

MASTER OF PUBLIC POLICY AND ADMINISTRATION



SACRAMENTO STATE

In Workflow

1. PPA Committee Chair (shane.nordyke@csus.edu)
2. PPA Chair (shane.nordyke@csus.edu)
3. SSIS College Committee Chair (lo@csus.edu,mummawh@skymail.csus.edu)
4. SSIS Dean (mendriga@csus.edu,wickelgr@csus.edu)
5. Academic Services (catalog@csus.edu)
6. Senate Curriculum Subcommittee Chair (curriculum@csus.edu)
7. Dean of Undergraduate and Graduate (s.storms@csus.edu)
8. Catalog Editor (catalog@csus.edu)
9. Registrar's Office (k.mcfarland@csus.edu)

Approval Path

1. Fri, 13 Sep 2024 18:08:25 GMT
Robert Wassmer (sac65434): Approved for PPA Committee Chair
2. Thu, 06 Mar 2025 23:48:45 GMT
Shane Nordyke (shane.nordyke): Approved for PPA Chair
3. Fri, 25 Apr 2025 15:47:42 GMT
Heidy Sarabia (heidy.sarabia): Rollback to Initiator
4. Tue, 20 May 2025 20:26:04 GMT
Shane Nordyke (shane.nordyke): Rollback to Initiator
5. Thu, 22 May 2025 20:55:25 GMT
Shane Nordyke (shane.nordyke): Approved for PPA Committee Chair
6. Thu, 22 May 2025 20:55:46 GMT
Shane Nordyke (shane.nordyke): Approved for PPA Chair
7. Fri, 23 May 2025 20:42:35 GMT
Katie Dickson (katiedickson): Rollback to Initiator
8. 2025-10-02T21:19:15Z
Shane Nordyke (shane.nordyke): Approved for PPA Committee Chair
9. 2025-10-02T21:19:27Z
Shane Nordyke (shane.nordyke): Approved for PPA Chair
10. 2025-10-14T15:59:05Z
Bao Lo (lo): Rollback to PPA Chair for SSIS College Committee Chair
11. 2025-10-14T21:53:49Z
Shane Nordyke (shane.nordyke): Rollback to PPA Committee Chair for PPA Chair
12. 2025-10-14T22:01:44Z
Shane Nordyke (shane.nordyke): Approved for PPA Committee Chair
13. 2025-10-14T22:01:56Z
Shane Nordyke (shane.nordyke): Approved for PPA Chair
14. 2025-10-17T23:19:31Z
Bao Lo (lo): Approved for SSIS College Committee Chair
15. 2025-10-18T13:51:48Z
Emily Wickelgren (wickelgr): Approved for SSIS Dean

History

1. May 3, 2018 by clmig-jwehrheim
2. Feb 26, 2019 by 212408496
3. Feb 26, 2019 by 212408496
4. Jan 17, 2020 by Ted Lascher (tedl)

5. Jan 21, 2020 by Janett Torset (torsetj)
6. Feb 12, 2021 by Robert Wassmer (sac65434)
7. Aug 5, 2022 by 302822325
8. Aug 10, 2022 by 302822325
9. Mar 26, 2024 by Sovannra Yos (yos)

Date Submitted: 2025-08-21T19:03:39Z

Viewing: Master of Public Policy and Administration

Last approved: Tue, 26 Mar 2024 18:26:18 GMT

Last edit: 2025-10-17T23:19:10Z

Changes proposed by: Sovannra Yos (223015949)

Academic Group: (College)

Social Sciences & Interdisciplinary Studies

Academic Organization: (Department)

Public Policy and Administration; Urban Land Development

Catalog Year Effective:

2025-2026 Catalog

Individual(s) primarily responsible for drafting the proposed degree major program:

Name (First Last)	Email	Phone 999-999-9999
Shane Nordyke	shane.nordyke@csus.edu	916-278-4556

Type of Program:

Major

Program Change Type:

Non-Substantive

Delivery Format:

Fully Face to Face

Title of the Program:

Master of Public Policy and Administration

Designation: (degree terminology)

Master of Public Policy

Briefly describe the program proposal (new or change) and provide a justification:

We are requesting the removal of some outdated language from the catalog and some minor edits to ensure consistency with actual application requirements.

We need to remove "; Urban Land Development" from the drop down menu for field "Academic Organization: (Department)" in Form B application. The Urban Land Development program was a joint program that has not been offered in at least 3 years.

We no longer require the GRE for admission. This change has already been approved by OGS but we need to update the catalog to reflect the change. We also need to add as a requirement: "a tailored CV/resume of 1-2 pages". This has been a part of our admissions requirement for a long time and is included on our webpage and in the application portal but is missing from the description in the catalog.

We are removing the following electives from the catalog that were related to the ULD program that was discontinued a few years ago. The affected departments have been notified that our cross-listings will be removed.

PPA 250 California Land Use Policy
PPA/ECON 251 Urban Problems, Economics and Public Policy
PPA/POLS 284 Urban Policy

University Learning Goals

Graduate (Masters) Learning Goals:

Disciplinary knowledge
 Communication
 Critical thinking/analysis
 Information literacy
 Professionalism
 Intercultural/Global perspectives
 Research (optional)

Program Learning Outcomes

Program Learning Outcomes

Learning Outcome

1) Synthesize, analyze, and offer solutions to public policy and administration problems;

2) Apply knowledge and skills in a professional setting; and

3) Recognize the role of the profession in society (e.g., by considering the ethical dimension of choices about public policy and administration).

Learning Outcomes Display

Course Code	PLO 1	PLO 2	PLO 3
PPA 200			
PPA 205			
PPA 207			
PPA 210			
PPA 220A			
PPA 220B			
PPA 230			
PPA 240A			
PPA 240B			
PPA 270			
PPA 272			
PPA 500			

Will this program be required as part of a teaching credential program, a single subject, or multiple subject waiver program (e.g., Liberal Studies, Biology) or other school personnel preparation program (e.g., School of Nursing)?

No

Catalog Description:

Total units required for MPPA: 36

Program Description

The Capital Campus's graduate programs in Public Policy and Administration prepare future leaders to address the complex issues that face California. We serve the State and the region by developing leaders with strong analytical tools and a deep commitment to public service.

Graduates of our graduate programs are expected to have the ability to: 1) synthesize, analyze, and offer solutions to public policy and administration problems; 2) apply knowledge and skills in a professional setting; and 3) recognize the role of the profession in society (e.g., by considering the ethical dimension of choices about public policy and administration).

Admission Requirements: Course prerequisites and other criteria for admission of students to the degree major program, and for their continuation in it.

Admission Requirements

Admission to classified standing in the program requires:

- the baccalaureate degree;
- a GPA of 2.75 for all undergraduate coursework or in the last 60 units;
- GRE not required;
- completion of the following (or their equivalents at other colleges or universities as determined by the Department Chair):

Code	Title	Units
ECON 1B	Introduction to Microeconomic Analysis	3
POLS 1	Essentials Of Government	3

- a typewritten statement of purpose, from one to two pages in length, addressing the applicant's purpose in pursuing the Master of Public Policy and Administration;
- a tailored CV or resume, from one to two pages in length;
- three letters of recommendation from individuals with knowledge of the applicant's academic and professional potential.

All applicants to graduate programs who have not completed a baccalaureate degree from a postsecondary educational institution where English is the primary language of instruction must achieve a minimum score on TOEFL or IELTS. The minimum score is 83 iBT (560 Paper Based TOEFL) or 6.5 IELTS.

A student with certain deficiencies in the above requirements may be admitted to the program on a conditionally classified status. Admission conditions will be determined on an individual basis.

Admission Procedures

All prospective students must file the following with the Office of Graduate Studies:

- an online application for admission;
- one set of official transcripts from ALL colleges and universities attended, *other than Sacramento State*

For more admissions information and application deadlines please visit <https://www.csus.edu/graduate-studies/>.

The items below should be submitted to the Department office:

- written statement of purpose;
- letters of recommendation;
- tailored CV or resume (1-2 pages)
- program application; and
- TOEFL score or IELTS score, if applicable.

Minimum Units and Grade Requirement for the Degree

Units required for the MPPA: 36

Minimum Cumulative GPA: 3.0 with no grade lower than a "B-" in all required courses (and "credit" for PPA 500).

Advancement to Candidacy

Students must file an application for Advancement to Candidacy listing their program of graduate study. The filing procedure should begin as soon as the student has:

- removed any deficiencies in admission requirements;
- completed at least five of the program's required courses with a minimum grade of "B-" in each and a cumulative grade point average of at least 3.0; and
- Satisfy the Graduate Writing Assessment Requirement (GWAR) by completing one of our Departmental Graduate Writing Intensive (GWI) courses with a grade of "B" or better (either PPA 200 or PPA 220A) or meeting one of the other standards set by the Office of Graduate Studies.

Department specific advancement to candidacy forms are available in the Department office.

As defined by policy <http://www.csus.edu/umannual/acadaff/fsm00010.htm>, a change in units constitutes a substantive change to the program. If your changes constitute a substantive change, please refer back to the "Program Change Type" field above to ensure that "Substantive" is selected.

Program Requirements: (If new courses are being created as part of a new program, it will be useful to propose courses first.)

Program Requirements

Code	Title	Units
Required Courses (27 Units)		
PPA 200	Introduction to Public Policy and Administration 	3
PPA 205	Research in Public Policy and Administration	3
PPA 207	Quantitative Methods in Public Policy and Administration	3

PPA 210	Political Environment of Policy Making	3
PPA 220A	Applied Economic Analysis I 	3
PPA 220B	Applied Economic Analysis II	3
PPA 230	Public Budgeting and Finance	3
PPA 240A	Public Management and Administration I	3
PPA 240B	Public Management and Administration II	3
Electives (6 Units) ¹		
PPA 270	Introduction to Collaborative Policy Making	3
PPA 272	Collaborative Governance Advanced Practice	3
Culminating Requirement (3 Units)		
PPA 500	Culminating Experience ²	3
Total Units		36

Footnotes

1 PPA graduate students are required to take 6 units of elective courses. Ordinarily at least 3 of these units should be chosen from among the graduate level elective courses offered by the Department of Public Policy and Administration. As appropriate, the requirement to take at least 3 units within PPA may be waived with the approval of the student's academic advisor and the Department Chair. Graduate students are allowed one upper-level division undergraduate course.

2 Enrollment in PPA 500 is required of students in their last semester of enrollment in the program. Each student will undertake a project dealing with a policy or administrative issue and complete a significant written work detailing the problem or issue examined, sources of information used in analyzing the issue, and project findings and conclusions.

Fiscal Impact to Change an Existing Program

Indicate programmatic or fiscal impact which this change will have on other academic units' programs, and describe the consultation that has occurred with affected units:

Discussed in person at dept. retreat meeting on 9/30/2024; ULD has been discontinued and we should not keep the elective courses in the catalog to mislead students and applicants

Attach a copy of correspondence with these units:

Communication with Econ and Pols.pdf
Deactivation of ULD.pdf

Provide a fiscal analysis of the proposed changes:

0

How will the above changes be accommodated within the department/College existing fiscal resources?

N/A

Will the proposed changes require additional resources?

No

What additional space, equipment, operating expenses, library, computer, or media resources, clerical/technical support, or other resources will be needed?

none

Please attach any additional files not requested above:

PPA SLOs FA25.pdf

Reviewer Comments:

Heidy Sarabia (heidysarabia) (Fri, 25 Apr 2025 15:47:42 GMT): Rollback: See email sent: 4-25-2025

Shane Nordyke (shane.nordyke) (Tue, 20 May 2025 20:26:04 GMT): Rollback: Add 270 and 272 back in

Katie Dickson (katedickson) (Fri, 23 May 2025 20:42:35 GMT): Rollback: In preparation for the summer 2025 Curriculum Workflow software update, all course and program proposals have been moved out of Workflow. Submissions to Workflow will resume Monday, August 11, 2025. Please contact Academic Services at catalog@csus.edu with any questions.

Bao Lo (lo) (Tue, 14 Oct 2025 15:59:05 GMT): Rollback: Please see email.

Shane Nordyke (shane.nordyke) (Tue, 14 Oct 2025 21:53:49 GMT): Rollback: Can't seem to add Curriculum Map as chair, going to try from further back.

Key: 269