

California State University, Sacramento
Student Academic Development (SAD) Program
Academic Related Activities (ARA) Program

Joint Application for 2023/2024

All information must be TYPED on this application in order to be accepted. Return your completed application, including ALL required documents, by **5:00p.m., Friday, March 1, 2024** for Summer/Fall 2023 and Spring 2024 activities to: **Academic Affairs, scc@csus.edu**

- Semester:** Summer/Fall 2023 (activities between June 1, 2023 – January 19, 2024)
 Spring 2024 (activities between January 20, 2024 – May 1, 2024)

NOTE: June funding is not guaranteed since it is outside the calendar for 2023-2024, but we will make every attempt to reimburse those conferences attended in June

Student ID #:	Phone:	Email:
Name:		
Street Address:		
City:	State:	Zip:
Major:		Class Level (i.e., junior, senior . . .):

Please check the type of activity/project for which you are requesting funding:

- Professional Conference/Workshop (Presenting a Project or Paper)
- Professional Conference/Workshop (NOT Presenting a Project or Paper)
- Special Curricular Related Project
- Academic Competition/Artistic Performance

Conference Name:		
Paper/Project Title (if presenting) or activity:		
Conference Location:*	Date(s) Conference: (Mth/Day/Yr) – (Mth/Day/Yr) <input type="checkbox"/> Click if only one day	
Expense	Cost	Description
Travel/Transportation	\$	
Registration Fee	\$	
Lodging	\$	
Materials (specify)	\$	

Please attach a separate sheet of paper if list exceeds provided spots		
TOTAL FUNDING REQUESTED	\$	

Please note: University sponsors cannot be reimbursed for expenses they prepay for their students in anticipation of funding. Receipts must be in the name of the student being reimbursed.

Applicant Signature:		Date:
*Faculty Advisor Signature:		Date:
Faculty Advisor (Type name):		Office Phone: 278-
Sponsor's Department:	Dept. Mail Code:	Dept. Phone: 278-

*** i.e., faculty member, advisor – must be signed and contact information must be included**

NOTE: Applications that do not meet the SAD/ARA guidelines will automatically be rejected.

Please Include the Following REQUIRED Documents to your application:

- Personal Statement
- Signed Liability Waiver (One must be attached to your application, even if you have submitted one to another department)
- Signed Copy of the Program Agreement
- A Confirmation Letter documenting the presentation, performance or exhibit (required for ARA consideration)