



Personnel Transaction Form

CALIFORNIA STATE UNIVERSITY, SACRAMENTO

1. Employee Action Additional/Concurrent Appointment Date 05/01/17

2. Empl ID xxxxxxx SSN (New hire only) _____ Date of Birth (New hire only) _____ Gender _____

3. Name Mr. Ms. Dr. Finn Huckelberry
LAST FIRST MI

4. Address _____
STREET CITY/STATE ZIP PHONE

5. Explanation or Remarks Faculty additional appointment (22 Days) Amount to be paid \$4,400) - Include supporting documentation

6. Position Type New Funding Change Pool Position Change Replacement

A GENERAL INFORMATION

Pay Title

Department Work Location

Campus Zip

7. Old/Unchanged Info: Professor CBA 6088

8. New Appointment/Info. Faculty Additional appointment CBA 6088

POSITION INFORMATION

Position 1

	CMS Pos #	Dept ID	Job Code	Empl Rec	CBID	Eff Date	End Date	Grade	Step	Time Base	Salary	Mo/Hrly
9. Old/Unchanged Info.	0000xxxx	20200	2360	0	3		indef	5		1.0	\$9,393.00	
10. New Appointment/Info.												

11. New Position Fund Source CMS Fund MDS01 CMS Program _____ CMS Class _____

12. Reports To

Supervisor-Subordinate Info

Supervisor Position #

Supervisor Name

Does Employee have Subordinate(s)

12a Old/Unchanged Position

7480

Janet Hecsh

Yes

12b New Appointment Position

Position 2

	CMS Pos #	Dept ID	Job Code	Empl Rec	CBID	Eff Date	End Date	Grade	Step	Time Base	Salary	Mo/Hrly
13. Old/Unchanged Info.												
14. New Appointment/Info.	0000xxxx	20200	2403	1		06/01/17	06/30/17			1	\$4,400.00	

15. New Position Fund Source CMS Fund _____ CMS Program _____ CMS Class _____

16. Reports To

Supervisor-Subordinate Info

Supervisor Position #

Supervisor Name

Does Employee have Subordinate(s)

16a Old/Unchanged Position

7480

Janet Hecsh

Yes

16b New Appointment Position

B DEPARTMENT

17. Base Pay \$4,400.00

18. License and/or Certificate (attach if required) _____

19. Last Day Physically Worked _____

C BUDGET / HUMAN RESOURCES USE ONLY

20. Empl History Remarks: _____

27. Sabbatical Elig Date _____

21. PPT Processing _____

28. Difference in Pay Eligibility Date _____

Comment: _____

29. Salary Anniv Date _____

30. FERP Elig End Date _____

31. Final MSA Date _____

22. MPP Job Fct/Fam/Rpt Code _____

32. Incumbent Updated _____

23. Key Position _____

33. Action/Reason Code _____

24. Payroll Return Date _____

34. SSI Counter _____

25. Probation Code _____

35. Recruit Location Code _____

26. Probation Ending Date _____

36. Recruit Request # _____

HR USE ONLY: Review

C/C

ES

DATE

INITIALS

Date to Payroll:

D APPROVAL SIGNATURES

DEPARTMENT _____ DATE _____

HUMAN RESOURCES _____ DATE _____

DEAN'S OFFICE / PROGRAM CENTER _____ DATE _____

BUDGET _____ DATE _____

VICE PRESIDENT _____ DATE _____

Additional Appointment calculator_Job Code 2403

<input type="text" value="4,400.00"/>	Base salary from 2403 salary scale
<input type="text" value="1"/>	Time Base (Use Faculty Time Base Fractions)
<input type="text" value="4,400.00"/>	Adjusted Monthly Salary
<input type="text" value="22"/>	Number of work days in the month (enter 21 or 22)
<input type="text" value="200.00"/>	Day rate
<input type="text" value="22"/>	Enter the number of days working
<input type="text" value="4,400.00"/>	Total Compensation

Payroll calendar link: http://www.csus.edu/hr/docs/payroll_docs/current_payroll_calendar.pdf

2403 salary schedule link: <http://www.calstate.edu/HRAAdm/SalarySchedule/SalaryGrid.aspx?S1=1&F1=2403>