the "Educational Leadership and Policy Studies Department" sections of this catalog.
- All work must be completed within a 7-year period

- 30 units required for the MA, including at least 21 units in approved Educational Leadership courses. Up to six units, including extension credit, can be transferred from another university (if current and not used toward another degree); a minimum of 21 units must be taken in residence

## Advancement to Candidacy

Each student working toward a Master's degree must file an application for Advancement to Candidacy for the degree; the application is a form on which the student indicates a proposed program of graduate study. The student must be advanced to candidacy the semester prior to enrolling in EDLP 500A. The procedure should begin as soon as the classified graduate student has:

- removed any deficiencies in admission requirements;
- completed at least 12 units in the Educational Leadership and Policy Studies graduate program with a minimum 3.0 GPA;
- obtained advisor's preliminary approval of thesis or project proposal; and
- taken a Graduate Writing Intensive (GWI) course in their discipline within the first two semesters of coursework at California State University, Sacramento.

Advancement to candidacy forms are available on the Office of Graduate Studies website or the Educational Leadership and Policy Studies Department Office. The student fills out the form after planning a degree program in consultation with his/her Educational Leadership faculty advisor. The completed form is returned to the Office of Graduate Studies for approval.

As defined by policy <http://www.csus.edu/umannual/acadaff/fsm00010.htm>, a change in units constitutes a substantive change to the program. If your changes constitute a substantive change, please refer back to the "Program Change Type" field above to ensure that "Substantive" is selected.

**Program Requirements: (If new courses are being created as part of a new program, it will be useful to propose courses first.)**

## Program Requirements

Code	Title	Units
<b>Graduate Core Requirements (30 Units)</b>		
EDLP 200	Diversity and Equity in Educational Leadership <sup>1</sup>	3
EDLP 201	Foundations of Educational Leadership <sup>1</sup>	3
EDLP 202	School Law and Ethics of Educational Leadership, Education Law and Ethics of Educational Leadership <sup>3</sup>	3
EDLP 209	Organizational Systems and Human Resources	3
EDLP 250	Education Research  <sup>1</sup>	3
<b>Concentration</b>		
EDLP 203	Foundations of Educational Leadership, School Finance <sup>2</sup>	3
EDLP 205	Instructional Leadership	3
EDLP 495B	Field Study in Educational Leadership	3
<b>Culminating Requirement</b> <sup>5</sup>		6
EDLP 230	Master of Arts Thesis/Project Seminar <sup>4</sup>	
EDLP 500A	Master of Arts Thesis/Project <sup>4,6</sup>	
<b>Total Units</b>		<b>30</b>

<sup>1</sup> To be taken fall semester.

<sup>2</sup> To be taken spring semester.

<sup>3</sup> To be taken in summer session.

<sup>4</sup> To be taken 3rd semester.

<sup>5</sup> **Thesis/Projects.** Students must file a Master's Thesis/Project Petition in the Department office one semester in advance and must have advanced to candidacy the semester prior to enrolling in thesis/project. EDLP 500A and EDLP 230 can not be taken in the same semester unless approved by the student's advisor and Graduate Coordinator or Department Chair. EDLP 500A and EDLP 500B can not be taken in the same semester unless approved by the student's advisor and Graduate Coordinator or Department Chair. Students needing additional time may enroll in subsequent semesters in EDLP 299T with approval of their advisor and Department Chair.

<sup>6</sup> In order to be assured that faculty thesis/project advisors will be available, students must file the thesis/project petition with proposal in the Department office in advance of the semester of enrollment in EDLP 500A, EDLP 500B or EDLP 299T.

**For graduate programs, the number of declared undergraduate major and the degree production over the preceding years of the corresponding baccalaureate program:**

Most students applying to this program option will be working teachers, nurses, counselors or other TK-12 professionals. Therefore, most students in undergraduate education programs have the option of applying to this program, upon completion of the requirements.

## **Fiscal Impact to Change an Existing Program**

**Indicate programmatic or fiscal impact which this change will have on other academic units' programs, and describe the consultation that has occurred with affected units:**

N/A

**Provide a fiscal analysis of the proposed changes:**

N/A

**How will the above changes be accommodated within the department/College existing fiscal resources?**

N/A

**Will the proposed changes require additional resources?**

No

**What additional space, equipment, operating expenses, library, computer, or media resources, clerical/technical support, or other resources will be needed?**

N/A

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