

MINOR IN NON-PROFIT AND COMMUNITY MANAGEMENT



SACRAMENTO STATE

In Workflow

1. KHS Committee Chair (leah.joyner@csus.edu)
2. RPTA Committee Chair (aleta.baldwin@csus.edu)
3. KHS Chair (leslie.larsen@csus.edu)
4. HHS College Committee Chair (andrea.becker@csus.edu)
5. HHS Dean (sac19804@csus.edu)
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7. Senate Curriculum Subcommittee Chair (curriculum@csus.edu)
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10. Dean of Undergraduate and Graduate (s.storms@csus.edu)
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Approval Path

1. 2025-09-22T20:52:37Z
Leah Joyner (leah.joyner): Rollback to Initiator
2. 2025-10-06T22:22:01Z
Leah Joyner (leah.joyner): Approved for KHS Committee Chair
3. 2025-10-08T00:00:08Z
Aleta Baldwin (aleta.baldwin): Approved for RPTA Committee Chair
4. 2025-10-08T00:03:28Z
Leslie Larsen (leslie.larsen): Approved for KHS Chair
5. 2025-10-08T04:45:49Z
Jamie Hoffman (jamie.hoffman): Approved for RPTA Chair
6. 2025-10-15T21:21:40Z
Andrea Becker (andrea.becker): Rollback to KHS Chair for HHS College Committee Chair
7. 2025-10-20T22:02:06Z
Leslie Larsen (leslie.larsen): Approved for KHS Chair
8. 2025-10-20T23:13:29Z
Andrea Becker (andrea.becker): Approved for HHS College Committee Chair
9. 2025-10-20T23:47:17Z
Robert Pieretti (sac19804): Approved for HHS Dean

History

1. May 2, 2018 by clmig-jwehrheim
2. Feb 24, 2022 by Abhijeet Shirsat (shirsat)
3. Oct 10, 2022 by Katie Dickson (katiedickson)

Date Submitted: 2025-09-22T21:09:33Z

Viewing: Minor in Non-Profit and Community Management

Last approved: Mon, 10 Oct 2022 18:06:20 GMT

Last edit: 2025-10-20T22:01:41Z

Changes proposed by: Leslie Larsen (219704941)

Academic Group: (College)

Health & Human Services

Academic Organization: (Department)

Kinesiology

Catalog Year Effective:

2026-2027 Catalog

Individual(s) primarily responsible for drafting the proposed degree major program:

Name (First Last)	Email	Phone 999-999-9999
Leslie Larsen	leslie.larsen@csus.edu	9162785689

Type of Program:

Minor

Program Change Type:

Substantive

Delivery Format:

Hybrid

Title of the Program:

Minor in Non-Profit and Community Management

Designation: (degree terminology)

Minor

Briefly describe the program proposal (new or change) and provide a justification:

With the move from the Department of Recreation, Parks, and Tourism Administration to the Department of Kinesiology, changes are needed to better reflect changes to larger changes in the BA in Sport and Recreation Management. These include changes to course prefixes and numbers, and a removal of RTPA 32, as this course will no longer be offered. Instead, this course is being replaced with KINS 119—which allows for a greater emphasis on community organizing.

University Learning Goals**Undergraduate Learning Goals:**

Competence in the disciplines
 Knowledge of human cultures and the physical and natural world
 Intellectual and practical skills
 Personal and social responsibility
 Integrative learning

Program Learning Outcomes**Program Learning Outcomes****Learning Outcome**

Analyze the structure, governance, and legal responsibilities of nonprofit organizations within local, national, and global contexts.

Apply strategic planning and management principles to nonprofit operations, including budgeting, fundraising, grant writing, and resource development directed at achieving the organization's mission.

Evaluate ethical issues, accountability standards, and regulatory compliance specific to nonprofit organizations and their stakeholders.

Demonstrate effective leadership, communication, and collaboration skills essential for managing teams, volunteers, and boards within nonprofit settings.

Learning Outcomes Display

Course Code	PLO 1	PLO 2	PLO 3	PLO 4
KINS 111				
KINS 112				

KINS 113				
KINS 119				

Will this program be required as part of a teaching credential program, a single subject, or multiple subject waiver program (e.g., Liberal Studies, Biology) or other school personnel preparation program (e.g., School of Nursing)?

No

Please attach a Comprehensive Program Assessment Plan

Minor in Nonprofit and Community Assessment Plan 9_21.xlsx

Please attach a Curriculum Map Matrix

Minornonprofitmatrix9_21.xlsx

Please attach a five-year budget projection

Budget Projections - KINS Minors.docx

Catalog Description:

Units required for Minor: 15

Program Description

The Minor in Non-Profit and Community Management is a 15-unit program designed for students outside of the BA in Sport and Recreation Management program. The Minor in Nonprofit and Community Management provides students with knowledge and practical skills in grant writing, fundraising, leadership, and community and volunteer management, preparing them for effective service within the nonprofit sector

The minor requires 15 units, with at least 9 upper division units taken in residence at Sacramento State.

Admission Requirements: Course prerequisites and other criteria for admission of students to the degree major program, and for their continuation in it.

Minimum Grade Requirement

A grade of "C-" or better is required in all upper division courses applied to the minor.

As defined by policy <http://www.csus.edu/umannual/acadaff/fsm00010.htm>, a change in units constitutes a substantive change to the program. If your changes constitute a substantive change, please refer back to the "Program Change Type" field above to ensure that "Substantive" is selected.

Program Requirements: (If new courses are being created as part of a new program, it will be useful to propose courses first.)

Program Requirements

Code	Title	Units
Required Courses (15 Units)		
KINS 111	Grant Writing for Social, Community and Human Service Organizations	3
KINS 112	Leadership and Fundraising for Non-profit Organizations	3
KINS 113	Volunteer Management in Nonprofit, Service, or Community Organizations	3
KINS 119	Community Organization	3
Select three units of elective coursework from KINS or HLTH courses. A student may count an elective course outside of these areas with permission from their KINS Minor Advisor.		3
Total Units		15

Minor electives may not include RPTA 1, RPTA 21, RPTA 101, RPTA 102, RPTA 109, RPTA 110, RPTA 115, RPTA 116, RPTA 117, RPTA 118, RPTA 119, RPTA 195 series courses (B, C, D, or E), RPTA 198, or one-unit courses (e.g. RPTA 50).

Fiscal Impact to Change an Existing Program

Indicate programmatic or fiscal impact which this change will have on other academic units' programs, and describe the consultation that has occurred with affected units:

N/A

Provide a fiscal analysis of the proposed changes:

See attachment above

How will the above changes be accommodated within the department/College existing fiscal resources?

N/A

Will the proposed changes require additional resources?

No

What additional space, equipment, operating expenses, library, computer, or media resources, clerical/technical support, or other resources will be needed?

None

Please attach any additional files not requested above:

Re: HLTH Courses Becker.pdf

Reviewer Comments:

Leah Joyner (leah.joyner) (Mon, 22 Sep 2025 20:52:37 GMT): Rollback: update LO table

Aleta Baldwin (aleta.baldwin) (Wed, 08 Oct 2025 00:00:04 GMT): Approving on behalf of L. Larsen

Andrea Becker (andrea.becker) (Wed, 15 Oct 2025 21:21:40 GMT): Rollback: Please see shared committee suggestions

Key: 195