



California State University, Sacramento  
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April 14, 2025

TO: Department Chairs, Associate Deans, and Deans

FROM: Chevelle Newsome, Dean *Chevelle Newsome*  
Division of Academic Services

RE: University Curriculum Approval Deadlines for the 2025-2026 AY

The approval deadlines for course and program proposals for the **2025-2026 AY** are listed below. Program and course change proposals that are not approved by the catalog deadline will be implemented in the following catalog year. For the 2025-2026 Catalog all course and program changes must be approved by all appropriate bodies (Curriculum Subcommittee, GE Course Review Subcommittee, Graduate Studies Policies Committee, Senate Executive, full Faculty Senate, and the President) no later than **February 06, 2026**. The estimated publication date for the 2025-2026 Catalog is April 7, 2026. Also noted are the deadlines by which experimental courses must be submitted by the college for approval prior to the registration period.

**Deadlines to submit proposals to Academic Services:**

August 29, 2025	Curriculum Subcommittee September 9, 2025 List #1 Agenda*
September 26, 2025	Curriculum Subcommittee October 14, 2025 List #2 Agenda*
October 10, 2025	Experimental Courses for CMS Entry for Spring 2026
October 24, 2025	Curriculum Subcommittee November 18, 2025 List #3 Agenda*
January 23, 2026	Curriculum Subcommittee February 10, 2026 List #4 Agenda
February 20, 2026	Curriculum Subcommittee March 10, 2026 List #5 Agenda
March 6, 2026	Experimental Courses for CMS Entry for Fall 2026
March 20, 2026	Curriculum Subcommittee April 7, 2026 List #6 Agenda

The asterisk (\*) notes the deadlines by which courses and programs may be approved in time for the 2026-2027 Catalog publication date. Meeting the submission deadline for the 2026-2027 Catalog publication date does not guarantee approval will be received in time for catalog publication or entry into CMS for a particular registration period.

Academic Affairs, in collaboration with the Faculty Senate, are working to ensure an efficient curriculum review process. *If courses are to be approved for CMS Entry for the Spring 2026 Schedule of Classes, the deadline is October 10, 2025. If courses are to be approved for CMS Entry for the Fall 2026 Schedule of Classes (excluding experimental courses), the deadline is February 6, 2026. We strongly encourage curriculum authors and review committees at the various levels to utilize the curriculum review checklists to ensure the proposals meet the*

**requirements and guidelines for approval.** The checklists are offered to assist with the curricular workflow for both the catalog and curriculum review processes. In addition, Academic Services will have Zoom sessions available during Fall 2025 for anyone in need of training or refreshers in regards to the workflow process which will be available on the [Academic Services training resources page](#). Information related to the committee meetings, lists of courses under committee review, and deadlines for responses are posted on the [course and program proposal lists page](#).

Department Chairs are responsible for reviewing the course and program proposal listings and are welcome to attend any curriculum subcommittee meetings during which proposals that impact their departments will be discussed.

If you have any questions regarding the Curriculum Workflow, please feel free to contact Academic Services at [curriculum@csus.edu](mailto:curriculum@csus.edu).

