Probationary Faculty Development Grant Program
Application Process
Spring 2022

Process

1. All probationary faculty members are invited to submit applications for the Probationary Faculty Development grant. All applications shall include: a brief activity plan, an overview and background of the planned project, objectives, relationship to faculty member’s expertise, benefit to the students, the individual, and the University, timeline for the project, and budget for the $500 professional development support (see attached).

2. Faculty must submit via electronic mail (email) the application packet to the Office of Graduate Studies, Diversity and Equity Programs Office on or before 5 p.m. Friday, October 15, 2021. The email address is graddiversity@csus.edu

3. Each dean may nominate individuals to receive an award of $500 in professional development funds and three units release time for Spring 2022. Deans will receive copies of applications submitted by the deadline, and may submit nominations by November 12, 2021.

4. The Diversity Awards Committee will review all applications submitted and deans’ letters of nominations. After considering all the materials, the committee will recommend funding to the Provost and Vice President for Academic Affairs.

5. The Provost and Vice President for Academic Affairs will notify deans of the award recipients.

Eligibility

1. The priority for individuals to be funded should be:
   a. Forgivable Loan individuals currently on staff;
   b. ABDs for work on their dissertation;
   c. Non-tenured assistant professors;
   d. Other non-tenured faculty.

Criteria

1. A proposed project must be research, a creative activity, or a pedagogical enhancement.
   • Research is critical investigation, experimentation or analysis leading to the discovery, creation or significant revisions of facts, theories or interpretations, or the practical applications of such new or revised conclusions.
• Creative activity refers to the creation of new works of art – visual, musical, literary, performance – within disciplines that encompass both art and the scholarly study of art.
• Pedagogical enhancement refers to projects designed to support and develop new methods or strategies related to teaching excellence.

2. All else equal, priority will be given to the nominee whose proposed research is consistent with the university’s values of diversity and inclusion: adding to the creative and vibrant learning community derived from the strength and vitality of our diverse campus and building upon work in service to students from underrepresented communities as a part of the Graduation Initiative and campus educational equity efforts.

3. The research project or creative activity should be undertaken with the intent of publication, exhibition, or other means of wide dissemination and critical review from peers outside this university: expanding the university presence via the scholarly, research, and creative activity of our faculty.

Timeline

For Spring 2022 proposals, applications should be submitted to the Office of Graduate Studies, Diversity and Equity Programs Office (via electronic mail at graddiversity@csus.edu) by 5 p.m. on Friday, October 15, 2021. Deans will be notified of awards by Friday, November 12, 2021 to allow planning for spring release time. Grant recipients are required to submit a final report to the Office of Graduate Studies, Diversity and Equity Programs Office via electronic mail at graddiversity@csus.edu on or before 3 p.m. Friday, June 24, 2022. A copy of the report should also be provided to the Department Chair and the College Dean. All reports will be presented in a Virtual Poster Session highlighting the projects of our Probationary Faculty Development Program recipients.